



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
March 10, 2026 – 6:00 p.m.  
3021 Fullerton Road  
Rowland Heights, CA 91748

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Anthony J. Lima  
Vice President Vanessa Hsu  
Director Robert W. Lewis  
Director Szu Pei Lu-Yang  
Director John Bellah

**ABSENT:**

None

**OTHERS PRESENT:**

Joseph Byrne, Partner, Best, Best & Krieger  
Mike Ti, Three Valleys Municipal Water District  
Jody Roberto, Three Valleys Municipal Water District  
Matt Litchfield, Three Valleys Municipal Water District  
Erin LaCombe, CV Strategies

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dusty Moisio, Assistant General Manager  
Myra Malner, Director of Finance  
Allen Davidson, Director of Operations  
Gabriela Palomares, Executive Services Manager  
Elisabeth Mendez, Compliance & Safety Manager

**ADDITION(S) TO THE AGENDA – None.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS – None.**

**DIRECTOR REMOTE PARTICIPATION PURSUANT TO GOV. CODE §54953(f)**

- Notifications Due to Just Cause – None.
- Requests Due to Emergency Circumstances – None.

**1. PUBLIC HEARING – Consider Adoption of Rates for Potable and Recycled Water Capacity Fees and Finding of Exemption from the California Environmental Quality Act**

- 1.1 Board President Anthony Lima opened the public hearing at 6:03 p.m. to receive public comment and consider adoption of RWD Resolution No. 3-2026 adopting rates for potable and recycled water capacity fees and finding the action exempt from the California Environmental Quality Act.
- 1.2 Director of Finance Myra Malner referred to a PowerPoint presentation while explaining that staff collaborated with IB Consulting, LLC, and Best, Best & Krieger LLP in preparing a study of the District’s potable and recycled water capacity charges. She referenced the proposed capacity fees included as an exhibit to the resolution and explained that the proposed rates represent the most reasonable cost of providing the service for which the fee is charged. She further explained that the study is intended to ensure that new connections pay their fair share of facility costs and do not create a financial burden for existing customers.
- 1.3 Board President Lima invited members of the public to provide comment, however there were no requests for public comment.
- 1.4 President Lima closed the public hearing at 6:20 p.m.

Upon motion by Director Lu-Yang, seconded by Director Bellah, the Board unanimously adopted RWD Resolution No. 3-2026, adopting rates for potable and recycled water capacity fees and finding the action exempt from further review under the California Environmental Quality Act pursuant to Public Resources Code Section 21065 and CEQA Guidelines Sections 15061 and 15378, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang  
NOES: None  
ABSENT: None  
ABSTAIN: None  
(Motion carried 5-0)

**2. CONSENT CALENDAR**

Upon motion by Director Lu-Yang, seconded by Director Lewis, the Consent Calendar was unanimously approved (5-0) as follows:

- 2.1 Approval of Minutes of Regular Board Meeting held on February 10, 2026
- 2.2 Approval of Minutes of Special Board Meeting held on February 24, 2026
- 2.3 Demands on General Fund Account for February 2026
- 2.4 Investment Report for January 2026
- 2.5 Water Purchases for January 2026
- 2.6 California Reservoir Conditions
- 2.7 Reschedule the May 12, 2026, Regular Board meeting to May 19, 2026

The Board acknowledged the next Regular Board Meeting scheduled for April 14, 2026.

**3. ACTION ITEMS**

- 3.1 Review and Approve Directors’ Meeting Reimbursements for February 2026

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Board unanimously approved the Directors' Meeting Reimbursement Report. (Motion carried 5-0)

**3.2 Adopt Resolution No. 3.1-2026, Adopting Amendments to the Rules & Regulations for Potable and Recycled Water Service**

Upon motion by Director Lu-Yang, seconded by Director Hsu, the Board unanimously adopted Resolution No. 3.1-2026, Adopting Amendments to the Rules & Regulations for Potable and Recycled Water Service, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang

NOES: None

ABSENT: None

ABSTAIN: None

(Motion carried 5-0)

