



# Board of Directors

## REGULAR MEETING

**December 9, 2025, at 6:00 p.m.**

**W**  
*welcoming*

Be warm, grateful, and fun

**H**  
*humble*

Be selfless, generous, and kind

**O**  
*original*

Be creative, impactful, and unique





## **AGENDA**

Regular Meeting of the Board of Directors  
3021 Fullerton Road  
Rowland Heights, CA 91748  
December 9, 2025 -- 6:00 PM

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*Agenda materials are available for public review at <https://www.rwd.org/agendas-minutes/>. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

John Bellah, President  
Vanessa Hsu, Vice President  
Robert W. Lewis  
Anthony J. Lima  
Szu Pei Lu-Yang

### **ADDITION(S) TO THE AGENDA**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Gabriela Palomares, Executive Services Manager, at (562) 383-2323, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

### **DIRECTOR REMOTE PARTICIPATION PURSUANT TO GOV. CODE §54953(f)**

- Notifications Due to Just Cause
- Requests Due to Emergency Circumstances

## 1. PUBLIC HEARING: ESTABLISHING REGULATIONS AND PENALTIES RELATING TO WATER THEFT

*Recommendation: The Board of Directors hold a public hearing to receive and respond to public comment and, if there is no majority protest, consider adoption of RWD Ordinance No. 0-12-2025, an Ordinance of the Rowland Water District establishing regulations governing the prevention, enforcement, and penalties for water theft within the District's service area, including unauthorized water use, meter tampering, and unauthorized hydrant use.*

- 1.1 Open Public Hearing
- 1.2 [Report by Staff](#)
- 1.3 Receive Public Comment
- 1.4 Close Public Hearing
- 1.5 Consider Adoption of Rowland Water District Ordinance No. 0-12-2025

## 2. CONSENT CALENDAR

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion unless separate discussion is requested.*

### 2.1 [Approval of the Minutes of Regular Board Meeting held on November 4, 2025](#)

*Recommendation: The Board of Directors approve the Minutes as presented.*

### 2.2 [Approval of Minutes of Special Board Meeting held on November 25, 2025](#)

*Recommendation: The Board of Directors approve the Minutes as presented.*

### 2.3 [Demands on General Fund Account for November 2025](#)

*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*

### 2.4 [Investment Report for October 2025](#)

*Recommendation: The Board of Directors approve the Investment Report as presented.*

### 2.5 [Water Purchases for October 2025](#) - For information only.

### 2.6 [California Reservoir Conditions](#) – For information only.

### 2.7 [RWD CY 2026 Board Meeting Calendar](#)

*Recommendation: The Board of Directors approve the Board meeting calendar for CY 2026.*

**Regular Board Meeting:** January 13, 2026

**Special Board Meeting:** January 27, 2026

## 3. ACTION ITEMS

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

### 3.1 [Review and Approve Directors' Meeting Reimbursement for November 2025](#)

*Recommendation: The Board of Directors approve the Meeting Reimbursement as presented.*

### 3.2 [Consider 6<sup>th</sup> Amendment to the Agreement for Employment of General Manager](#)

*Recommendation: The Board of Directors review, discuss, and consider approval of the 6<sup>th</sup> Amendment to the General Manager's contract as included in the Board packet.*

- 3.3 **Adopt Resolution No. 12-2025, Approving Employee-Paid Holidays and Office Closure**  
*Recommendation: The Board adopt Resolution No. 12-2025.*
- 3.4 **Adopt Resolution No. 12.1-2025, Adopting Amendments to the Rules and Regulations for Potable and Recycled Water Service**  
*Recommendation: The Board adopt Resolution No. 12.1-2025.*
- 3.5 **Adopt Resolution No. 12.2-2025, Rescinding Resolution No. 6-2022 Declaring a Level 2 Water Supply Shortage**  
*Recommendation: The Board adopt Resolution No. 12.2-2025.*
- 3.6 **Adopt Resolution No. 12.3-2025, Resolution of the Board of Directors Reauthorizing Investment Authority to the General Manager**  
*Recommendation: The Board adopt Resolution No. 12.3-2025.*
- 3.7 **Adopt Resolution No. 12.4-2025, Resolution of the Board of Directors Appointing PBWA Representatives**  
*Recommendation: The Board adopt Resolution No. 12.4-2025.*
- 3.8 **Confirm Appointment of Representatives to the Pomona-Walnut-Rowland Joint Water Line Commission**  
*Recommendation: The Board of Directors confirm the appointment of representatives to the Pomona-Walnut-Rowland Joint Water Line Commission.*
- 3.9 **Review and Approve Board of Directors Committee Assignments for 2026**  
*Recommendation: The Board discuss and approve the Committee Assignments for CY 2026.*
- 3.10 **Approve Cost of Living Increase for all Employees Based on Merit**  
*Recommendation: The Board of Directors review and discuss the Bureau of Labor Statistics report on the consumer price index and approve a 3.5% cost-of-living adjustments for employees based on merit effective January 1, 2026.*
- 3.11 **Review and Approve Schedule of Monthly Salary Ranges Effective January 1, 2026**  
*Recommendation: The Board of Directors review and approve the monthly salary ranges as included in the Board packet.*
- 3.12 **Request for Allocation of Funds for Purchase One (1) Ford-150 V6 Full Hybrid 3.5L Powerboost Truck**  
*Recommendation: The Board of Directors authorize an allocation of \$55,000 for the purchase of one (1) Ford-150 V6 Full Hybrid 3.5L Powerboost Truck.*
- 3.13 **Award of Contract for Radio Communications System Project and Allocation of Funds**  
*Recommendation: The Board of Directors authorize the award of contract to Foothill Communication for the Radio Communications System Project and approve a project budget allocation of \$ 60,000.*
- 3.14 **Review and Recertify Risk and Resiliency Assessment (RRA) Prepared by West Yost**  
*Recommendation: The Board of Directors recertify the Risk and Resiliency Assessment (RRA) as prepared by West Yost and presented by RWD staff.*

**4. INFORMATIONAL ITEMS**

**5. PUBLIC RELATIONS**

5.1 [Community Relations and Education Report](#)

Gabriela Palomares

5.2 [Communications Outreach](#)

CV Strategies

**6. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS**

*(Including items that may have arisen after posting of the agenda)*

**7. LEGISLATIVE INFORMATION**

**8. REVIEW OF CORRESPONDENCE**

**9. COMMITTEE & ORGANIZATION REPORTS** *(verbal reports)*

9.1 Joint Powers Insurance Authority (JPIA)

Directors Lu-Yang/Hsu

- [Workers' Compensation, Liability, and Property Programs Risk Assessment](#)

9.2 Three Valleys Municipal Water District (TVMWD)

Directors Lima/Bellah

9.3 Association of California Water Agencies (ACWA)

Directors Lewis/Bellah

9.4 Puente Basin Water Agency (PBWA)

Directors Lewis/Lima

9.5 Project Ad-Hoc Committee

Directors Lima/Lu-Yang

9.6 Regional Chamber of Commerce Government Affairs Committee (GAC)

Directors Bellah/Lewis

9.7 P-W-R Joint Water Line Commission

Directors Lima/Bellah

9.8 Rowland Heights Community Coordinating Council (RHCCC)

Directors Lu-Yang/Bellah

9.9 California Special District Association (CSDA) SGV Chapter

Director Bellah

9.10 Local Agency Formation Commission (LAFCO)

Director Lewis

**10. OTHER REPORTS AND COMMENTS**

10.1 [Finance Report](#)

Mrs. Malner

10.2 Operations Report

Mr. Davidson

10.3 Project Updates

Mr. Moisio

10.4 Personnel Report

Mr. Coleman

**11. ATTORNEY'S REPORT**

Mr. Joseph Byrne

11.1 [Senate Bill 707 – Changes to Brown Act](#)

## **12. CLOSED SESSION**

### **a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One case.

### **b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Name of Case: Sau Ha Wong v. City of West Covina (Rowland Water District is a named party),  
Los Angeles Superior Court, Case No. 25PSCV03620.

## **13. RECONVENE/REPORT ON CLOSED SESSION**

### **General Manager's and Directors' Comments**

### **Future Agenda Items**

### **Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

## **ADJOURNMENT**

President John Bellah, Presiding



**ORDINANCE NO. 0-12-2025  
ROWLAND WATER DISTRICT**

**AN ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE ROWLAND WATER DISTRICT  
ESTABLISHING REGULATIONS AND PENALTIES  
RELATING TO WATER THEFT RECITALS**

**WHEREAS**, the Rowland Water District (“District”) is responsible for providing reliable and safe water service to its customers and for managing and protecting public water system infrastructure; and

**WHEREAS**, unauthorized diversion or use of water, tampering with meters or hydrants, and other forms of water theft undermine the fairness and financial integrity of the water system, cause revenue loss, damage facilities, and endanger public health and safety; and

**WHEREAS**, water theft from fire hydrants presents particular safety hazards, including reduced water pressure for firefighting, potential contamination of the water supply, and physical damage to hydrants and pipelines; and

**WHEREAS**, California Government Code Section 53069.45 authorizes local agencies providing water service to adopt ordinances prohibiting water theft and to impose administrative fines for violations; and

**WHEREAS**, California Penal Code Section 498 defines water theft and authorizes criminal prosecution for diversion or unauthorized use of water services; and

**WHEREAS**, Senate Bill 394 (Allen), enacted in 2025, amended Government Code Section 53069.45 to strengthen enforcement and penalties for unauthorized use of fire hydrants and other forms of water theft; and

**WHEREAS**, the District’s Board of Directors finds that adoption of this ordinance is necessary to deter and penalize unauthorized use of water, protect District assets, and promote equitable and lawful water use,

**NOW THEREFORE BE IT ORDAINED** by the Board of Directors of the Rowland Water District as follows:

**Section 1. Title and Purpose**

This ordinance shall be known as the “Water Theft Ordinance of the Rowland Water District.”

The purpose of this ordinance is to safeguard the District’s water system, protect that water system from potential contamination from unprotected backflow, ensure fair and lawful water service, and establish penalties and enforcement procedures for water theft in accordance with California law.

**Section 2. Authority**

This ordinance is adopted pursuant to: California Government Code § 53069.45; California Penal Code § 498; and the District’s enabling act.

**Section 3. Definitions**

For purposes of this ordinance:

- (a) “General Manager” means the General Manager of the District or his or her designee.
- (b) “Meter tampering” means breaking seals, bypassing, altering, or damaging a water meter or related connection to affect measurement or billing.
- (c) “Unauthorized use of a fire hydrant” means connecting to, drawing water from, or otherwise using a fire hydrant or hydrant meter without written authorization from the District.
- (d) “Water theft” means any act of diverting, tampering with, reconnecting, or making unauthorized use of water service, as defined in Penal Code § 498 and Government Code § 53069.45.

**Section 4. Prohibited Acts**

It shall be unlawful for any person to do any of the following:

- (a) Divert or use water from the District’s system without authorization.
- (b) Tamper with, interfere with, damage, bypass, or alter any District water meter, pipe, valve, or other facility.
- (c) Reconnect or restore water service that has been disconnected by the District without authorization.
- (d) Draw or use water from a District fire hydrant or hydrant meter without written authorization.
- (e) Assist, permit, or cause any of the above acts to occur.

**Section 5. Administrative Penalties**

Pursuant to Government Code § 53069.45, the following administrative fines may be imposed:

<b>Violation Type</b>	<b>First Violation</b>	<b>Second Violation</b>	<b>Third or Subsequent Violation</b>
Meter Tampering	Up to \$130	Up to \$700	Up to \$1,300
Other Water Theft	Up to \$1,000	Up to \$2,000	Up to \$3,000
Unauthorized Fire Hydrant Use	Up to \$2,500	Up to \$5,000	Up to \$10,000

Each day a violation continues constitutes a separate violation. The General Manager may establish a fine schedule within these limits based on severity, intent, and damages the District incurs.

**Section 6. Cost Recovery**

In addition to administrative fines, violators shall be responsible for:

- (a) The value of water taken or diverted;
- (b) The District’s cost to repair or replace damaged meters, valves, hydrants, or facilities; and
- (c) Investigation, enforcement, and administrative costs incurred by the District.

**Section 7. Service Termination and Restoration**

The District may immediately discontinue service to any premises involved in a violation to protect the water system and public health. Service shall not be restored until:

- (a) All violations are corrected;
- (b) All fines, penalties, and costs are paid in full; and
- (c) The General Manager determines that adequate safeguards are in place to prevent recurrence.

**Section 8. Hardship Waiver**

A person subject to a fine may apply in writing for a hardship waiver within 15 days of receiving a notice of violation. The General Manager may reduce or waive a fine upon finding that:

- (a) Payment would impose an undue financial hardship, and

(b) The violation was not willful or reckless.

### **Section 9. Appeal Procedure**

A person may appeal a notice of violation or fine by filing a written appeal within 15 days of issuance. A hearing shall be held before the General Manager regarding the subject violation and appeal thereof. The General Manager's decision shall be final and conclusive, subject to judicial review under Code of Civil Procedure § 1094.5.

### **Section 10. Additional Remedies**

This ordinance supplements, and does not limit, any civil or criminal remedies available to the District under applicable law. Violations may be referred for prosecution under Penal Code § 498 or for civil enforcement to recover damages and penalties.

### **Section 11. Public Reporting**

Members of the public are encouraged to report suspected water theft to the District at **(562) 697-1726** or [info@rwd.org](mailto:info@rwd.org). All reports shall be treated as confidential to the extent permitted by law.

### **Section 12. Severability**

If any provision of this ordinance or its application is held invalid, the remaining provisions shall remain in full force and effect.

### **Section 13. Effective Date**

This ordinance shall take effect immediately upon adoption by the District's Board of Directors.

Said ordinance was adopted, on roll call vote, at the regular meeting of the Board of Directors held December 9, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a true and correct copy of Ordinance No. 0-12-2025, adopted by the Board of Directors of the Rowland Water District at its regular meeting held on December 9, 2025.

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JOHN BELLAH  
Board President

ATTEST:

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TOM COLEMAN  
Secretary



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
November 4, 2025 – 6:00 p.m.  
3021 Fullerton Road  
Rowland Heights, CA 91748

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President John Bellah  
Vice President Vanessa Hsu  
Director Robert W. Lewis  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang

**ABSENT:**

None

**OTHERS PRESENT:**

Lutfi Kharuf, Legal Counsel, Best Best & Krieger  
Habib Isaac, IB Consulting Inc.  
Andrea Boehling, IB Consulting, Inc. (joined remotely)  
Mike Ti, Three Valleys Municipal Water District  
Jody Roberto, Three Valleys Municipal Water District  
Matt Litchfield, Three Valleys Municipal Water District  
Erin LaCombe, CV Strategies  
*Refer to the attached guest register for a listing of additional public in attendance.*

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dusty Moisio, Assistant General Manager  
Myra Malner, Director of Finance  
Allen Davidson, Director of Operations  
Gabriela Palomares, Executive Services Manager

**ADDITION(S) TO THE AGENDA** – None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS – None.**

**DIRECTOR REMOTE PARTICIPATION PURSUANT TO GOV. CODE §54953(f)**

- Notifications Due to Just Cause – None.
- Requests Due to Emergency Circumstances – None.

**1. PUBLIC HEARING: PROPOSED CHANGES TO WATER RATES AND SERVICE CHARGES**

- 1.1 President John Bellah opened the public hearing at 6:05 p.m. to receive and respond to public comment and, if there is no majority protest, consider adoption of RWD Resolution No. 11-2025, a Resolution of the Rowland Water District Adopting Rates and Service Charges for Potable and Recycled Water, Amending Reserve Policy, and Taking Other Actions Relating Thereto.
- 1.2 Mr. Habib Isaac, Principal and Managing Partner of IB Consulting Inc., presented the final report of the District’s Potable and Recycled Water Rate Study. His PowerPoint presentation outlined the study’s methodology which included an analysis of expenses and revenue projections, water demands forecast, reserve funding requirements, anticipated capital expenditures, and the proposed rate design.
- 1.3 Board President Bellah invited members of the public to provide comment on the water rate study as presented by Mr. Isaac.
- 1.4 Following public comment, President Bellah closed the public hearing at 6:44 p.m.
- 1.5 Upon motion by Director Lewis, seconded by Director Lu-Yang, the Board unanimously adopted RWD Resolution No. 11-2025, a Resolution of the Board of Directors Adopting Rates and Service Charges for Potable and Recycled Water, Amending Reserve Policy and Taking Other Actions Relating Thereto, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang  
NOES: None  
ABSENT: None  
ABSTAIN: None

- General Manager Tom Coleman, Legal Counsel Lutfi Kharuf, and Mr. Habib Isaac responded to questions from members of the public on various topics, including bill payment due dates, service and zonal charges, and public notification, participation and response procedures related to the rate-setting process under Proposition 218.

**2. CONSENT CALENDAR**

Upon motion by Director Lu-Yang, seconded by Director Lima, the Consent Calendar was unanimously approved as follows:

- 2.1 Approval of Minutes of Regular Board Meeting held on October 14, 2025
- 2.2 Approval of Minutes of Special Board Meeting held on October 28, 2025
- 2.3 Demands on General Fund Account for October 2025
- 2.4 Investment Report for September 2025
- 2.5 Water Purchases for September 2025
- 2.6 California Reservoir Conditions  
(Motion passed 5-0)

- Board members took a moment to note the November 25, 2025, Special Board Meeting, and December 9, 2025, Regular Board Meeting in their calendars.