**3.3 Adopt Resolution 3.2-2026, Resolution of Application Requesting the Local Agency Formation Commission for the County of Los Angeles (LAFC) to Initiate Proceedings for Change of Organization for the Annexation of Certain Territory into the District**

Upon motion by Director Lu-Yang, seconded by Director Lewis, the Board unanimously adopted Resolution No. 3.2-2026, Resolution of Application Requesting the Local Agency Formation Commission for the County of Los Angeles (LAFCO) to Initiate Proceedings for Change of Organization for the Annexation of Certain Territory into the District, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang

NOES: None

ABSENT: None

ABSTAIN: None

(Motion carried 5-0)

**3.4 Adopt Resolution 3.3-2026, Resolution Adopting Amendments to the Personnel Rules & Regulations**

Assistant General Manager Moisis referred to the staff report included in the Board packet and discussed the proposed amendments to the District's Personnel Rules and Regulations, noting that the amendments are intended to ensure alignment with prior Board actions and compliance with applicable legal requirements. A draft resolution was presented at the meeting for the Board's consideration.

Upon motion by Director Lewis, seconded by Director Hsu, the Board unanimously adopted Resolution No. 3.3-2026, Resolution Adopting Amendments to the Personnel Rules & Regulations, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang

NOES: None

ABSENT: None

ABSTAIN: None

(Motion carried 5-0)

**3.5 CSDA Board of Directors Vacancy: Call for Appointment Nominations – Seat C**

General Manager Coleman presented information regarding the California Special Districts Association's call for appointment nominations to fill the vacancy for Seat C. The Board discussed the matter; however, no interest was expressed in submitting a nomination.

**3.6 Consider Approval of Sponsorship for the San Gabriel Valley District of Women’s Club District Convention**

The Board received a request from the San Gabriel Valley District of Women’s Clubs seeking sponsorship of its District Convention scheduled for April 24–26, 2026, at the Duarte Community Center.

Following discussion, the Board approved a \$1,000 program advertisement sponsorship in the San Gabriel Valley District of Women’s Clubs 2026 District Convention program by the following voice vote:

AYES: Directors Bellah, Lewis, Lu-Yang

NOES: Director Lima

ABSENT: None

ABSTAIN: Director Hsu

(Motion carried 3-1-1)

**3.7 Consider Approval of Sponsorship for the California Association of Local Agency Formation Commission 2026 Staff Workshop**

The Board received a request from the California Association of Local Agency Formation Commission seeking the District’s sponsorship of its 2026 Staff Workshop scheduled for May 6-8, 2026, at the Cliffs Resort & Spa in Pismo Beach.

Following discussion, the Board approved a \$1,000 Premier Sponsor sponsorship to support the CALAFCO 2026 Staff Workshop. (Motion carried 5-0)

**4. INFORMATIONAL ITEMS – None.**

**5. PUBLIC RELATIONS**

**5.1 Community Relations and Education Update**

Ms. Palomares, Executive Services Manager, reported on the District’s community relations and outreach efforts, highlighting the District’s upcoming participation in the Kiwanis Club of the Heights Literacy Fair on March 21 and the Earth Day Festival on April 19, hosted by the Los Angeles County Sanitation Districts in partnership with the Clean Water Works Education Foundation. She also shared photos of the sustainable garden at Jellick Elementary School, showcasing creative projects developed by teachers to incorporate water and environmental education into the classroom. The presentation concluded with a review of recent District social media posts that have generated notable community engagement.

**5.2 Communications Outreach (CV Strategies)**

Ms. Erin LaCombe reported on communications activities conducted on behalf of the District. She noted that a recent press release titled *“Steady Stewardship Reveals the District’s Solid Fiscal Performance”* was highlighted by the Association of California Water Agencies and received attention from the China Press. She also provided an update on the production of the District’s history video and other matters of interest to the District.