### **3. ACTION ITEMS**

#### **3.1 Review and Approve Directors' Meeting Reimbursements for October 2025**

Upon motion by Director Lima, seconded by Director Lu-Yang, the Board unanimously approved the Directors' Meeting Reimbursement Report. (Motion passed 5-0)

#### **3.2 Consider Approval of Amendments to the Indemnity Agreement for Temporary Storage of Employees' Camping Trailers, Equipment, and/or Motorhomes**

Following discussion, upon motion by Director Lima, seconded by Director Lu-Yang, the Board unanimously approved amendments to the Indemnity Agreement for Temporary Storage of Employee's Camping Trailers, Equipment, and/or Motorhomes. (Motion passed 5-0)

### **4. INFORMATIONAL ITEMS – None.**

### **5. PUBLIC RELATIONS**

#### **5.1 Community Relations and Education Update – None.**

#### **5.2 Communications Outreach (CV Strategies) – None.**

### **6. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA) – None.**

### **7. LEGISLATIVE INFORMATION**

General Manager Tom Coleman provided a brief update on legislative matters of interest to the District.

### **8. REVIEW OF CORRESPONDENCE – None.**

### **9. COMMITTEE REPORTS**

#### **9.1 Joint Powers Insurance Authority – None.**

#### **9.2 Three Valleys Municipal Water District – Board President Bellah and Director Lima reported on the October 15, 2025, TVMWD Board meeting activities.**

#### **9.3 Association of California Water Agencies – None.**

#### **9.4 Puente Basin Water Agency (PBWA) – None.**

#### **9.5 Project Ad-Hoc Committee – None.**

#### **9.6 Regional Chamber of Commerce Government Affairs Committee (GAC) – None.**

#### **9.7 P-W-R Joint Waterline Commission – None.**

#### **9.8 Rowland Heights Community Coordinating Council (RHCCC) – None.**

#### **9.9 California Special District Association (CSDA) SGV Chapter – None.**

**9.10 Local Agency Formation Commission – None..**

**10. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

**10.1 Finance Report**

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through September 2025 and answered questions posed by Board members.

**10.2 Operations Report**

Assistant General Manager Dusty Moisiso provided an Operations report for the month of October 2025, explaining the Field Operations services listed below. He also presented additional Water Systems departmental updates such as leaks and fire hydrant data, and water quality results (total chlorine and nitrite).

Field Operations – October 2025

- Water Samples - 239
- Site Inspections – 68
- Service Orders Completed - 486
- Meters Replaced - 31
- Modules Replaced - 55
- Dig Alerts - 400
- Leaks - 6
- System Valves Replaced - 0
- Air Releases Inspections – 2
- Fire Hydrant Repairs – 1
- Recycled Water Inspections – 6

**10.3 Project Update** –Assistant General Manager Dusty Moisiso provided an informational presentation on cla valves, explaining their functions in controlling pressure, flow, level, surge, and pump operations.

**10.4 Personnel Report** – General Manager Tom Coleman reported on the status of the Customer Service Representative recruitment.

**11. ATTORNEY’S REPORT – None.**

**12. ADJOURN TO CLOSED SESSION – 8:05 p.m.**

**a. Conference with Legal Counsel – Anticipated Litigation**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 One case.

**b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Name of Case: Sau Ha Wong v. City of West Covina (Rowland Water District is a named party), Los Angeles Superior Court, Case No. 25PSCV03620.

**13. RECONVENE/REPORT ON CLOSED SESSION – 8:13 p.m.**

**Closed Session Announcements** – It was reported by Legal Counsel that the Board was briefed on the facts and circumstances of the closed session matters and no reportable action was taken on the matters.

**General Manager's and Directors' Comments** – General Manager Tom Coleman expressed his appreciation to Legal Counsel Lutfi Kharuf, IBC Consulting Inc., and District Board and staff for their collaboration and efforts throughout the rate-setting process conducted in accordance with Proposition 218.

**Future Agenda Item(s)** – None.

**Late Business** – None.

Director Hsu adjourned the meeting at 8:13 p.m.

\_\_\_\_\_  
JOHN BELLAH  
Presiding Director

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

UNAPPROVED MINUTES



# Rowland Water District

3021 Fullerton Road  
Rowland Heights, CA 91748  
Board Room

## Guest Sign-In Sheet

Regular Board Meeting Date: November 4, 2025

Name (Please Print)	Company Name (If Applicable)	Mailing or Email Address
Amelle Kirks	resident	
<del>Richard J. ...</del>		
Fernando Mena		
Bui An	resident	
Ashley Tien	Resident	
JANET BOHSZO	RESIDENT	
CEZARY BOHSZO	RESIDENT	
J. Iskandar	RESIDENT	
J. Bonsangue		

Note: By signing this sheet, your name will be included as a Guest in our recorded Board Minutes.



**RESOLUTION NO. 11-2025**

**ROWLAND WATER DISTRICT  
RESOLUTION OF THE BOARD OF DIRECTORS  
ADOPTING RATES AND SERVICE CHARGES FOR  
POTABLE AND RECYCLED WATER, AMENDING RESERVE POLICY  
AND TAKING OTHER ACTIONS RELATING THERETO**

**WHEREAS**, the Rowland Water District (“District”) is a county water district, organized and operating pursuant to Division 12 of the California Water Code; and

**WHEREAS**, the District imports potable water from the Metropolitan Water District of Southern California through its member agency, Three Valleys Municipal Water District, and also owns, operates, and maintains a recycled water system that distributes recycled water to customers within the District; and

**WHEREAS**, the District is authorized to fix and collect charges for the provision of services and facilities, including potable and recycled water; and

**WHEREAS**, the District retained IB Consulting, Inc. to conduct a water rate study, and determined that it is necessary to adopt new rates for its potable and recycled water service charges to: (1) meet revenue requirements; (2) ensure revenue stability; and (3) provide adequate funding for capital improvements; and

**WHEREAS**, the proposed rate structure for the potable and recycled water service charges has three customer classes: Single-Family Residential Customers, All Other Customers (commercial, industrial, governmental, institutional, and multi-family residential), and Recycled Water Customers.

**WHEREAS**, the rate structure consists of five components: (1) fixed monthly service charges (the “Fixed Service Charges”); (2) volumetric potable water commodity charges (“Potable Water Commodity Charges”); (3) volumetric recycled water commodity charges (“Recycled Water Commodity Charges”); (4) volumetric zonal surcharges (“Zonal Surcharges”), and (5) fixed monthly fire service charges (“Fire Service Charges”) (collectively herein, and together with the Water Shortage Surcharge described below, the “Charges”); and

**WHEREAS**, the Service Charges are fixed monthly charges established on the basis of the size of the meter serving a property and are calculated to recover the District’s fixed costs of operating and maintaining the reliability of the water system, and delivering water; and

**WHEREAS**, the Potable Water Commodity Charges are variable charges imposed per unit of potable water delivered during a billing period. One unit equal to one hundred cubic feet (“HCF”), or 748 gallons. For Single-Family Residential Customers, the rate structure for the Potable Water Commodity Charges consists of two tiers which impose higher rates as the level of consumption increases to reflect incremental costs of providing water service. For All Other Customers, the rates for Potable Water Commodity Charges are uniform charges imposed per HCF of water delivered during a billing period.

**WHEREAS**, the Recycled Water Commodity Charges are variable charges imposed per unit of recycled water delivered during a billing period. The rates for Recycled Water Commodity Charges are uniform charges imposed per HCF of water delivered during a billing period; and

**WHEREAS**, the Zonal Surcharges are variable charges per unit of potable water delivered to customers in higher elevations across six different pressure zones and are based on the cost to maintain and pump water to customers across pressure zones; and

**WHEREAS**, the fire service charges (“Fire Service Charges”) are fixed monthly charges established on the basis of the size of the meter supplying private fire suppression systems/hydrants; and

**WHEREAS**, the District is additionally proposing to adopt water shortage surcharges (“Water Shortage Surcharge”), to be imposed during periods of severe drought or water shortage emergency during which mandatory water reduction measures are implemented in order to ensure revenue sufficiency; and

**WHEREAS**, the Water Shortage Surcharge is a volumetric rate imposed per HCF of potable water consumption, and will vary depending on the level or percentage of water reduction required; and

**WHEREAS**, the District purchases water on a wholesale basis from its wholesale providers, and is subject to rate increases imposed on the District by such wholesalers; and

**WHEREAS**, in order to ensure revenue sufficiency in the event that such wholesalers adopt increased rates, the District will be authorized to automatically pass through any wholesale rate increase beginning January 1, 2026, and any time thereafter through and including July 1, 2030, provided such increase shall not cause the impacted rate to increase by more than 100% in any fiscal year (“Wholesale Pass-Through Adjustment”); and

**WHEREAS**, the proposed Charges will take effect and apply to water service on and after January 1, 2026, and will be adjusted each January 1 thereafter, through and including January 1, 2030, based on the schedule in Exhibit A; and

**WHEREAS**, the Charges are subject to Article XIII D, section 6 of the California Constitution (“Article XIII D”), which creates certain procedural and substantive requirements for the imposition of any new or increase in any existing property-related fees and charges, and meets these requirements as set forth below; and

**WHEREAS**, the revenues derived from the proposed Charges will not exceed the funds required to provide the services and shall be used exclusively for the operation and maintenance of the potable and recycled water systems; and

**WHEREAS**, the amount of the proposed Charges will not exceed the proportional cost of the services attributable to each parcel upon which they are proposed for imposition; and

**WHEREAS**, the proposed Charges will not be imposed on a parcel unless the water services are actually used by, or immediately available to, the owner of the parcel; and

**WHEREAS**, Article XIII D requires that prior to imposing any new Charges, the District shall provide written notice (the "Notice") by mail of the proposed Charges to the record owner of each parcel upon which the Charges are proposed for imposition and any tenant directly liable for payment of the Charges, the amount of the Charges proposed to be imposed on each parcel, the basis upon which the Charges were calculated, the reason for the Charges, and the date time and location of a public hearing (the "Hearing") on the proposed Charges; and

**WHEREAS**, pursuant to Article XIII D such Notice is required to be provided to the affected property owners and any tenant directly liable for the payment of the Charges not less than forty-five days prior to the Hearing on the proposed Charges; and

**WHEREAS**, the District did provide such Notice to the affected property owners and tenants in compliance with Article XIII D; and

**WHEREAS**, in accordance with Government Code section 53759.1, the District implemented an administrative remedy pursuant to which property owners and customers of record must submit legal objections prior to 5:00 PM on October 28, 2025, and the District provided responses to any valid legal objections prior to opening the Hearing; and

**WHEREAS**, the Board of Directors determined to open the Hearing, and the Hearing was held on this day, November 4, 2025; and

**WHEREAS**, at the Hearing, the Board of Directors of the District ("Board") considered all written materials and written protests to the proposed Charges received prior to the close of the Hearing, and heard oral testimony concerning the establishment and imposition of the proposed Charges, and at the close of the Hearing the District determined that it did not receive written protests against the establishment and imposition of the proposed Charges from a majority of the affected property owners or tenants directly liable for the payment of such Charges; and.

**WHEREAS**, the Board now desires to establish and impose the Charges as set forth in Exhibit A;

**WHEREAS**, the Board previously adopted a Reserve Policy pursuant to Resolution No. 7.1-2021 on July 13, 2021; and

**WHEREAS**, the Board has since determined that it is prudent to add an additional reserve category to the Capital Facilities Fund called the "Capital/Emergency Reserve" for emergency capital costs, and to make certain changes to the Operating Reserve.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rowland Water District as follows:

1. Incorporation of Recitals. The Recitals set forth above are made findings of this Board and are incorporated herein and made an operative part of this Resolution.
2. Inconsistency with other Fees and Charges. To the extent any Charges established by this Resolution are inconsistent with water service fees and charges previously adopted; it is the explicit intention of the Board that the Charges adopted pursuant to this Resolution shall prevail.
3. Charges. The Board hereby adopts the Charges at the rates, in the amounts, and on the effective dates set forth in Exhibit "A." The Water Shortage Surcharge may be activated as a result of a drought, a statewide order mandating water use reductions, or other natural disaster or event that results in a water shortage and an unforeseen drop in water demand. Additionally, the Board shall be authorized to implement a Wholesale Pass-Through Adjustment to account for any rate increases adopted by a wholesale water provider, commencing January 1, 2026 and any time thereafter through and including July 1, 2030. The Wholesale Pass-Through Adjustment shall not cause any impacted rate to increase by more than 100%, and shall not cause the Charges to exceed the cost of service. The District shall provide mailed notice to all impacted property owners or customers of record at least 30 days before implementing a Wholesale Pass-Through Adjustment.
4. Amendment to Reserve Policy. The Board hereby adopts the Amended and Restated Reserve Policy set forth in Exhibit "B" hereto. The Amended and Restated Reserve Policy shall supersede the Reserve Policy established pursuant to Resolution No. 7.1-2021.
5. CEQA Compliance. The Board finds that the need to meet the District's financial reserve requirements and obtain funds for capital projects, to be funded by the Charges, is necessary to maintain service within the District's existing water service area as described herein. The Board further finds that the need to meet the District's financial reserve requirements and obtain funds for capital projects, to be funded by the Charges will not expand the District's water system. The Board further finds that the adoption of the Charges is necessary and reasonable to meet the District's financial reserve requirements and obtain funds for capital projects. Based on these findings, the Board determines that the adoption of the Charges is exempt from the requirements of the California Environmental Quality Act pursuant to section 21080(b)(8) of the Public Resources Code and section 15273(a) of the State CEQA Guidelines. The documents and materials that constitute the record of proceedings on which these findings have been based are located at the Rowland Water District, 3021 Fullerton Road, Rowland Heights, CA 91748. The custodian for these records is the Board Secretary of the District. The Board hereby directs District staff to file a Notice of Exemption within five business days of the adoption of this Resolution.
6. Severability. If any section, subsection, clause or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of

the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof to any person or circumstance be held invalid.

7. Effective Date. This Resolution shall become effective immediately upon its adoption.

**ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD November 4, 2025 by the following roll call vote:**

**AYES:** Directors Bellah, Hsu, Lewis, Lima, Lu-Yang

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

  
\_\_\_\_\_  
**JOHN BELLAH**  
**President**

ATTEST:

  
\_\_\_\_\_  
**TOM COLEMAN**  
**General Manager/Board Secretary**

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on November 4, 2025.

  
\_\_\_\_\_  
**TOM COLEMAN**  
**General Manager/Board Secretary**

**EXHIBIT "A" TO RESOLUTION NO. 11-2025**

**Fixed charges**

<b>Potable Monthly Fixed Charge</b>					
<b>Meter Size</b>	<b>Effective January 1, 2026</b>	<b>Effective January 1, 2027</b>	<b>Effective January 1, 2028</b>	<b>Effective January 1, 2029</b>	<b>Effective January 1, 2030</b>
5/8"	\$48.03	\$52.12	\$56.56	\$61.37	\$66.59
1"	\$107.69	\$116.85	\$126.79	\$137.57	\$149.27
1 1/2"	\$207.11	\$224.72	\$243.83	\$264.56	\$287.05
2"	\$326.42	\$354.17	\$384.28	\$416.95	\$452.40
3"	\$1,002.51	\$1,087.73	\$1,180.19	\$1,280.51	\$1,389.36
4"	\$1,996.76	\$2,166.49	\$2,350.65	\$2,550.46	\$2,767.25
6"	\$3,189.86	\$3,461.00	\$3,755.19	\$4,074.39	\$4,420.72
8"	\$5,576.06	\$6,050.03	\$6,564.29	\$7,122.26	\$7,727.66
10"	\$10,945.01	\$11,875.34	\$12,884.75	\$13,979.96	\$15,168.26
12"	\$10,945.01	\$11,875.34	\$12,884.75	\$13,979.96	\$15,168.26

*\*Single-family residential customers who have a 1" meter to meet fire flow requirements were captured under 5/8" meters to reflect the capacity these customers utilize within the system*

<b>Recycled Monthly Fixed Charge</b>					
<b>Meter Size</b>	<b>Effective January 1, 2026</b>	<b>Effective January 1, 2027</b>	<b>Effective January 1, 2028</b>	<b>Effective January 1, 2029</b>	<b>Effective January 1, 2030</b>
5/8"	\$45.12	\$48.96	\$53.13	\$57.65	\$62.56
1"	\$100.41	\$108.95	\$118.22	\$128.27	\$139.18
1 1/2"	\$192.56	\$208.93	\$226.69	\$245.96	\$266.87
2"	\$303.14	\$328.91	\$356.87	\$387.21	\$420.13
3"	\$929.76	\$1,008.79	\$1,094.54	\$1,187.58	\$1,288.53
4"	\$1,851.26	\$2,008.62	\$2,179.36	\$2,364.61	\$2,565.61
6"	\$2,957.06	\$3,208.42	\$3,481.14	\$3,777.04	\$4,098.09
8"	\$5,168.66	\$5,608.00	\$6,084.68	\$6,601.88	\$7,163.04
10"	\$10,144.76	\$11,007.07	\$11,942.68	\$12,957.81	\$14,059.23
12"	\$10,144.76	\$11,007.07	\$11,942.68	\$12,957.81	\$14,059.23

<b>Fire Line Monthly Fixed Charge</b>					
Connection Size	Effective	Effective	Effective	Effective	Effective
	January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
5/8"	\$10.48	\$11.38	\$12.35	\$13.40	\$14.54
1"	\$13.81	\$14.99	\$16.27	\$17.66	\$19.17
1 1/2"	\$19.36	\$21.01	\$22.80	\$24.74	\$26.85
2"	\$26.02	\$28.24	\$30.65	\$33.26	\$36.09
3"	\$63.76	\$69.18	\$75.07	\$81.46	\$88.39
4"	\$119.26	\$129.40	\$140.40	\$152.34	\$165.29
6"	\$185.86	\$201.66	\$218.81	\$237.41	\$257.59
8"	\$319.06	\$346.19	\$375.62	\$407.55	\$442.20
10"	\$618.76	\$671.36	\$728.43	\$790.35	\$857.53
12"	\$618.76	\$671.36	\$728.43	\$790.35	\$857.53

### **Variable Rates**

<b>Variable Rates (\$/hcf)</b>						
Customer Class	Tiers	Effective	Effective	Effective	Effective	Effective
		January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
<b>Single-Family Residential</b>						
Tier 1	7	\$4.52	\$4.91	\$5.33	\$5.79	\$6.29
Tier 2	>7	\$5.26	\$5.71	\$6.20	\$6.73	\$7.31
All Other Potable	<i>Uniform</i>	\$4.52	\$4.91	\$5.33	\$5.79	\$6.29
Construction	<i>Uniform</i>	\$8.49	\$9.22	\$10.01	\$10.87	\$11.80
Recycled	<i>Uniform</i>	\$3.73	\$4.05	\$4.40	\$4.78	\$5.19

<b>Pumping Rates (\$/hcf)</b>					
Pumping Zone	Effective	Effective	Effective	Effective	Effective
	January 1, 2026	January 1, 2027	January 1, 2028	January 1, 2029	January 1, 2030
Zone 1	\$0.07	\$0.08	\$0.09	\$0.10	\$0.11
Zone 2	\$0.29	\$0.32	\$0.35	\$0.38	\$0.42
Zone 3	\$0.73	\$0.80	\$0.87	\$0.95	\$1.04
Zone 4	\$1.33	\$1.45	\$1.58	\$1.72	\$1.87
Zone 5	\$1.73	\$1.88	\$2.04	\$2.22	\$2.41
Zone 6	\$2.05	\$2.23	\$2.42	\$2.63	\$2.86

## Water Shortage Surcharges

<b>Water Shortage Surcharges FY 2026</b>						
<b>Customer Class</b>	<b>Stage 1</b>	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>	<b>Stage 5</b>	<b>Stage 6</b>
Single-Family Residential						
Tier 1	\$0.20	\$0.44	\$0.65	\$0.94	\$1.35	\$1.95
Tier 2	\$0.24	\$0.51	\$0.76	\$1.10	\$1.57	\$2.27
All Other Potable	\$0.20	\$0.44	\$0.65	\$0.94	\$1.35	\$1.95

<b>Water Shortage Surcharges FY 2027</b>						
<b>Customer Class</b>	<b>Stage 1</b>	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>	<b>Stage 5</b>	<b>Stage 6</b>
Single-Family Residential						
Tier 1	\$0.21	\$0.44	\$0.66	\$0.95	\$1.35	\$1.96
Tier 2	\$0.25	\$0.51	\$0.76	\$1.10	\$1.57	\$2.28
All Other Potable	\$0.21	\$0.44	\$0.66	\$0.95	\$1.35	\$1.96

<b>Water Shortage Surcharges FY 2028</b>						
<b>Customer Class</b>	<b>Stage 1</b>	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>	<b>Stage 5</b>	<b>Stage 6</b>
Single-Family Residential						
Tier 1	\$0.23	\$0.45	\$0.67	\$0.97	\$1.39	\$2.02
Tier 2	\$0.26	\$0.52	\$0.78	\$1.13	\$1.62	\$2.35
All Other Potable	\$0.23	\$0.45	\$0.67	\$0.97	\$1.39	\$2.02

<b>Water Shortage Surcharges FY 2029</b>						
<b>Customer Class</b>	<b>Stage 1</b>	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>	<b>Stage 5</b>	<b>Stage 6</b>
Single-Family Residential						
Tier 1	\$0.26	\$0.50	\$0.76	\$1.11	\$1.60	\$2.33
Tier 2	\$0.30	\$0.58	\$0.88	\$1.29	\$1.86	\$2.71
All Other Potable	\$0.26	\$0.50	\$0.76	\$1.11	\$1.60	\$2.33

<b>Water Shortage Surcharges FY 2030</b>						
<b>Customer Class</b>	<b>Stage 1</b>	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>	<b>Stage 5</b>	<b>Stage 6</b>
Single-Family Residential						
Tier 1	\$0.30	\$0.58	\$0.90	\$1.32	\$1.92	\$2.81
Tier 2	\$0.35	\$0.67	\$1.04	\$1.53	\$2.23	\$3.26
All Other Potable	\$0.30	\$0.58	\$0.90	\$1.32	\$1.92	\$2.81

## EXHIBIT "B" TO RESOLUTION NO. 11-2025

### AMENDED AND RESTATED RESERVE FUNDS POLICY

1. There is hereby established in the Districts books, two reserve funds, which are designated the Operations Fund and the Capital Facilities Fund. All unrestricted reserve funds currently held by the District shall upon adoption of this policy be designated and accounted for within either the Operations Fund or the Capital Facilities Fund.
2. The Operations Fund is established to meet the day to day operating expenses of the District. The Operations Fund shall consist of an operating reserve and a rate stabilization reserve balance. The reserve shall be initially funded with unrestricted funds currently held in the District's accounts and supplemented or replenished as necessary from operating revenues and non-operating revenues other than acreage supply charges and/or capacity fee charges.
  - a. **Operating Reserve:** An Operating Reserve is intended to promote financial viability in the event of any short-term fluctuation in revenues and/or expenditures, such as those caused by weather patterns, the natural inflow and outflow of cash during billing cycles, natural variability in demand-based revenue streams (such as volumetric charges), and changes in age of receivables in periods of economic distress. The minimum requirement for the Operating Reserve shall be equal approximately to 90 days of operating expenses and the reserve target shall be 120 days of operating expenses, and shall be reviewed and adjusted annually to maintain the levels set forth above.
  - b. **Rate Stabilization Reserve:** A Rate Stabilization Reserve is established for the purpose of providing funds necessary to respond to reasonably foreseeable but unpredictable contingencies, which would result in a significant extraordinary expense or temporary reduction or disruption in revenues, without requiring an increase in water rates or service charges. Examples of contingencies include natural disasters such as earthquakes and fires, or unanticipated reductions in water sales due to unusually wet weather. The Rate Stabilization Reserve has a target balance of \$6.0 Million.
3. The Capital Facilities Fund is established to fund scheduled rehabilitation and replacement of district capital facilities, improvement of capital facilities to meet regulatory requirements and improve service reliability, and for projects to expand the capital facilities to meet future demand. The Capital Facilities Fund shall consist of an Expansion Reserve and a Capital Improvement Reserve. The Expansion Reserve shall be funded exclusively with revenues derived from acreage supply charges and/or capacity fee charges imposed on new or expanded connections, currently held by the District and collected in the future. All acreage supply charge and/or capacity fee charge revenues shall be designated as Expansion Reserves and used exclusively for the purposes permitted under the Expansion Reserve policy. The Capital Improvement Reserve shall be initially funded with unrestricted funds of the District and shall be replenished or supplemented with operating and non-operating revenues, other than acreage supply and/or capacity fee charges. Excess funds not needed in one reserve account may be transferred to another reserve account except that no funds from the Expansion Reserve shall be transferred or used for any purpose other than the purposes specified or to reduce future acreage supply charges.

- a. **Expansion Reserve:** The Expansion Reserve is established for the exclusive purpose of funding capital improvements to increase the capacity of existing facilities or construct new facilities to serve new development. In accordance with the requirements of Sections 66013 and 66016 of the California Government Code, all acreage supply charge and/or capacity fee charge revenues shall be deposited into the Expansion Reserve and accounted for separately in a manner that avoids any commingling with other moneys of the District and expended solely for the purposes for which the charges were collected. All interest earned on the investment of the Expansion Reserve shall remain in the Expansion Reserve. Not later than 180 days after the last day of each fiscal year, the District shall make available to the public the following information:
- (i) A description of the charges deposited into the Expansion Reserve.
  - (ii) The beginning and ending balance of the fund and the interest earned from investment of moneys in the fund.
  - (iii) The amount of charges collected in that fiscal year.
  - (iv) An identification of:
    - A. Each public improvement on which funds from the Expansion Reserve were expended and the amount of the expenditure for each improvement including the percentage of the total cost of the public improvement that was funded with those funds from the Expansion Reserve if more than one source of funding was used.
    - B. Each public improvement on which funds from the Expansion Reserve were expended that was completed during the fiscal year.
    - C. Each public improvement that is anticipated to be undertaken in the following fiscal year.
  - (v) A description of each interfund transfer or loan made from the Expansion Reserve, including the public improvement on which the transferred funds will be expended and the date the transfer is expected to be repaid along with the rate of interest to be paid.
  - (vi) The information required above may be included in the District's annual financial report.
  - (vii) If the revenues derived from the acreage supply charges and/or capacity fee charges exceed the amount necessary for the purposes permitted under the Expansion Reserve, then the excess revenues will be used to reduce the amount of the acreage supply charge and/or capacity fee charges in the future.
- b. **Capital Improvement Reserve:** A Capital Improvement Reserve is established to accumulate a sufficient fund to pay for scheduled facility rehabilitation and replacement, facility upgrades made necessary by increased regulatory standards, or to improve system reliability. The Capital Improvement Reserve shall have a target balance equal to 6 percent of the total depreciated asset value of the water system.
- c. **Capital/Emergency Reserve:** A Capital/Emergency Reserve is established to accumulate sufficient funds to provide separate funding for any unforeseen system failures, while not impacting funds within the Capital Improvement Reserve planned for routine and scheduled system improvements. The Capital/Emergency Reserve shall have a minimum requirement of 6% of the total asset value of the

water system, and a target of 12% of the total depreciated asset value of the water system.

4. Unrestricted Fund Balance: All revenues not otherwise restricted will be deposited into the District's unrestricted account to be used for payment of day- to-day expenses of the District including water purchases, payroll, power charges, and other customary and ongoing expenses of the District's operations.
5. Interest earned on investments of funds in each designated reserve will be credited to that reserve fund.



Minutes of the Special Meeting  
of the Board of Directors of the Rowland Water District  
November 25, 2025 – 6:00 p.m.  
3021 Fullerton Road  
Rowland Heights, CA 91748

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

Vice President Vanessa Hsu  
Director Robert Lewis  
Director Lima  
Director Szu Pei Lu-Yang

**ABSENT:**

President John Bellah

**OTHERS PRESENT:**

Joseph Byrne, Best Best & Krieger LLP

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEM – None.**

**1. DISCUSSION ITEMS**

**1.1 Cost of Living Increase for all Employees Based on Merit**

General Manager Tom Coleman discussed the Consumer Price Index - September 2025 economic news release issued by the Bureau of Labor Statistics. As this was an informational item, no Board action was taken.

**1.2 Employee-Paid Holiday and Office Closure**

The Board discussed matters pertaining to employee-paid holidays. As this was an information item, no Board action was taken.

**1.3 Board of Directors Committee Assignments for 2026**

Board members received the 2026 Committee Assignments listing and were asked to review their assignments in preparation for December 9, 2025, RWD regular Board meeting where they will be asked to consider approval of the roster if acceptable.

**2. CLOSED SESSION – 6:16 p.m.**

A closed session was held in connection with the items listed below:

**a. PUBLIC EMPLOYEE MANAGER PERFORMANCE EVALUATION - [§54957]**

Title: General Manager

**b. CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representatives: General Counsel

Unrepresented Employee: General Manager

**3. RECONVENVE ON CLOSED SESSION – 6:35 p.m.**

The Board met in closed session in accordance with Government Code [§54957] to conduct the performance evaluation of the General Manager. No reportable action under the Brown Act was taken. In addition, the Board held conference with labor negotiators to discuss matters pertaining to unrepresented employee: General Manager. No reportable action under the Brown Act was taken on this matter.

**General Manager’s and Directors’ Comments** – None.

**Future Agenda Item(s)** – None.

**Late Business** – None.

Director Lima adjourned the meeting at 6:49 p.m.

\_\_\_\_\_  
VANESSA HSU  
Vice Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

Report Criteria:  
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>35389</b>						
11/25	11/06/2025	35389	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	60,947.08-
11/25	11/06/2025	35389	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	724.95-
11/25	11/06/2025	35389	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	66.96-
11/25	11/06/2025	35389	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	4,423.98-
11/25	11/06/2025	35389	1000	ACWA JPIA	RETIREES HEALTH BENEFITS	13,666.19-
11/25	11/06/2025	35389	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,229.82-
Total 35389:						89,058.98-
<b>35504</b>						
11/25	11/04/2025	35504	62233	JOHN BELLAH	MILEAGE REIMBURSMET	67.20
Total 35504:						67.20
<b>35505</b>						
11/25	11/06/2025	35505	62554	APPLIED TECHNOLOGY GROUP	EMERGENCY RADIOS	360.00
Total 35505:						360.00
<b>35506</b>						
11/25	11/06/2025	35506	62810	BREAKING THE CHAIN CONSULTING	2 DAY COACHING/CONSULTING	6,000.00
11/25	11/06/2025	35506	62810	BREAKING THE CHAIN CONSULTING	2 CLIFTON STRENGTHS ASSESSMENTS	120.00
Total 35506:						6,120.00
<b>35507</b>						
11/25	11/06/2025	35507	62524	BRITTNIE GILDEA	MILEAGE REIMBURSEMENT	132.02
11/25	11/06/2025	35507	62524	BRITTNIE GILDEA	TOTAL EXPENSES-BUCKBOARD DAY FESTIVAL	22.47
Total 35507:						154.49
<b>35508</b>						
11/25	11/06/2025	35508	62716	CASEY HAYES	TOTAL EXPENSES-VERKADA CONFERENCE	257.05
Total 35508:						257.05
<b>35509</b>						
11/25	11/06/2025	35509	6966	CINTAS	UNIFORM RENTAL	1,548.55
11/25	11/06/2025	35509	6966	CINTAS	UNIFORM RENTAL	1,679.90
11/25	11/06/2025	35509	6966	CINTAS	UNIFORM RENTAL	1,608.75
11/25	11/06/2025	35509	6966	CINTAS	UNIFORM RENTAL	1,679.90
11/25	11/06/2025	35509	6966	CINTAS	UNIFORM RENTAL	1,608.75
Total 35509:						8,125.85
<b>35510</b>						
11/25	11/06/2025	35510	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	2,702.89
Total 35510:						2,702.89
<b>35511</b>						
11/25	11/06/2025	35511	62956	CNC ENGINEERING	ENGINEERING SERVICES	6,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 35511:						6,000.00
<b>35512</b>						
11/25	11/06/2025	35512	62705	COMP	QUICK TEST	79.00
11/25	11/06/2025	35512	62705	COMP	COLLECTION	60.00
Total 35512:						139.00
<b>35513</b>						
11/25	11/06/2025	35513	62882	CREATIVE MC	GREEN TRANSPARENT BRIM SUN VISOR	1,852.00
11/25	11/06/2025	35513	62882	CREATIVE MC	GREEN KNEELING PAD	1,640.00
11/25	11/06/2025	35513	62882	CREATIVE MC	WHITE GARDENING CLOVES	1,925.00
11/25	11/06/2025	35513	62882	CREATIVE MC	SET UP FEE (2 ITEMS)	120.00
11/25	11/06/2025	35513	62882	CREATIVE MC	FREIGHT AND HANDLING	369.92
11/25	11/06/2025	35513	62882	CREATIVE MC	TAX	539.86
Total 35513:						6,446.78
<b>35514</b>						
11/25	11/06/2025	35514	62822	GABRIELA S PALOMARES	MILEAGE REIMBURSEMENT	110.53
11/25	11/06/2025	35514	62822	GABRIELA S PALOMARES	TOTAL EXPENSES	46.00
Total 35514:						156.53
<b>35515</b>						
11/25	11/06/2025	35515	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR HYDRANTS	174.52
11/25	11/06/2025	35515	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	1,178.00
Total 35515:						1,352.52
<b>35516</b>						
11/25	11/06/2025	35516	244	INFOSEND INC	BILLING SERVICE	127.82
Total 35516:						127.82
<b>35517</b>						
11/25	11/06/2025	35517	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
Total 35517:						660.00
<b>35518</b>						
11/25	11/06/2025	35518	62835	LOWE'S	TOOLS & SUPPLIES	332.47
11/25	11/06/2025	35518	62835	LOWE'S	MAINTENANCE & OPERATION	557.86
11/25	11/06/2025	35518	62835	LOWE'S	SUPPLIES FOR RES	49.32
11/25	11/06/2025	35518	62835	LOWE'S	CONSERVATION EXPENSE	156.09
Total 35518:						1,095.74
<b>35519</b>						
11/25	11/06/2025	35519	62573	MANAGED MOBILE INC	FLEET MAINTENANCE MANAGEMENT FEE	55.00
Total 35519:						55.00
<b>35520</b>						
11/25	11/06/2025	35520	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	28.95