**6. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)**

**7. LEGISLATIVE INFORMATION**

General Manager Tom Coleman spoke on the following legislative matters of interest to the

District:

SB 872 (McNerney), noting the bill seeks to allocate funds to pay for improvements to levees in the Delta and State Water Project aqueduct caused by subsidence (\$150 million per year for each).

SB 1001 (Archuleta), proposing a statewide identification program for utility workers during disasters. The bill was introduced on February 9 and is currently pending committee assignment.

SB 72 (Caballero), the California Water Plan: Long Term Supply Targets, requiring the state to establish long-term water supply targets and update to the California Water Plan.

## **8. REVIEW OF CORRESPONDENCE**

8.1 The Board received letters from the Rowland Unified School District (dated February 6, 2026) expressing gratitude for grants awarded to Jellick and Rowland Elementary schools.

## **9. COMMITTEE REPORTS**

9.1 **Joint Powers Insurance Authority** – Director Lu-Yang provided updates on JPIA Executive Committee matters of interest to the District.

9.2 **Three Valleys Municipal Water District** – Board President Lima and Director Bellah reported on TVMWD Board meeting matters from the February 18 and March 4, 2026, business meetings.

9.3 **Association of California Water Agencies** – Director Lewis reported on his participation in the February 20 Region 8 Board meeting.

9.4 **Puente Basin Water Agency (PBWA)** – None.

9.5 **Project Ad-Hoc Committee** – None.

9.6 **P-W-R Joint Waterline Commission** – President Lima reported on the Commission meeting held on February 12, 2026.

9.7 **Rowland Heights Community Coordinating Council (RHCCC)** – Director Bellah reported on RHCCC matters discussed during the March 9 meeting.

9.8 **California Special District Association (CSDA) SGV Chapter** – The Board was reminded about the March 11 CSDA SGV Chapter Mixer scheduled to commence at 5:00 p.m. at Vita Restaurant in Pomona.

9.9 **Local Agency Formation Commission** – None.

## **10. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **10.1 Finance Report**

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through January 2026 and answered questions posed by Board members.

### **10.2 Operations Report**

Director of Operations Allen Davidson provided an Operations report detailing services completed during February 2026, explaining the Field Operations services listed below. He also

presented additional Water Systems departmental updates such as leaks and fire hydrant data, and water quality results (total chlorine and nitrite).

**Field Operations Activity Summary**

- Water Samples – 221
- Site Inspections – 82
- Service Orders Completed – 322
- Meters Replaced – 7
- Modules Replaced – 22
- Dig Alerts – 305
- Leaks – 3
- System Valves Replaced – 6
- Air Releases Inspections – 8
- Fire Hydrant Repairs – 2
- Recycled Water Inspections – 11

**10.3 Project Update** – Assistant General Manager Dusty Moisio showcased pictures of the Granby Control Valve project as he explained the scope of work entailed in installing the new control valve.

**10.4 Personnel Report** – General Manager Tom Coleman reported on the status of the Water Systems Operator I and Customer Service Representative recruitments and ended with a note on the internship program.

**11. ATTORNEY’S REPORT** – The Board received the Elected Official Confidential Status Form. Legal Counsel explained the purpose of the form and provided instruction for its completion.

**12. CLOSED SESSION** – Closed Session item listed on the agenda was not considered.

**a. Conference with Legal Counsel – Anticipated Litigation**

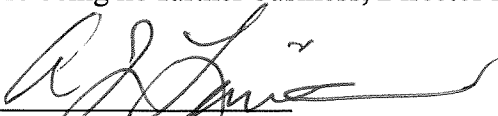
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 One case.

**General Manager’s and Directors’ Comments** – Director Bellah shared an informational flyer from the “*Beyond the Labels: Understanding Generational Changes in the Workforce*” session at the Urban Water Institute conference.

**Future Agenda Item(s)** – None.

**Late Business** – None.

There being no further business, Director Lu-Yang adjourned the meeting at 8:35 p.m.

  
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ANTHONY J. LIMA  
Presiding Director

Attest:   
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TOM COLEMAN  
Board Secretary