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Total 35520:						28.95
<b>35521</b>						
11/25	11/06/2025	35521	62839	PrintMyStuff.com	CHRISTMAS CARDS	179.23
Total 35521:						179.23
<b>35522</b>						
11/25	11/06/2025	35522	5740	QUINN COMPANY	PAINT-MATTER PARTS	100.36
Total 35522:						100.36
<b>35523</b>						
11/25	11/06/2025	35523	62719	ROWLAND COMMUNITY CLOSET	ADOPT N SHOP SPONSORSHIP	1,500.00
Total 35523:						1,500.00
<b>35524</b>						
11/25	11/06/2025	35524	62502	S & J SUPPLY COMPANY, INC	TOOL & SUPPLIES	74.29
11/25	11/06/2025	35524	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	273.53
11/25	11/06/2025	35524	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	1,068.25
Total 35524:						1,416.07
<b>35525</b>						
11/25	11/06/2025	35525	62895	STAPLES	OFFICE SUPPLIES	972.69
Total 35525:						972.69
<b>35526</b>						
11/25	11/06/2025	35526	337	STATER BROS. MARKETS	HOLIDAY GIFT CARDS	5,795.00
Total 35526:						5,795.00
<b>35527</b>						
11/25	11/06/2025	35527	62734	UNITED PUMPING SERVICE, INC.	DISPOSE WASTE	1,820.15
Total 35527:						1,820.15
<b>35528</b>						
11/25	11/06/2025	35528	7075	URBAN WATER INSTITUTE INC	MEMBERSHIP DUES	1,500.00
Total 35528:						1,500.00
<b>35529</b>						
11/25	11/06/2025	35529	62927	WEST YOST	AWIA CYBER ASSESSMENT	494.25
Total 35529:						494.25
<b>35530</b>						
11/25	11/06/2025	35530	62763	WESTERLY METER SERVICE CO LLC	METER TESTING	7,514.50
Total 35530:						7,514.50
<b>35531</b>						
11/25	11/12/2025	35531	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	2,155.73

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
11/25	11/12/2025	35531	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	2,729.45
11/25	11/12/2025	35531	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,510.53
11/25	11/12/2025	35531	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	8,294.25
11/25	11/12/2025	35531	62558	PUENTE BASIN WATER AGENCY	PM 22/PM9 CONNECTION	419,772.50
Total 35531:						434,462.46
<b>35532</b>						
11/25	11/12/2025	35532	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	372,262.47
11/25	11/12/2025	35532	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	329,754.42
11/25	11/12/2025	35532	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	8,378.02
11/25	11/12/2025	35532	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,738.95
11/25	11/12/2025	35532	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	2,882.06
11/25	11/12/2025	35532	4750	PWR JT WATER LINE COMMISSION	PWR Replacement Charge	3,817.25
11/25	11/12/2025	35532	4750	PWR JT WATER LINE COMMISSION	BUDGET ASSESSMENT	9,958.34
Total 35532:						728,791.51
<b>35533</b>						
11/25	11/25/2025	35533	400	AT&T MOBILITY	MOBILE PHONES, IPADS & NEW DEVICES	14,657.22
Total 35533:						14,657.22
<b>35534</b>						
11/25	11/25/2025	35534	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-GENERAL COUNSEL	9,224.49
11/25	11/25/2025	35534	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-ENVIRONMENTAL LAW	3,343.60
11/25	11/25/2025	35534	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-LABOR AND EMPLOYMENT	128.40
11/25	11/25/2025	35534	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-WATER RATES	3,038.80
11/25	11/25/2025	35534	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-REAL PROPERTY	642.00
11/25	11/25/2025	35534	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-GENERAL LITIGATION	748.00
Total 35534:						17,125.29
<b>35535</b>						
11/25	11/25/2025	35535	62117	BRENNTAG PACIFIC INC	AQUALAS 40" NSF-WBS	1,876.72
Total 35535:						1,876.72
<b>35536</b>						
11/25	11/25/2025	35536	62682	CAPIO	MEMBERSHIP-GABRIELA PALOMARES	300.00
Total 35536:						300.00
<b>35537</b>						
11/25	11/25/2025	35537	62439	CVSTRATEGIES	COMMUNICATION SERVICES-STATE OF THE DIST	3,645.00
11/25	11/25/2025	35537	62439	CVSTRATEGIES	COMMUNICATION SERVICES-PRESS RELEASES	2,220.00
11/25	11/25/2025	35537	62439	CVSTRATEGIES	COMMUNICATION SERVICES-GENERAL OUTREAC	1,450.00
11/25	11/25/2025	35537	62439	CVSTRATEGIES	COMMUNICATION SERVICES-BOARD SUPPORT	1,627.05
Total 35537:						8,942.05
<b>35538</b>						
11/25	11/25/2025	35538	62505	D & H WATER SYSTEMS	PARTS FOR RES	3,366.91
Total 35538:						3,366.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>35539</b>						
11/25	11/25/2025	35539	22541	DOTY BROS CONSTRUCTION CO	INSTALL 1" WATER SERVICE-18234 MADONNA	8,020.00
11/25	11/25/2025	35539	22541	DOTY BROS CONSTRUCTION CO	INSTALL 4" FIRE SERVICE	9,988.00
Total 35539:						18,008.00
<b>35540</b>						
11/25	11/25/2025	35540	2550	FRONTIER	INTERNET ACCESS	890.00
11/25	11/25/2025	35540	2550	FRONTIER	PHONE SERVICE	658.19
Total 35540:						1,548.19
<b>35541</b>						
11/25	11/25/2025	35541	62580	GMC ELECTRICAL, INC	RES 7 REHAB	2,000.00
Total 35541:						2,000.00
<b>35542</b>						
11/25	11/25/2025	35542	24701	GRAINGER	MATERIAL FOR PUMPS	55.41
Total 35542:						55.41
<b>35543</b>						
11/25	11/25/2025	35543	62812	GROWING ROOTS LLC	MONTHLY PLANT CARE	365.00
Total 35543:						365.00
<b>35544</b>						
11/25	11/25/2025	35544	2690	HARPER & ASSOCIATES ENG.	RES 7 REHAB-UPDATE PLANS & SPECS, BIDDING	3,325.00
Total 35544:						3,325.00
<b>35545</b>						
11/25	11/25/2025	35545	62624	HASA INC	CHEMICALS FOR RCS	1,866.18
11/25	11/25/2025	35545	62624	HASA INC	CHEMICALS FOR RCS	782.69
11/25	11/25/2025	35545	62624	HASA INC	CHEMICALS FOR RCS	1,335.18
11/25	11/25/2025	35545	62624	HASA INC	CHEMICALS FOR RCS	417.44
11/25	11/25/2025	35545	62624	HASA INC	CHEMICALS FOR RCS	733.58
11/25	11/25/2025	35545	62624	HASA INC	CHEMICALS FOR RCS	1,528.55
11/25	11/25/2025	35545	62624	HASA INC	CHEMICALS FOR RCS	451.20
11/25	11/25/2025	35545	62624	HASA INC	CHEMICALS FOR RCS	1,826.28
Total 35545:						8,941.10
<b>35546</b>						
11/25	11/25/2025	35546	379	HIGHROAD INFORMATION TECHNOL	MAINTENANCE, SUPPORT AND SOFTWARE RENE	37,814.00
11/25	11/25/2025	35546	379	HIGHROAD INFORMATION TECHNOL	MANAGED IT SERVICES	7,416.00
Total 35546:						45,230.00
<b>35547</b>						
11/25	11/25/2025	35547	62863	HIGH-TECH SYSTEMS	INSTALL 2 NEW CAMERAS & 2 DOOR ACCESS CNT	7,238.03
11/25	11/25/2025	35547	62863	HIGH-TECH SYSTEMS	TAX	948.67
11/25	11/25/2025	35547	62863	HIGH-TECH SYSTEMS	RES 12 RCS BUILDING	1,596.86
Total 35547:						9,783.56

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<b>35548</b>						
11/25	11/25/2025	35548	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	1,129.09
11/25	11/25/2025	35548	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	519.20
11/25	11/25/2025	35548	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	2,030.00
11/25	11/25/2025	35548	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	906.16
Total 35548:						4,584.45
<b>35549</b>						
11/25	11/25/2025	35549	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	2,621.56
Total 35549:						2,621.56
<b>35550</b>						
11/25	11/25/2025	35550	244	INFOSEND INC	BILLING SERVICE	2,161.26
11/25	11/25/2025	35550	244	INFOSEND INC	BILLING SERVICE	99.04
11/25	11/25/2025	35550	244	INFOSEND INC	BILLING SERVICE	2,088.48
11/25	11/25/2025	35550	244	INFOSEND INC	BILLING SERVICE	2,276.67
Total 35550:						6,625.45
<b>35551</b>						
11/25	11/25/2025	35551	62777	J DE SIGIO CONSTRUCTION INC	1" WATER SERVICE-18515 MARIMBA	8,450.00
Total 35551:						8,450.00
<b>35552</b>						
11/25	11/25/2025	35552	62581	KELLER AMERICA, INC	LEVELGAGE-COI	603.13
Total 35552:						603.13
<b>35553</b>						
11/25	11/25/2025	35553	62128	LEWIS ENGRAVING INC	LOCKER PLATE	13.82
Total 35553:						13.82
<b>35554</b>						
11/25	11/25/2025	35554	62664	M & J TREE SERVICE	CLEAR WEEDS BY ROAD-18724 VANTAGE POINTE	1,500.00
11/25	11/25/2025	35554	62664	M & J TREE SERVICE	CUT LARGE TREE-ASHBOURNE	2,000.00
11/25	11/25/2025	35554	62664	M & J TREE SERVICE	MONTHLY MAINTENANCE-WBS	600.00
11/25	11/25/2025	35554	62664	M & J TREE SERVICE	MAINTENANCE SERVICE 6 SITES	6,600.00
Total 35554:						10,700.00
<b>35555</b>						
11/25	11/25/2025	35555	233	MCCALL'S METER SALES & SVC	FIELD METER TEST-PS2A BY-PASS	765.00
11/25	11/25/2025	35555	233	MCCALL'S METER SALES & SVC	FIELD METER TEST-COI	255.00
11/25	11/25/2025	35555	233	MCCALL'S METER SALES & SVC	FIELD METER TEST-COI	255.00
Total 35555:						1,275.00
<b>35556</b>						
11/25	11/25/2025	35556	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	43.27
Total 35556:						43.27

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<b>35557</b>						
11/25	11/25/2025	35557	62735	MUTUAL OF OMAHA	LIFE INSURANCE	684.00
11/25	11/25/2025	35557	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,696.32
11/25	11/25/2025	35557	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	66.50
Total 35557:						2,446.82
<b>35558</b>						
11/25	11/25/2025	35558	62932	NAZ ELECTRIC AND CONTROLS INC	RES 12 RCS BUILDING	17,400.00
11/25	11/25/2025	35558	62932	NAZ ELECTRIC AND CONTROLS INC	RES 15 PAX MIXER SWAP	1,125.00
11/25	11/25/2025	35558	62932	NAZ ELECTRIC AND CONTROLS INC	WORKED AT SANITATION DISTRICT AT PS1	760.00
Total 35558:						19,285.00
<b>35559</b>						
11/25	11/25/2025	35559	189	NOBEL SYSTEMS	UPDATES TO DISTRICT'S GIS DATA	4,500.00
Total 35559:						4,500.00
<b>35560</b>						
11/25	11/25/2025	35560	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RIOCH/MPC6003	1,355.50
Total 35560:						1,355.50
<b>35561</b>						
11/25	11/25/2025	35561	62649	OPARC	PAINTING FIRE HYDRANTS	4,132.76
Total 35561:						4,132.76
<b>35562</b>						
11/25	11/25/2025	35562	62945	PACIFIC FLEET SERVICES INC	ANNUAL INSPECTION-BOBCAT TRAILER	140.00
11/25	11/25/2025	35562	62945	PACIFIC FLEET SERVICES INC	ANNUAL INSPECTION-VIN 8679	140.00
Total 35562:						280.00
<b>35563</b>						
11/25	11/25/2025	35563	62448	PARS	ANNUAL ASSET FEE	2,105.66
Total 35563:						2,105.66
<b>35564</b>						
11/25	11/25/2025	35564	4500	PETTY CASH	MISC EXPENSES	698.73
Total 35564:						698.73
<b>35565</b>						
11/25	11/25/2025	35565	46201	PITNEY BOWES BANK INC PURCHAS	POSTAGE METER-LEASING CHARGE	245.19
Total 35565:						245.19
<b>35566</b>						
11/25	11/25/2025	35566	62771	PUBLIC WATER AGENCIES GROUP	ASSESSMENT FOR EMERGENCY PREPAREDNESS	2,110.22
Total 35566:						2,110.22
<b>35567</b>						
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	SERVICE & REG FEE-2525 C	26.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	LEGAL-SEP 2025	337.50
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	WEST YOST-SEP 2025	1,205.33
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	AGENCY DUES	2,365.00
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	REEB-NOV 2025	2,000.00
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	ACWA/JPIA LIABILITY INSURANCE	1,065.57
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	TRUSSEL TECH AND PRIME SYSTEMS	28,486.57
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	SCE JUL-SEP 2025	924.16
11/25	11/25/2025	35567	5000	PUENTE BASIN WATER AGENCY	WVWD ADMIN COSTS JUL-SEPT 2025	532.74
Total 35567:						36,943.64
<b>35568</b>						
11/25	11/25/2025	35568	5100	PUENTE READY MIX INC	CRUSHER BASE & WASH CON SAND	2,778.41
11/25	11/25/2025	35568	5100	PUENTE READY MIX INC	W/CON PLANT SALES-SAND	1,468.89
Total 35568:						4,247.30
<b>35569</b>						
11/25	11/25/2025	35569	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	288.09
11/25	11/25/2025	35569	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	4,463.23
Total 35569:						4,751.32
<b>35570</b>						
11/25	11/25/2025	35570	5692	SECURITY FIRE PROTECTION	ANNUAL MAINTENANCE FIRE EXTINGUISHERS	1,022.95
Total 35570:						1,022.95
<b>35571</b>						
11/25	11/25/2025	35571	62534	SHRED IT C/O STERICYCLE INC	SHREDDING SERVICE	179.92
Total 35571:						179.92
<b>35572</b>						
11/25	11/25/2025	35572	62936	SOCAL #1 DETAILING & MOBILE WAS	TRUCKS INTERIOR & EXTERIOR WASH-SERVICE 1	200.00
11/25	11/25/2025	35572	62936	SOCAL #1 DETAILING & MOBILE WAS	TRUCKS INTERIOR & EXTERIOR WASH-SERVICE	300.00
11/25	11/25/2025	35572	62936	SOCAL #1 DETAILING & MOBILE WAS	TRUCKS INTERIOR & EXTERIOR WASH-SERVICE	240.00
Total 35572:						740.00
<b>35573</b>						
11/25	11/25/2025	35573	62813	SOUTHLAND CIVIL ENGINEERING & S	ESTABLISH PROPERTY BOUNDARY	3,100.00
Total 35573:						3,100.00
<b>35574</b>						
11/25	11/25/2025	35574	2180	SWRCB-DWOCP	D3 RENEWAL-ALEX ZARAGOZA	90.00
Total 35574:						90.00
<b>35575</b>						
11/25	11/25/2025	35575	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 35575:						375.00
<b>35576</b>						
11/25	11/25/2025	35576	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	432.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 35576:						432.00
<b>35577</b>						
11/25	11/25/2025	35577	62819	US BANK	BANK FEES	3,000.00
Total 35577:						3,000.00
<b>35578</b>						
11/25	11/25/2025	35578	62355	USA BLUE BOOK	HACH TOTAL CHLORINE CHEMKEY	372.68
Total 35578:						372.68
<b>35579</b>						
11/25	11/25/2025	35579	62850	VALLEY VISTA SERVICES INC	TRASH SERVICE	284.35
Total 35579:						284.35
<b>35580</b>						
11/25	11/25/2025	35580	382	W A RASIC CONSTRUCTION CO INC	RELOCATE 2" POTABLE WATER SERVICE	11,175.00
Total 35580:						11,175.00
<b>35581</b>						
11/25	11/25/2025	35581	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	717.73
Total 35581:						717.73
<b>35582</b>						
11/25	11/25/2025	35582	62938	WCC TECHNOLOGIES GROUP	PTZ CAMERA AT TOMICH RESERVOIR	7,006.57
Total 35582:						7,006.57
<b>10102025</b>						
11/25	11/10/2025	101020	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	61,524.57
11/25	11/10/2025	101020	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	698.10
11/25	11/10/2025	101020	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	64.48
11/25	11/10/2025	101020	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	4,374.21
11/25	11/10/2025	101020	1000	ACWA JPIA	RETIREEES HEALTH BENEFITS	13,666.19
11/25	11/10/2025	101020	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,229.82
Total 10102025:						89,557.37
<b>11032025</b>						
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	MISC EXPENSES	9,161.20
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	1,257.75
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	CONSERVATION EXPENSES	1,498.93
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	OFFICE SUPPLIES	240.09
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATIONS	1,783.32
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	162.26
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	COMMUNITY OUTREACH	580.71
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	CONFERENCE & MEETINGS	2,515.10
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	SEMINAR & TRAINING	5,213.32
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	MEMBERSHIP DUES	50.00
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	BOOK EXPENSES	85.28
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	IT SUPPORT	5,183.19
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	PERMIT	694.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	RES 12 RCS BUILDING EXPENSES	83.48
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	PERMIT	694.00
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	GOTO CONNECT	709.07
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	SPECTRUM	899.00
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	STARLINK	120.00
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	STARLINK	65.00
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	STARLINK	2,248.78
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	CHATGPT PLUS	20.00
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	DIRECTV	100.99
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	CENTRAL COMMUNICATION	705.70
11/25	11/03/2025	110320	1070	AMERICAN EXPRESS	FLIGHT REFUND	1,934.31-
Total 11032025:						32,136.86
<b>11072025</b>						
11/25	11/07/2025	110720	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	60,947.08
11/25	11/07/2025	110720	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	724.95
11/25	11/07/2025	110720	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	66.96
11/25	11/07/2025	110720	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	4,423.98
11/25	11/07/2025	110720	1000	ACWA JPIA	RETIRES HEALTH BENEFITS	13,666.19
11/25	11/07/2025	110720	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,229.82
Total 11072025:						89,058.98
<b>11142025</b>						
11/25	11/14/2025	111420	62493	CADWAY INC (CAL DOMESTIC WATER	WATER CHARGE	37,498.09
Total 11142025:						37,498.09
<b>11242025</b>						
11/25	11/24/2025	112420	62849	HAYES AUTOMATION INC.	WATER QUALITY TESTING SUPPLIES	967.43
Total 11242025:						967.43
<b>111420251</b>						
11/25	11/14/2025	111420	62849	HAYES AUTOMATION INC.	WATER QUALITY TESTING SUPPLIES	1,746.69
Total 111420251:						1,746.69
<b>111420252</b>						
11/25	11/14/2025	111420	62849	HAYES AUTOMATION INC.	WATER QUALITY TESTING SUPPLIES	483.72
Total 111420252:						483.72
Grand Totals:						1,662,825.67

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	70,919.04	.00	70,919.04
11507-0	28,486.57	.00	28,486.57
13850-0	.00	1,934.31-	1,934.31-
222100	90,993.29	1,753,818.96-	1,662,825.67-
51110-0	37,498.09	.00	37,498.09

GL Account	Debit	Credit	Proof
51310-0	1,121,789.39	.00	1,121,789.39
51410-1	4,392.59	.00	4,392.59
51410-2	3,894.68	.00	3,894.68
51410-3	2,729.45	.00	2,729.45
51410-5	16,672.27	.00	16,672.27
51510-0	717.73	.00	717.73
51810-0	13,775.59	.00	13,775.59
51910-0	8,457.07	.00	8,457.07
52210-0	55.41	.00	55.41
52310-0	2,621.56	.00	2,621.56
54209-0	1,459.00	.00	1,459.00
54210-0	5,666.81	.00	5,666.81
54211-0	6,220.21	.00	6,220.21
54212-0	7,514.50	.00	7,514.50
54213-0	15,047.80	.00	15,047.80
54215-0	4,307.28	.00	4,307.28
54217-0	13,525.55	.00	13,525.55
54218-0	1,873.13	.00	1,873.13
54219-0	2,476.72	.00	2,476.72
56210-0	957.26	.00	957.26
56211-0	7,808.55	.00	7,808.55
56212-0	85.28	.00	85.28
56214-0	1,212.78	.00	1,212.78
56215-0	1,850.00	.00	1,850.00
56216-0	193.05	.00	193.05
56217-0	309.75	.00	309.75
56218-0	17,125.29	.00	17,125.29
56218-2	2,110.22	.00	2,110.22
56219-0	17,115.52	.00	17,115.52
56220-0	17,216.97	.00	17,216.97
56221-0	11,022.76	.00	11,022.76
56223-0	2,772.15	.00	2,772.15
56226-0	37,814.00	.00	37,814.00
56312-0	25,076.73	.00	25,076.73
56320-0	11,333.32	.00	11,333.32
56411-0	122,471.65	60,947.08-	61,524.57
56413-0	8,798.19	4,423.98-	4,374.21
56415-0	1,423.05	724.95-	698.10
56416-0	684.00	.00	684.00
56417-0	27,332.38	13,666.19-	13,666.19
56418-0	1,696.32	.00	1,696.32
56419-0	131.44	66.96-	64.48
56421-0	18,526.14	9,229.82-	9,296.32
56710-0	380.36	.00	380.36
56812-0	15,723.40	.00	15,723.40
57310-0	14,094.25	.00	14,094.25
57312-0	3,188.26	.00	3,188.26
57314-0	3,364.13	.00	3,364.13
57319-0	8,101.80	.00	8,101.80
57320-0	90.00	.00	90.00
57321-0	3,709.52	.00	3,709.52
Grand Totals:	<u>1,844,812.25</u>	<u>1,844,812.25-</u>	<u>.00</u>

GL Account

Debit

Credit

Proof

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Report Criteria:

Report type: GL detail

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# ROWLAND WATER DISTRICT

## CASH AND INVESTMENTS

As of October 31, 2025

Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
<b>Cash</b>								
Citizens Business Bank							\$ 3,634,847	
<b>Total Cash</b>							<b>\$ 3,634,847</b>	
<b>Local Agency Investment Fund (LAIF)</b>		N/A				4.15%	\$ 5,600,088	20.42%
<b>California Class (CA Class)</b>		N/A				4.11%	\$ 500,973	1.83%
<b>Citizens Trust Investments (US Bank Custodian)</b>								
Fed'l Home Loan Mtg. Corp. - B2B6	4 Year	1,000,000	99.7800	99.7770	10/15/2029	4.52%	\$ 997,770	3.64%
Fed'l Home Loan Mtg. Corp. - BND9	3 Year	300,000	100.0000	100.0070	11/7/2028	4.52%	\$ 300,021	1.09%
Fed'l Home Loan Mtg. Corp. - A4H3	3 Year	500,000	100.0000	100.0370	1/21/2028	4.62%	\$ 500,185	1.82%
Fed'l National Mtg. Assn. - AX89	3 Year	400,000	99.5500	100.1240	7/21/2028	4.09%	\$ 400,496	1.46%
Fed'l National Mtg. Assn. - A5M7	3 Year	300,000	99.9800	99.9120	1/13/2028	4.55%	\$ 299,736	1.09%
Fed'l National Mtg. Assn. - AZT1	3 Year	400,000	100.0000	100.0250	3/2/2029	4.62%	\$ 400,100	1.46%
Fed'l National Mtg. Assn. - AXH7	5 Year	1,000,000	99.6000	99.5390	8/27/2030	3.77%	\$ 995,390	3.63%
Fed'l National Mtg. Assn. - APH6	5 Year	500,000	99.9700	99.9450	8/27/2030	4.07%	\$ 499,725	1.82%
Fed'l Home Loan Banks - LGR9	5 Year	500,000	100.0000	99.0420	2/26/2026	0.86%	\$ 495,210	1.81%
Fed'l Home Loan Banks - LLD4	5 Year	250,000	99.9250	98.8000	3/17/2026	0.89%	\$ 247,000	0.90%
Fed'l Home Loan Banks - MUX8	5 Year	200,000	99.9300	98.7680	3/30/2026	0.89%	\$ 197,536	0.72%
Fed'l Home Loan Banks - P6M2	5 Year	200,000	100.0000	97.5390	9/30/2026	1.05%	\$ 195,078	0.71%
Fed'l Home Loan Bank - Q7E7	5 Year	200,000	99.9050	98.5450	6/30/2026	1.52%	\$ 197,090	0.72%
Fed'l Home Loan Bank - QJD6	4 Year	200,000	99.7190	97.7680	10/27/2026	1.53%	\$ 195,536	0.71%
Fed'l Home Loan Bank - 8E32	5 Year	1,000,000	99.7600	99.7270	10/28/2030	3.76%	\$ 997,270	3.64%
Fed'l Home Loan Bank - 7VX8	3 Year	1,200,000	100.0000	100.0000	10/2/2028	3.80%	\$ 1,200,000	4.38%
Fed'l Home Loan Bank - 7WY6	4 Year	800,000	100.0000	99.8590	10/2/2029	3.91%	\$ 798,872	2.91%
Fed'l Home Loan Bank - 4ZD6	3 Year	500,000	100.0000	100.0340	4/28/2028	4.10%	\$ 500,170	1.82%
Fed'l Home Loan Bank - 6VG8	3 Year	200,000	100.0000	100.4470	6/26/2028	4.08%	\$ 200,894	0.73%
Fed'l Home Loan Bank - 6CN4	5 Year	200,000	100.0000	99.7920	5/3/2030	4.13%	\$ 199,584	0.73%
Fed'l Home Loan Bank - 3ED1	3 Year	500,000	100.0000	99.8750	10/21/2027	4.15%	\$ 499,375	1.82%
Fed'l Home Loan Bank - 5MR6	5 Year	400,000	99.9590	100.6000	3/20/2030	4.22%	\$ 402,400	1.47%
Fed'l Home Loan Bank - 6LD6	3 Year	200,000	100.0000	100.4230	5/26/2028	4.23%	\$ 200,846	0.73%
Fed'l Home Loan Bank - 36C2	4 Year	700,000	100.0000	100.0410	10/10/2028	4.25%	\$ 700,287	2.55%
Fed'l Home Loan Bank - 3G72	3 Year	200,000	100.0000	100.0770	10/22/2027	4.25%	\$ 200,154	0.73%
Fed'l Home Loan Bank - 6JZ0	2 Year	300,000	100.0000	99.9750	11/22/2027	4.25%	\$ 299,925	1.09%
Fed'l Home Loan Bank - 72H6	5 Year	500,000	100.0000	100.4680	7/15/2030	4.28%	\$ 502,340	1.83%
Fed'l Home Loan Bank - 4RC7	3 Year	500,000	100.0000	100.9370	7/27/2029	4.46%	\$ 504,685	1.84%
Fed'l Home Loan Bank - 5AV0	3 Year	300,000	100.0000	100.0800	2/25/2028	4.55%	\$ 300,240	1.09%
Fed'l Home Loan Bank - 4P70	5 Year	500,000	100.0000	101.5660	1/10/2030	4.53%	\$ 507,830	1.85%
Fed'l Home Loan Bank - WLZ1	2 Year	180,000	99.9180	100.5780	6/12/2026	4.72%	\$ 181,040	0.66%
Fed'l Home Loan Bank - 0UQ0	3 Year	500,000	100.0000	100.2700	4/15/2027	4.99%	\$ 501,350	1.83%
Apple Inc. - 3DU1	5 Year	400,000	91.0880	90.5550	8/4/2026	1.82%	\$ 362,220	1.32%
Apple Inc. - 3BZ2	2 Year	300,000	94.5180	98.9350	8/4/2026	2.48%	\$ 296,805	1.08%
Apple Inc. - 3CJ7	3 Year	200,000	96.8220	99.4530	2/9/2027	3.37%	\$ 198,906	0.73%
Applied Mats Inc - 2AS4	4 Year	200,000	100.5370	102.5400	6/15/2029	4.68%	\$ 205,080	0.75%
Applied Mats Inc - 2AS4	4 Year	200,000	100.0650	102.5400	6/15/2029	4.68%	\$ 205,080	0.75%
Applied Mats Inc - 2AS4	4 Year	200,000	102.9740	102.5400	6/15/2029	4.68%	\$ 205,080	0.75%
Caterpillar Financial Services - UAJ9	4 Year	200,000	103.2490	102.7810	2/27/2029	4.72%	\$ 205,562	0.75%
Deere John Capital - EWT2	2 Year	150,000	100.5690	100.3040	3/3/2026	5.03%	\$ 150,456	0.55%
Emerson Elec Co - 1BQ6	4 Year	200,000	90.3290	94.2740	12/21/2028	2.12%	\$ 188,548	0.69%
Emerson Elec Co - 1BQ6	4 Year	400,000	94.7290	94.2740	12/21/2028	2.12%	\$ 377,096	1.37%
Florida Pwr & Lt Co - 1GP6	5 Year	300,000	102.5340	102.0020	5/15/2030	4.53%	\$ 306,006	1.12%
Florida Pwr & Lt Co - 1GN1	3 Year	200,000	99.6340	101.0400	5/15/2028	4.35%	\$ 202,080	0.74%
Florida Pwr & Lt Co - 1GN1	3 Year	200,000	100.4060	101.0400	5/15/2028	4.35%	\$ 202,080	0.74%
Home Depot Inc - 6BN1	2 Year	200,000	93.7730	98.5150	9/15/2026	2.16%	\$ 197,030	0.72%
Home Depot Inc - 6CWO	4 Year	200,000	100.7790	102.9340	4/15/2029	4.76%	\$ 205,868	0.75%
Home Depot Inc - 6CWO	4 Year	200,000	103.3300	102.9340	4/15/2029	4.76%	\$ 205,868	0.75%
Honeywell International - 6BL9	2 Year	150,000	94.6540	98.5840	11/1/2026	2.54%	\$ 147,876	0.54%
Honeywell International - 6CL8	4 Year	200,000	98.6090	100.5210	1/15/2029	4.23%	\$ 201,042	0.73%
John Deere Capital Corporation - EXB0	4 Year	200,000	101.1140	102.6790	7/14/2028	4.82%	\$ 205,358	0.75%
Texas Instruments - 8CE2	3 Year	400,000	100.6293	100.7740	2/8/2027	4.56%	\$ 403,096	1.47%
Texas Instruments - 8CG7	4 Year	200,000	99.9590	102.1320	2/8/2029	4.50%	\$ 204,264	0.74%
Texas Instruments - 8CK8	5 Year	200,000	102.2880	101.6650	5/23/2030	4.43%	\$ 203,330	0.74%
Toyota Mtr Corp - TNJ0	5 Year	400,000	103.0850	102.5360	5/15/2030	4.68%	\$ 410,144	1.50%
Toyota Mtr Corp - TLB9	3 Year	200,000	101.5440	103.5200	9/11/2028	5.07%	\$ 207,040	0.75%
Cash Reserve Account						3.95%	\$ 1,011,906	3.69%
<b>Total Citizens Trust Investments</b>							<b>\$ 21,325,956</b>	<b>77.76%</b>
<b>Total Investments</b>							<b>\$ 27,427,017</b>	<b>100.00%</b>
<b>Total Cash &amp; Investments</b>							<b>\$ 31,061,864</b>	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

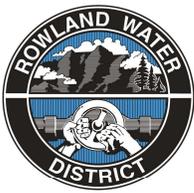
NOTE: All interest values shown above are based on annual rates of return.



# ROWLAND WATER DISTRICT PROFIT & LOSS (Unaudited)

October 2025

	Oct-25	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD (Unaudited)
<b>1 OPERATING REVENUE</b>						
2 Water Sales	\$ 1,498,796	\$ 6,670,578	\$ 18,459,100	\$ 11,788,522	36%	\$ 6,781,972
3 Meter Charges	1,075,925	4,302,835	13,484,000	9,181,165	32%	4,169,550
4 Customer Fees	24,624	107,656	421,400	313,744	26%	732,902
5 Contract Income	35,118	74,120	224,600	150,480	33%	94,475
6 RWD Labor Sales/Reimbursements	8,871	76,436	191,800	115,364	40%	131,581
7 Capacity Fees	-	1,006	50,000	48,994	2%	40,292
8 Flow Tests	1,950	5,850	19,200	13,350	30%	8,450
9 Return Check Fees	630	2,460	6,900	4,440	36%	1,860
10 Uncollectable	-	-	(63,900)	(63,900)	0%	-
<b>11 TOTAL OPERATING REVENUE</b>	<b>2,645,914</b>	<b>11,240,941</b>	<b>32,793,100</b>	<b>21,552,159</b>	<b>34%</b>	<b>11,961,081</b>
<b>12 NON-OPERATING REVENUE</b>						
13 Property Taxes	-	9,035	467,100	458,065	2%	12,755
14 Interest Income	30,087	289,909	600,000	310,091	48%	262,702
15 Miscellaneous Income	-	(723)	25,000	25,723	-3%	2,773
<b>16 TOTAL NON-OPERATING REVENUE</b>	<b>30,087</b>	<b>298,221</b>	<b>1,092,100</b>	<b>793,879</b>	<b>27%</b>	<b>278,230</b>
<b>17 TOTAL REVENUES</b>	<b>2,676,001</b>	<b>11,539,162</b>	<b>33,885,200</b>	<b>22,346,038</b>	<b>34%</b>	<b>12,239,311</b>
<b>18 OPERATING EXPENSES</b>						
19 Source of Supply						
20 Water Purchases	999,344	4,649,845	13,844,800	9,194,956	34%	4,540,825
21 Pumping Power	41,934	169,274	578,100	408,826	29%	197,462
22 Fixed Charges	27,689	108,874	470,800	361,926	23%	86,070
23 Chemicals	17,968	54,463	97,000	42,537	56%	35,581
24 Total Source of Supply	1,086,935	4,982,455	14,990,700	10,008,245	33%	4,859,938
25 Maintenance of Water System	55,914	209,862	763,700	553,838	27%	320,047
26 Service Contracts	32,749	205,940	461,700	255,760	45%	168,001
27 Assessments	8,457	72,270	328,200	255,930	22%	89,214
28 Vehicle Expense	1,936	49,317	173,600	124,283	28%	48,018
29 Tools & Supplies	5,322	15,628	50,200	34,572	31%	10,072
30 Equipment Expense	574	2,865	45,500	42,635	6%	23,086
31 Maintenance & Operations	(30,797)	32,378	60,300	27,922	54%	18,154
32 Engineering	10,994	34,226	250,000	215,774	14%	92,375
33 Water Tests	710	14,362	32,000	17,639	45%	4,144
34 Conservation	10,277	38,555	80,000	41,445	48%	3,594
35 Community Outreach	11,584	83,600	152,300	68,700	55%	31,341
<b>36 TOTAL OPERATING EXPENSES</b>	<b>1,194,655</b>	<b>5,741,458</b>	<b>17,388,200</b>	<b>11,646,742</b>	<b>33%</b>	<b>5,667,984</b>
<b>37 ADMINISTRATIVE EXPENSES</b>						
38 Liability Insurance	194,815	297,248	335,400	38,152	89%	115,922
39 IT Support Services	29,609	60,102	144,300	84,198	42%	44,070
40 IT Licensing	11,142	62,854	328,300	265,446	19%	102,670
41 Director Expense	13,896	50,295	200,900	150,605	25%	49,707
42 Bank / Management Fees	29,675	108,789	345,600	236,811	31%	99,671
43 Legal Fees	20,111	68,911	200,000	131,089	34%	44,298
44 Compliance	6,295	44,462	177,100	132,638	25%	35,465
45 Auditing & Accounting	-	12,350	35,000	22,650	35%	13,700



# ROWLAND WATER DISTRICT PROFIT & LOSS (Unaudited)

October 2025

	Oct-25	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD (Unaudited)	
46	Utility Services	8,904	35,789	137,600	101,811	26%	39,181
47	Dues & Memberships	18,836	46,456	75,200	28,744	62%	45,947
48	Conference & Meetings	2,772	17,211	76,000	58,789	23%	23,077
49	Office Expenses	1,498	9,863	41,600	31,738	24%	9,075
50	Seminars/Training	17,333	30,057	114,300	84,243	26%	44,553
51	Miscellaneous Expense	22,797	49,631	160,200	110,569	31%	72,011
<b>52</b>	<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>377,683</b>	<b>894,020</b>	<b>2,371,500</b>	<b>1,477,480</b>	<b>38%</b>	<b>739,347</b>
<b>53</b>	<b>PERSONNEL EXPENSES</b>						
54	Wages						
55	Operations	100,772	393,084	1,432,300	1,039,216	27%	374,425
56	Distribution	116,988	461,287	1,588,700	1,127,413	29%	439,619
57	Administration	164,733	628,270	2,083,000	1,454,730	30%	575,906
58	Total Wages	382,493	1,482,642	5,104,000	3,621,358	29%	1,389,950
59	Payroll Taxes	23,046	95,871	363,900	268,029	26%	92,309
60	Workers Compensation	(348)	13,078	109,100	96,022	12%	19,290
61	Unemployment	225	225	6,400	6,175	4%	-
62	CalPERS	50,666	422,180	937,000	514,820	45%	304,630
63	OPEB Contributions	-	-	-	-	0%	-
64	EE & Retiree Health Insurance	79,845	321,525	1,095,900	774,375	29%	309,501
<b>65</b>	<b>TOTAL PERSONNEL EXPENSES</b>	<b>535,927</b>	<b>2,335,520</b>	<b>7,616,300</b>	<b>5,280,780</b>	<b>31%</b>	<b>2,115,680</b>
<b>66</b>	<b>TOTAL EXPENSES</b>	<b>2,108,265</b>	<b>8,970,998</b>	<b>27,376,000</b>	<b>18,405,002</b>	<b>33%</b>	<b>8,523,010</b>
<b>67</b>	<b>NET INCOME / (LOSS) - BEFORE DEBT SERVICE &amp; CAPITAL EXPENDITURES</b>	<b>567,736</b>	<b>2,568,164</b>	<b>6,509,200</b>	<b>3,941,036</b>	<b>39%</b>	<b>3,716,300</b>
68	Less: Total Debt Service	-	-	(2,439,200)	2,439,200	0%	-
69	Less: Capital Expenses (Current Year)	(22,444)	(154,836)	(4,016,300)	3,861,464	4%	(478,599)
<b>70</b>	<b>CASH INCREASE / (DECREASE)</b>	<b>\$ 545,292</b>	<b>\$ 2,413,328</b>	<b>\$ 53,700</b>	<b>\$ 2,359,628</b>		<b>\$ 3,237,701</b>

*\*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



## Rowland Water District

# Profit & Loss Analysis and Variance Report

October 2025

### 1. OPERATING REVENUE

2. Water Sales – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled and construction. YTD is at 36%.
3. Meter Charges – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 32%.
4. Customer Fees – various fees conditionally charged to customers such as penalties, new service connections, reconnections, backflow administration, cross connections, connections and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over/under expected budget. YTD is at 26%.
5. Contract Income – contains revenues from cell tower lease contracts. YTD is at 33%.
6. RWD Labor Sales/Reimbursements – water sold on construction invoices, City of Industry labor sales and Puente Basin Water Agency (PBWA) and Pomona-Walnut-Rowland Joint Water Line Commission (PWR JWLC) treasurer fees. The frequency and amounts of these revenues are unknown and can occasionally trend over/under budget due to their unpredictable nature. YTD is at 40%.
7. Capacity Fees – fees imposed on any property or person requesting a new, additional or larger connection to the District’s potable water system (fees vary by meter size). These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is at 2%.
8. Flow Tests – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD is at 30%.
9. Return Check Fees – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is currently at 36%.
10. Uncollectable – the District analyzes customer receivables at the end of each year and recognizes an expense equal to the estimated amount of cash that may not be collected. Uncollectable expense will be zero until assessed at the year-end audited financial statements.

### 11. TOTAL OPERATING REVENUE

### 12. NON-OPERATING REVENUE

13. Property Taxes – includes tax contributions from the County of Los Angeles. YTD is at 2% since the bulk of receipts happen between December and May each year and can cause YTD% to trend over/under expected budget %.



## Rowland Water District

# Profit & Loss Analysis and Variance Report

October 2025

14. Interest Income – includes interest and dividends received on District investments. YTD is high at 48% due to timing of interest income.
15. Miscellaneous Income – includes income from various sources such as recycling and refunds. YTD is at -3%.
16. **TOTAL NON-OPERATING REVENUE**
17. **TOTAL REVENUES**
18. **OPERATING EXPENSES**
19. **SOURCE OF SUPPLY**
20. Water Purchases – Includes variable costs of potable water from Three Valleys Municipal Water District (TVMWD) and California Domestic Water Company (CalDomestic), and recycled water purchases from City of Industry and Walnut Valley Water District (WVWD). YTD is at 34%.
21. Pumping Power – the cost of electricity used for pumping water. YTD is at 29%.
22. Fixed Charges – includes fixed charges from TVMWD and CalDomestic. YTD is at 23%.
23. Chemicals – the cost of chemicals used to treat water sold to customers. YTD is at 56%.
24. **TOTAL SOURCE OF SUPPLY**
25. Maintenance of Water System – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is at 27%.
26. Service Contracts – includes costs for services such as billing printing and mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, security system monitoring and maintenance, Caselle maintenance and support, Harmony renewal and other services. YTD is high at 45% due to annual service contract payments.
27. Assessments – operating costs billed to RWD for their share of PWR JWLC, which is billed quarterly, and PBWA, which is billed monthly. YTD can trend over/under budget due to the timing of billing. YTD is currently at 22%.
28. Vehicle Expense – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD can trend over/under budget due to the timing of truck maintenance and fuel purchases. YTD is at 28%.
29. Tools & Supplies – small tools and supplies used in the field. YTD can trend over/under budget due to the timing of tools and supplies. YTD is at 31%.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

October 2025

30. Equipment Expense – various costs incurred related to District equipment. YTD can trend over/under budget due to the timing of equipment expenses. YTD is at 6%.
31. Maintenance & Operations – various costs incurred for District maintenance and operations not directly related to the water system. YTD can trend over/under budget due to the timing of maintenance and operations. YTD is high at 54% due to timing of maintenance and operations expenses.
32. Engineering – general engineering costs related to District operations. YTD is at 14%.
33. Water Tests – laboratory testing and sampling of District water. YTD is at 45% due to timing of water tests billing and budgeting method used.
34. Conservation – water conservation programs and efforts. YTD is high at 48% due to the timing of conservation expenses and budgeting method used.
35. Community Outreach – costs related to public relations and community outreach. YTD is high at 55% due to timing of community outreach expenses and budgeting method used.
36. **TOTAL OPERATING EXPENSES**
37. **ADMINISTRATIVE EXPENSES**
38. Liability Insurance – coverage through ACWA JPIA for the District insurance package. YTD is high at 89% due to timing of insurance bill received and budgeting method used.
39. IT Support Services – information technology support services. YTD is at 42%.
40. IT Licensing – includes costs for various software licenses. YTD is at 19%.
41. Director Expense – costs for director compensation and benefits. YTD is at 25% of budget.
42. Bank/Management Fees – includes various banking fees, Paymentus and InvoiceCloud fees (for processing customer payments) and investment administrative fees. YTD is at 31%.
43. Legal Fees – legal costs related to RWD, PBWA and Public Water Agencies Group (PWAG). YTD is at 34%.
44. Compliance – includes costs for State Water Resources Control Board (SWRCB) compliance, LA County property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is at 25%.
45. Auditing & Accounting – includes consulting services for complex accounting matters and annual audit assurance services related to District financial reporting. YTD is high at 35% due to timing of audit bill and budgeting method used.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

October 2025

46. Utility Services – costs related to office electricity, office phones, gas and district cell phones. YTD is at 26%.
47. Dues & Memberships – costs for district memberships, dues and subscriptions to various agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association and American Water Works Association. YTD is high at 62% due to timing of dues and membership expenses which are paid on an annual basis.
48. Conference & Meetings – conference attendance and meeting expenses. YTD is at 23%.
49. Office Expenses – costs for office supplies, postage, printing and stationery. YTD is at 24%.
50. Seminars/Training – employee seminars and training. YTD is at 26%.
51. Miscellaneous Expense – includes costs for travel, books & subscriptions, and miscellaneous general expenses. YTD is at 31%.
52. **TOTAL ADMINISTRATIVE EXPENSES**
53. **PERSONNEL EXPENSES**
54. **WAGES**
55. Operations – wages expense (regular, standby, OT) attributable to Operations. YTD is at 27%.
56. Distribution – wages expense (regular, standby, OT) attributable to Distribution. YTD is at 29%.
57. Administration – wages expense (regular) attributable to Administration. YTD is at 30%.
58. **TOTAL WAGES**
59. Payroll Taxes – employer payroll taxes paid by the District. YTD is trending at 26%.
60. Workers Compensation – the District is billed quarterly for workers compensation insurance which can occasionally cause this line item to trend over/under expected budget. YTD is at 12%.
61. Unemployment – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over/under expected budget. YTD is at 4%.
62. CalPERS – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made monthly and an annual payment is made at the beginning of each fiscal year for the plan's unfunded accrued liability. YTD is high at 45% due to the annual payment of the plan's unfunded accrued liability.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

October 2025

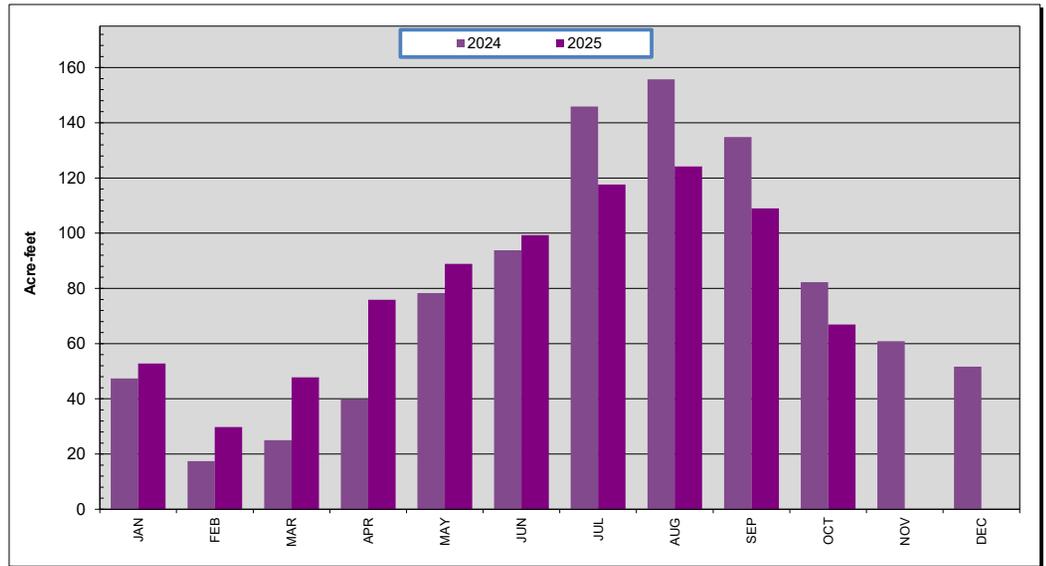
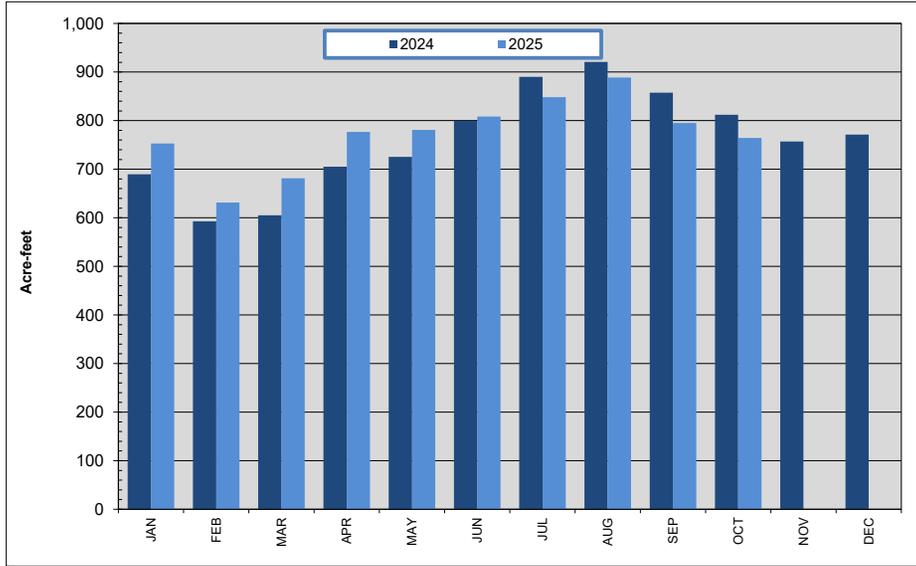
63. OPEB Contributions – includes retirement costs for other post-employment benefits that provides medical, dental and vision coverage. There will be no OPEB contributions for the current fiscal year as the Public Agency Retirement Services (PARS) trust is fully funded.
64. EE & Retiree Health Insurance – includes the cost of health, dental, vision, life, and disability insurance for current employees as well as health insurance for retired employees. YTD is at 29%.
65. **TOTAL PERSONNEL EXPENSES**
66. **TOTAL EXPENSES**
67. **NET INCOME / (LOSS) BEFORE DEBT SERVICE & CAPITAL EXPENSES** – Financially, the District has performed as expected through October 2025.
68. Less: Total Debt Service – includes interest and principal payments on outstanding District debt as well as related administrative expenses. Interest payments on outstanding debt are made twice per year (December/June).
69. Less: Capital Expenses (Current-Year) – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 4%.
70. **CASH INCREASE / (DECREASE)**



## Water Purchases for CY 2025 (Acre-feet)

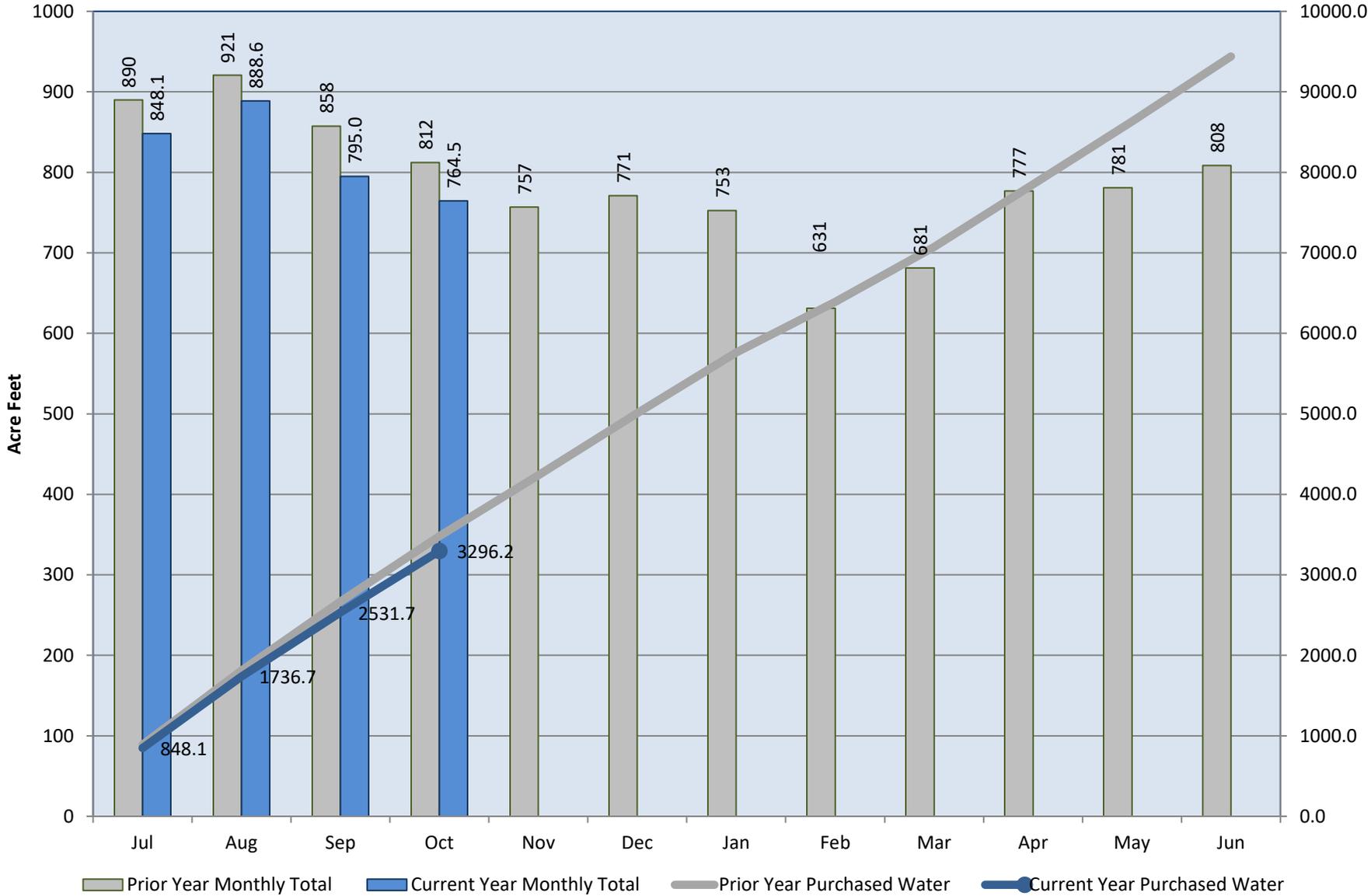
	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	131.4	0.0	0.0	240.8	121.1	259.4	752.7
FEB	145.9	0.0	0.0	209.3	195.1	80.9	631.2
MAR	153.5	0.0	0.0	250.3	67.4	210.1	681.3
APR	170.1	0.0	0.0	277.1	71.4	258.3	776.9
MAY	168.7	0.0	0.0	291.0	75.7	245.5	780.9
JUN	170.7	0.0	0.0	277.1	126.0	234.6	808.4
JUL	44.4	0.0	0.0	279.3	261.9	262.5	848.1
AUG	0.0	0.0	0.0	294.7	357.2	236.7	888.6
SEP	0.0	0.0	0.0	297.5	263.8	233.7	795.0
OCT	80.5	0.0	0.0	216.0	199.8	268.2	764.5
NOV							0.0
DEC							0.0
<b>TOTAL</b>	<b>1,065.2</b>	<b>0.0</b>	<b>0.0</b>	<b>2,633.1</b>	<b>1,739.4</b>	<b>2,289.9</b>	<b>7,727.6</b>

RECYCLED SYSTEM							TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	Nogales Dewatering	Fullerton Dewatering	
0.0	17.4	1.0	21.6	0.0	12.8	0.0	52.8
0.0	10.4	0.0	7.2	0.0	12.2	0.0	29.8
3.1	10.4	1.0	19.7	0.0	13.6	0.0	47.8
28.6	10.0	1.0	23.6	0.0	12.7	0.0	75.9
24.2	19.8	2.0	29.8	0.0	13.1	0.0	88.9
30.3	14.7	3.0	38.9	0.0	12.4	0.0	99.3
29.9	12.2	3.0	59.9	0.0	12.6	0.0	117.6
30.3	4.7	3.0	73.7	0.0	12.5	0.0	124.2
28.5	11.9	3.0	53.7	0.0	11.9	0.0	109.0
26.3	1.3	1.0	24.2	1.9	12.2	0.0	66.9
							0.0
							0.0
							0.0
<b>201.2</b>	<b>112.8</b>	<b>18.0</b>	<b>352.3</b>	<b>1.9</b>	<b>126.0</b>	<b>0.0</b>	<b>812.2</b>



# Potable Water Purchases For FY 2025-2026

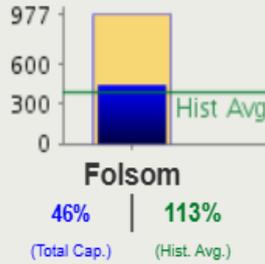
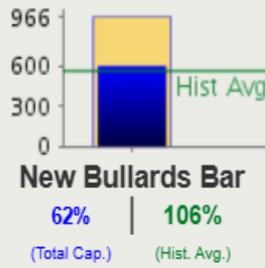
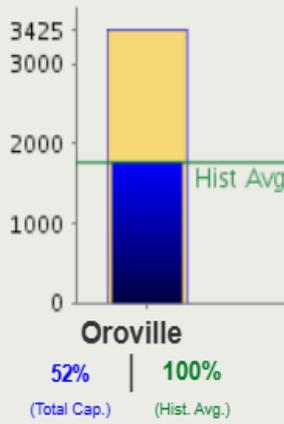
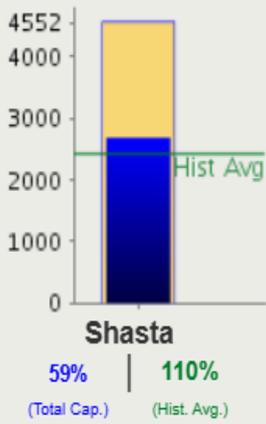
(Acre-feet)



# CURRENT CONDITIONS: MAJOR WATER SUPPLY RESERVOIRS:23-NOV-2025

Data as of Midnight: 23-Nov-2025

Change Date:



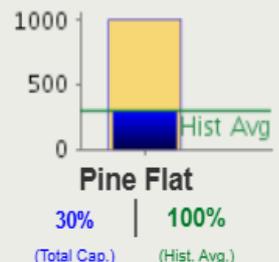
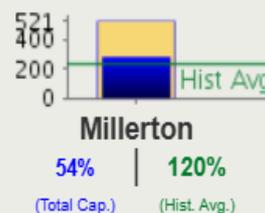
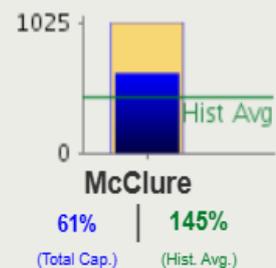
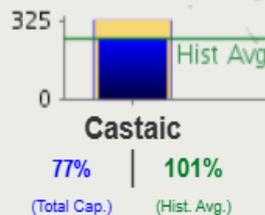
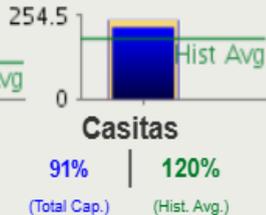
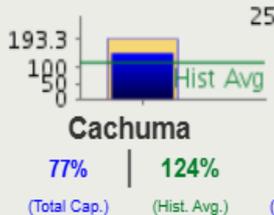
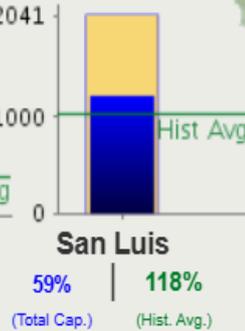
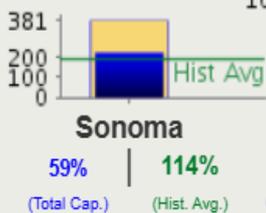
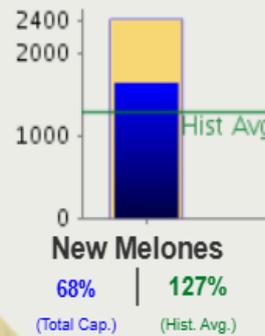
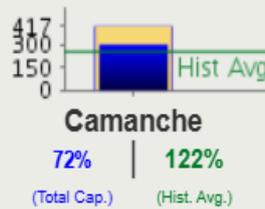
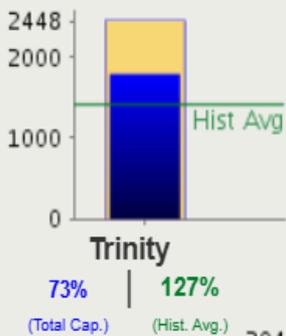
**LEGEND**

- Blue Bar:** Storage level for date
- Gold Bar:** Total reservoir capacity
- Green Line:** Historic level for date.

Capacity (TAF) | Historical Avg Mark

**% of Capacity | % Hist. Avg.**

(Click res. 3 char. code for details)



[Click to download printable version of current data.](#)

Report Generated: 24-Nov-2025 10:57 AM

The CSI link has been disabled to zoom in, for the lack of historical data.

December 9, 2025



ITEM NO. 2.7

**ROWLAND WATER DISTRICT**

**TO:** Honorable President and Members of the Board  
**SUBMITTED BY:** Tom Coleman, General Manager  
**SUBJECT:** **RWD 2026 Regular Board Meeting Schedule**

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**PURPOSE:**

The Board of Directors approve the 2026 Rowland Water District Regular Board meeting schedule as follows:

**Regular Board Meeting Schedule for 2026**

January 13, 2026, 6:00 p.m.  
February 10, 2026, 6:00 p.m.  
March 10, 2026, 6:00 p.m.  
April 14, 2026, 6:00 p.m.  
May 12, 2026, 6:00 p.m.  
June 9, 2026, 6:00 p.m.  
July 14, 2026, 6:00 p.m.  
August 11, 2026, 6:00 p.m.  
September 8, 2026, 6:00 p.m.  
October 13, 2026, 6:00 p.m.  
November 10, 2026, 6:00 p.m.  
December 8, 2026, 6:00 p.m.

All regular Board meetings are scheduled to convene at 3021 Fullerton Road, Rowland Heights, CA 91748, at 6:00 p.m. Board meeting agendas are posted in compliance with the requirements set forth by the Brown Act to ensure public access and transparency.



## DECEMBER 2025 - DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
<b>Anthony J. Lima</b>					
	11/4/2025	RWD Board Meeting	\$230.00		
	11/5/2025	TVMWD Board Meeting (Zoom)	\$230.00		
	11/6/2025	RWD Project Ad Hoc Committee	\$230.00		
	11/19/2025	TVMWD Board Meeting (Zoom)	\$230.00		
	11/25/2025	RWD Special Board Meeting	\$230.00		
		<b>TOTAL PAYMENT</b>	<b>\$1,150.00</b>		
<b>John Bellah</b>					
	11/4/2025	RWD Board Meeting	\$230.00		
	11/5/2025	TVMWD Board Meeting	\$230.00		Mileage
	11/6/2025	CSDA SGV Chapter Meeting (Zoom)		X	
	11/10/2025	GAC		X	
	11/10/2025	RHCCC	\$230.00		
	11/19/2025	TVMWD Board Meeting	\$230.00		Mileage
		<b>TOTAL PAYMENT</b>	<b>\$920.00</b>		
<b>Robert W. Lewis</b>					
	11/4/2025	RWD Board Meeting	\$230.00		
	11/12/2025	LAFCO		X	
	11/14/2025	ACWA Region 8, 9, and 10 Meeting	\$230.00		Mileage
	11/25/2025	RWD Special Board Meeting	\$230.00		
		<b>TOTAL PAYMENT</b>	<b>\$690.00</b>		
<b>Szu Pei Lu-Yang</b>					
	11/4/2025	RWD Regular Board Meeting	\$230.00		
	11/6/2025	RWD Project Ad Hoc Committee	\$230.00		
	11/25/2025	RWD Special Board Meeting	\$230.00		
		<b>TOTAL PAYMENT</b>	<b>\$690.00</b>		
<b>Vanessa Hsu</b>					
	11/4/2025	RWD Regular Board Meeting	\$230.00		
	11/25/2025	RWD Special Board Meeting	\$230.00		
	11/30/2025	ACWA Fall Conference	\$230.00		
		<b>TOTAL PAYMENT</b>	<b>\$690.00</b>		

APPROVED FOR PAYMENT:

Tom Coleman

**SIXTH AMENDMENT TO  
AGREEMENT FOR EMPLOYMENT OF GENERAL MANAGER**

This Sixth Amendment (“Sixth Amendment”) to the Agreement for Employment of General Manager, originally dated December 1, 2017 (the “Employment Agreement”), between ROWLAND WATER DISTRICT (“District”) and TOM COLEMAN (“Manager”) is entered as of December 9, 2025.

**RECITALS**

A. Manager entered into the Employment Agreement with District dated December 1, 2017 for the position of General Manager, a First Amendment to the Employment Agreement on January 14, 2020 (“First Amendment”), a Second Amendment to the Employment Agreement on December 14, 2021, a Third Amendment dated December 10, 2022, a Fourth Amendment dated December 12, 2023, and a Fifth Amendment dated December 10, 2024.

B. Manager and District desire to amend the Employment Agreement to increase the automobile allowance, provide for a District voting threshold for termination of the Agreement, and increase the severance provisions, effective upon January 1, 2026.

**TERMS**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the Employment Agreement as follows:

1. Section 7 entitled “Automobile Allowance” is hereby amended to increase the automobile allowance to \$1,300 per month, with an annual cost of living increase of not to exceed 3%.
2. The first paragraph of Section 14 is amended to read as follows:

“Manager and District understand and expressly agree that this Agreement may be terminated, with or without cause, at the will of the District only upon a four-fifths (4/5<sup>ths</sup>) vote of the Board of Directors, or Manager at any time. If District terminates Manager’s employment prior to the end of the term or any renewal term without cause, District shall give Manager twelve (12) months’ written notice prior to the date of termination or will make a severance payment to Manager as provided herein. Should the District terminate this Agreement with less than the required twelve (12) months’ notice, the District agrees to compensate Manager, in the form of a lump sum payment, in the amount of twelve (12) months’ base salary, including pension contribution, and continue his medical, dental and vision insurance coverages for each month less than the above-referenced twelve (12) months’ notice, in addition to required payment of unused sick leave and vacation.”

3. Continuing Effect of Agreement. Except as amended by this Sixth Amendment, all other provisions of the Employment Agreement remain in full force and effect. From and after the date of this Sixth Amendment, whenever the term “Agreement” appears in the Employment Agreement, it shall mean the Employment Agreement as amended by the First, Second, Third, Fourth, Fifth, and Sixth Amendments.

The District and the Employee have duly executed this Sixth Amendment as of the date first written above.

**ROWLAND WATER DISTRICT**

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**John Bellah, Board President**

**APPROVED AS TO FORM**

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**Joseph P. Byrne, District Counsel**

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**Tom Coleman, General Manager**

UNAPPROVED AGREEMENT



**RESOLUTION NO. 12-2025**

**ROWLAND WATER DISTRICT  
RESOLUTION OF THE BOARD OF DIRECTORS  
APPROVING EMPLOYEE-PAID HOLIDAYS AND OFFICE CLOSURE**

**WHEREAS**, the Rowland Water District's ("District") Personnel Rules and Regulations establish specific days of the year as paid holidays for full-time employees; and

**WHEREAS**, the District's Personnel Rules and Regulations authorize the General Manager, at their discretion, to designate additional paid holidays for full-time employees; and

**WHEREAS**, over the years, the General Manager has designated Good Friday, Christmas Eve, and New Year's Eve as paid holidays for full-time employees; and

**WHEREAS**, in order to promote the general health and welfare of the District's full-time employees, the General Manager has requested that the Board of Directors make these paid holidays permanent and approve annual office closure during the period of December 26 through December 31;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Rowland Water District as follows:

Section 1. The Board of Directors hereby recognizes and approves Good Friday, Christmas Eve, and New Year's Eve as paid holidays for full-time District employees.

Section 1. The Board of Directors hereby approves an annual office closure during the period of December 26 through December 31. Such closure shall not limit the General Manager's authority to require employees to report to work as necessary to conduct District business.

Section 2. The Board of Directors hereby authorizes the General Manager, or their designee, to make any amendments or additions to the District's Personnel Rules and Regulations and any other applicable policies or practices necessary to implement this Resolution.

**ADOPTED** at a regular meeting of the Board of Directors of the Rowland Water District held on December 9, 2025, by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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**JOHN BELLAH**  
**President**

Attest:

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**TOM COLEMAN**  
General Manager/Board Secretary

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 9, 2025.

---

**TOM COLEMAN**  
**General Manager/Board Secretary**



**RESOLUTION NO. 12.1-2025**

**ROWLAND WATER DISTRICT  
RESOLUTION OF THE BOARD OF DIRECTORS  
ADOPTING AMENDMENTS TO THE RULES AND REGULATIONS FOR  
POTABLE AND RECYCLED  
WATER SERVICE**

**WHEREAS**, on October 14, 2025, Rowland Water District (“District”) adopted Ordinance No. O-10-2025, establishing a phased prohibition on the irrigation of non-functional turf on commercial, industrial, and institutional properties within the District; and

**WHEREAS**, on November 4, 2025, the District held a public hearing and adopted Resolution No. 11-2025, fixing the charges for water service; and

**WHEREAS**, on December 9, 2025, the District adopted Ordinance No. 0-12-2025, establishing penalties for water theft and for tampering with District property; and

**WHEREAS**, the Board of Directors of the District desires to amend the District’s Rules and Regulations for Potable and Recycled Water Service (“Rules and Regulations”) to ensure consistency with these recent actions;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Rowland Water District as follows:

- Section 1. The Board of Directors hereby adopts the amendments to the Rules and Regulations set forth in Exhibit “A” hereto.
- Section 2. The Board of Directors hereby determines that this Resolution is exempt from CEQA because it does not have a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and also constitutes continuing administrative activities relating to water service. (State CEQA Guidelines, § 15378(a), (b)(2).) Further, even if the adoption of the regulations were to constitute a project for purposes of CEQA, it is exempt pursuant to State CEQA Guidelines section 15061(b)(3), on grounds it can be seen with certainty that the adoption of the regulations will not result in causing a significant effect on the environment.
- Section 3. The Board of Directors hereby authorizes the General Manager, or their designee, to make any further revisions to the District’s Rules and Regulations as may be necessary to carry out the intent and purpose of this Resolution.

**ADOPTED** at a regular meeting of the Board of Directors of the Rowland Water District held on December 9, 2025, by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

**JOHN BELLAH**  
**President**

Attest:

---

**TOM COLEMAN**  
General Manager/Board Secretary

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 9, 2025.

---

**TOM COLEMAN**  
**General Manager/Board Secretary**



# **ROWLAND WATER DISTRICT**

3021 Fullerton Road  
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## **RULES AND REGULATIONS FOR POTABLE AND RECYCLED WATER SERVICE**

An informative guide of policies and procedures relating to  
water service customers in our Service Area  
These Rules & Regulations are subject to periodic revisions

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SECTION "A"  
DEFINITION OF TERMS

Whenever the following terms or pronouns are used herein, the intent and meaning shall be interpreted as follows:

- 1. District: Rowland Water District
- 2. County: County of Los Angeles
- 3. Manager: General Manager of Rowland Water District or the person who has been authorized by the Manager or by the Board of Directors of the District to act for the General Manager
- 4. Board: Board of Directors of Rowland Water District
- 5. Customer: Any person, firm, corporation, association or agency who uses or is entitled to use water from the District System

SECTION "B"  
WATER CONSERVATION

SECTION "B" MANDATORY RECYCLED WATER CONNECTION POLICY  
(ORDINANCE NO. 0-8-2017)

The requirements of the District's Mandatory Recycled Water Connection Policy (Ordinance No. 0-8-2017) shall apply to existing customers of the District and to all applications for new water service to a Qualifying Property received by the District on or after September 15, 2004 (Effective Date) and shall be a condition and requirement for receiving water service from the District. A Recycled Water Plan Check/Inspection Fee in the amount of \$893.00 will be required on all new recycled water installations.

PROHIBITION ON IRRIGATION OF NON-FUNCTIONAL TURF  
(ORDINANCE NO. 0-10-2025)

Potable water to irrigate nonfunctional turf shall be prohibited starting January 1, 2027 for municipal property, January 1, 2028 for all commercial, industrial, institutional properties, and January 1, 2029 for common-area properties. Exceptions allow irrigation for trees/other nonturf vegetation, immediate health and safety, and designated active-use turf (sports fields, playgrounds, golf courses, civic/event spaces). Enforcement follows Ordinance 0-2-2022, including escalating fines and potential service disconnection, with certification required for sites exceeding 5,000 square feet, limited State Board deferrals, and appeal procedures available to eligible customers. Please refer to Ordinance 0-10-2025 for further details.

## SECTION "C" APPLICATION FOR SERVICE

The application is a request for service. Each prospective customer, whether an individual, firm, corporation, association or agency, must apply for the desired service and provide sufficient information to establish credit for the payment of the account and pay a non-refundable application fee.

The District requires proper identification of all applicants for new water service, residential, commercial, industrial and temporary. The applicant has the option of completing the application form in person at the District office, submitting the required information by mail, or completing an on-line application prior to the establishment of service.

The information required to identify the applicant must be provided on the service application form. The District requests this information to ensure the proper billing and collection of the account.

### APPLICATION FEE

Every applicant for a water service account at a retail connection shall complete an application for water service on a form provided by the District and shall pay a non-refundable application fee of \$60.00 to defray the cost of processing the application and turning the service on at the meter.

### SERVICE AGREEMENT

Every applicant for new water service requiring an extension of the District's water supply system or establishment of a new water service, to property which has not been previously receiving water service from the District, shall be required to enter into an Agreement for the installation of Water System and Service of Water ("Service Agreement") in a form provided by the District. The Service Agreement shall provide for the applicant to pay all engineering costs incurred by the District for the preparation of plans and specifications and for construction, supervision, and testing of the water facilities. The Service Agreement shall provide that the applicant must deposit, in advance, an amount of money based upon the estimated cost of engineering services and construction costs prior to commencement of the design and award of the construction contract, respectively. The Service Agreement shall provide that the applicant shall dedicate to the District, such fee parcels, easements, and other interests in the land as may be necessary for the water facilities to serve the property. The Service Agreement shall also provide for the payment of the Meter Installation Fee, the Potable Water Capacity Fee and the Acreage Supply Charge as set forth herein.

## OWNERSHIP OF SERVICE

All pipes, fittings, meters, meter boxes and other materials and equipment installed by the District to establish a service connection shall at all times be the property of and remain vested in the District. The applicant shall have no ownership interest or title thereto.

No service connection will be installed at any place on said system for or on behalf of any applicant who has any outstanding or delinquent debt owed to the District for any previous water service until all such unpaid indebtedness has first been fully paid and discharged.

## TEMPORARY SERVICE

Any applicant desiring a temporary service from a public fire hydrant shall specify in the application the location of the public hydrant or public hydrants from which service is desired. The District does not provide temporary service through privately-owned fire hydrants. The District will, when such an application has been accepted, connect the meter to a hydrant as near as possible to the requested location. The applicant shall pay the refundable deposit, which is shown on the table set forth below, for each temporary service location. The amount of the required deposit and/or water rate may be adjusted by Board action from time to time. The monthly rental fee for the construction meter is set forth below. Upon discontinuance of service, provided the meter has been recovered by the District in acceptable condition, the deposit will be applied to any unpaid charges due the District and the balance, if any, will be refunded to the applicant. If the meter is damaged or missing, the deposit shall be applied first to the cost of repairing or replacing the meter, and second to any unpaid charges. The customer will be responsible for any shortfall between the amount due and the deposit. Any balance of the deposit remaining after deduction of costs and unpaid charges will be refunded to the customer.

Water delivered through a temporary water service shall be charged the rates established in Section "D." A non-refundable administration fee will be charged in addition to the deposit. The application fee shall cover the initial installation and the removal of the meter. Any requests to relocate the meter to another location will be charged an additional cost per hour. The foregoing fees are shown on the "Construction Meter Fee Schedule" [below on the next page](#).

## CONSTRUCTION METER FEE SCHEDULE\*

	<u>Effective</u> <u>January 1, 2026</u>
<u>Refundable Construction Meter Deposit</u>	<u>\$3,562.00</u>
<u>Administration Fee - Construction Meter</u>	<u>\$240.00</u>
<u>Monthly Rental Fee - Construction Meter</u>	<u>\$73.00</u>
<u>Relocate Construction Meter (cost per hour)</u>	<u>\$108.00</u>

\*The amount of the required deposit and/or water rate may be adjusted by Board action from time to time.

### ESTABLISHMENT OF CREDIT

At the time the service application form is submitted, the District will evaluate the applicant's credit-worthiness to determine if the District will require a deposit from the applicant to secure the payment of any future charges owed to the District. An applicant's credit will be considered impaired in the following circumstances and a refundable deposit will be charged in addition to the non-refundable application fee.

1. The applicant and/or co-applicant has no prior or poor credit history in any of the major credit reporting agencies;
2. The District has received information from the CUE (California Utilities Exchange) database that the applicant has an unpaid final bill with another utility company or the applicant has an unpaid final bill with the District at a prior service address;
3. The applicant refuses to furnish information necessary to identify the applicant and verify the applicant's credit-worthiness;
4. The District is not able to positively identify the applicant from the information submitted on the service application.

In the event that credit-worthiness is established at the time of the service application request, no deposit will be required to establish service. However, the District may require a deposit as a condition of continuing water service to an existing customer if the customer becomes delinquent in payment of District charges. The customer will be notified if and when a deposit is required to maintain service with the District.

Any of the following circumstances constitutes a delinquency requiring a deposit in order to continue service at the customer's property:

1. Any customer who has incurred any of the following charges for delinquent payment:
  - a. One 10-day service termination notice (door hanger);
  - b. Two (2) delinquent late charges in any one calendar year;

- c. Three (3) delinquent late charges since the inception of the customer's account.
2. The customer's service has been shut off at any time for the non-payment of the account's bill.
3. The customer has issued the District a payment, which has been returned unpaid.

Any customer, who has opened multiple accounts in their name, may be required to make a deposit for each account or service address, if the payment history in any of the accounts reflects a delinquency as defined above.

## DEPOSITS

Where an applicant or District customer is required to make a refundable deposit to secure the payment of future charges for service or for the re-establishment of service, the amount shall be determined as follows:

### *New Service Applicants:*

The standard deposit amount will be calculated and adjusted annually, based on the average total bill for customers who have the same size meter and who are also in the same water rate category multiplied by 2.5. Every new service applicant shall pay a non-refundable application fee of \$60.00. The District requires proper identification of all new service applicants. Any new service applicant unable to provide proper photo identification will be charged the standard deposit amount which will be held by the District until such time as proper identification is presented to the District, or until such account is closed. In each instance, this deposit will be refunded to the customer, without interest, after the deduction of any unpaid charges to the District. Acceptable forms of photo identification include an identification card issued by the Department of Motor Vehicles, a Driver's License, Passport, or Lawful Permanent Residency Card ("Green Card").

### *Existing Customers.*

The deposit amount will be calculated based on the average total bill of that particular customer for at least three (3) billing periods, and no more than twelve (12) billing periods multiplied by 2.5. If this information is not available, the deposit calculation for new service applicants will be used. Any customer whose credit status has changed with the District will be properly notified and billed for the deposit amount.

In the event that a customer who has already paid a deposit as a new service applicant becomes delinquent as defined in the paragraph entitled "Establishment of Credit", subparagraphs (1) through (3), the District will re-evaluate the amount of the deposit necessary to secure the account. If the deposit amount determined based upon the customer's average total billing for water charges is greater, the amount of the deposit will be adjusted accordingly. As a condition of continued water

service, the customer will be required to increase the amount deposited with the District, as well as pay all delinquent charges and other fees.

In the event a customer's account is terminated for non-payment, the District may apply any deposit held for that customer to any outstanding charges and penalties for that customer at the time service is terminated. If the customer closes an account, the District shall apply the customer's deposit to the final billing and refund any balance remaining, without interest, to the customer.

District will monitor the payment history of each customer for which a security deposit is being held by the District. If the customer's account is free of any late payment penalties, termination notices or returned payments for a period of twelve (12) consecutive months since the security deposit was given, the District shall refund the deposit to the customer, in full, by applying the deposit to the customer's account.

### CHANGE IN SERVICE

1. Any customer desiring a smaller or larger service connection shall make application for the size desired in the manner heretofore described for a new service. In the case of an application for a smaller service connection than what exists, the customer must sign an acknowledgment that the smaller connection complies with any applicable flow requirements for fire or other purposes and that Rowland Water District is not responsible for compliance with any such requirements and customer may not bring and waives any and all claims against Rowland Water District related to such. Customer must obtain consent from the respective land use authority (such as a city or the county) in accordance with "Agreement to Downsize Water Meter" entered into between customer and Rowland Water District.
2. Service will be discontinued upon request of the applicant. Payment of all charges in full to the date of discontinuance will be due upon termination of service.

### SEPARATE SERVICES

1. No service connection will be made for the purpose of supplying two or more parcels through a common service even though the parcels may be in the same ownership. When a parcel is divided into two or more lots, separate service connections must be established for each lot to which service is provided.
2. No master meters are allowed or will be authorized for a multi-user development, which includes Commercial and Multi-Family. All tenants or owners receiving water service in any individual apartment, condominium, townhome, or other unit or a multi-unit Commercial or Multi-Family development shall have a separate meter for each such unit.

3. Apartments, duplexes, townhomes, condominiums and mobile home parks are classified as “Multi-Family” and are billed at the District’s established rates for such services.
4. Accessory Dwelling Unit (ADU). ADUs shall be subject to new meter requirements, connection fees and capacity charges in accordance with the District’s “Policy Regarding Water Service to be Provided to Accessory Dwelling Units”, including termination of water service at the primary single-family dwelling for failure to comply with such policies as may be amended from time to time.
5. Violation of this section shall be cause for discontinuation of service through the service connection upon thirty (30) days written notice to the original applicant to correct the violation.

SECTION "D"  
 RATE AND FEE SCHEDULES

The following rates shall be collected by and through monthly billings for water furnished through meters by the District:

~~WATER RATES AND FEES~~

~~1. Potable, Construction, and Recycled Water Rates:~~

~~Water rates across all customer classes consists of three components: (1) volumetric commodity charges ("Commodity Charge"); (2) volumetric zonal surcharges ("Pumping Surcharge"); (3) fixed monthly service charges ("Service Charges"). During a period of severe drought, single family residential and all other potable classes shall be subject to a "Water Shortage Surcharge" to ensure revenue sufficiency.~~

~~The rates set forth in this section are subject to change. Beginning January 1, 2026, and continuing through July 1, 2030, the District is authorized to automatically pass through any wholesale rate increases, provided that no such increase shall cause the rates established herein to rise by more than 100 percent in a single fiscal year. Please contact the District's Customer Service Department to confirm the most current rates.~~

~~a. Commodity Charge for Potable, Construction, and Recycled Water~~

~~The Commodity Charge for the single family residential class shall be two tiered and shall vary according to the amount of water delivered during a billing period. The initial quantity of water, up to seven (7) hundred cubic feet (HCF), shall be charged at the lower tier. Tier 2 rates shall apply to all usage exceeding 7 HCF per month. Commodity Charges for all other potable, construction, and recycled water connections shall be uniform and charged per HCF.~~

<del>Commodity Charges (\$/HCF)</del>						
<del>Customer Class</del>	<del>Tiers</del>	<del>Effective 1/1/26</del>	<del>Effective 1/1/27</del>	<del>Effective 1/1/28</del>	<del>Effective 1/1/29</del>	<del>Effective 1/1/30</del>
<del>Single Family Residential</del>	<del>Tier 1 (≤7)</del>	<del>\$4.52</del>	<del>\$4.91</del>	<del>\$5.33</del>	<del>\$5.79</del>	<del>\$6.29</del>
	<del>Tier 2 (&gt;7)</del>	<del>\$5.26</del>	<del>\$5.71</del>	<del>\$6.20</del>	<del>\$6.73</del>	<del>\$7.31</del>
<del>All Other Potable</del>	<del>Uniform</del>	<del>\$4.52</del>	<del>\$4.91</del>	<del>\$5.33</del>	<del>\$5.79</del>	<del>\$6.29</del>
<del>Construction</del>	<del>Uniform</del>	<del>\$8.49</del>	<del>\$9.22</del>	<del>\$10.01</del>	<del>\$10.87</del>	<del>\$11.80</del>
<del>Recycled</del>	<del>Uniform</del>	<del>\$3.73</del>	<del>\$4.05</del>	<del>\$4.40</del>	<del>\$4.78</del>	<del>\$5.19</del>

~~b. a. Pumping Surcharge:~~

~~A Pumping Surcharge will be assessed for every HCF delivered to customers in higher elevations across six different pressure zones and are based on the cost to maintain and pump water to customers across those zones:~~

<b>Pumping Rates (\$/HCF)</b>					
<b>Pumping Zone</b>	<b>Effective 1/1/26</b>	<b>Effective 1/1/27</b>	<b>Effective 1/1/28</b>	<b>Effective 1/1/29</b>	<b>Effective 1/1/30</b>
<b>Zone 1</b>	\$0.07	\$0.08	\$0.09	\$0.10	\$0.11
<b>Zone 2</b>	\$0.20	\$0.32	\$0.35	\$0.38	\$0.42
<b>Zone 3</b>	\$0.73	\$0.80	\$0.87	\$0.95	\$1.04
<b>Zone 4</b>	\$1.33	\$1.45	\$1.58	\$1.72	\$1.87
<b>Zone 5</b>	\$1.73	\$1.88	\$2.04	\$2.22	\$2.41
<b>Zone 6</b>	\$2.05	\$2.23	\$2.42	\$2.63	\$2.86

**e-a. Services Charges:**

~~Service Charges are fixed monthly charges established on the basis of the size of the meter serving a property and are calculated to recover the District's fixed costs of operating and maintaining the potable and recycled water systems.~~

<b>Potable Water Monthly Service Charges</b>					
<b>Meter Size</b>	<b>1/1/26</b>	<b>1/1/27</b>	<b>1/1/28</b>	<b>1/1/29</b>	<b>1/1/30</b>
<b>5/8" *</b>	\$48.03	\$52.12	\$56.56	\$61.37	\$66.59
<b>1"</b>	\$107.60	\$116.85	\$126.79	\$137.57	\$149.27
<b>1 1/2"</b>	\$207.14	\$224.72	\$243.83	\$264.56	\$287.05
<b>2"</b>	\$326.42	\$354.17	\$384.28	\$416.95	\$452.40
<b>3"</b>	\$1,020.64	\$1,087.73	\$1,180.18	\$1,280.54	\$1,389.20
<b>4"</b>	\$1,996.76	\$2,166.49	\$2,350.65	\$2,550.46	\$2,767.25
<b>6"</b>	\$3,189.86	\$3,461.00	\$3,755.19	\$4,074.39	\$4,420.72
<b>8"</b>	\$5,576.06	\$6,030.08	\$6,564.29	\$7,122.26	\$7,727.66
<b>10"</b>	\$10,945.04	\$11,875.34	\$12,884.75	\$13,970.96	\$15,168.26
<b>12"</b>	\$10,945.04	\$11,875.34	\$12,884.75	\$13,970.96	\$15,168.26

\* Single family residential customers who have a 1" meter to meet fire flow requirements were captured under 5/8" meters to reflect the capacity those customers utilize within the system.

<b>Recycled Water Monthly Service Charges</b>					
<b>Meter Size</b>	<b>1/1/26</b>	<b>1/1/27</b>	<b>1/1/28</b>	<b>1/1/29</b>	<b>1/1/30</b>
<b>5/8"</b>	\$45.12	\$48.06	\$53.13	\$57.65	\$62.56
<b>1"</b>	\$100.41	\$108.05	\$118.22	\$128.27	\$139.17
<b>1 1/2"</b>	\$192.56	\$208.93	\$226.69	\$245.96	\$266.87
<b>2"</b>	\$306.14	\$328.94	\$356.87	\$385.97	\$417.45
<b>3"</b>	\$929.76	\$1,008.79	\$1,094.54	\$1,187.58	\$1,288.53
<b>4"</b>	\$1,851.26	\$2,008.62	\$2,179.46	\$2,364.84	\$2,565.94
<b>6"</b>	\$2,957.06	\$3,203.38	\$3,472.73	\$3,777.04	\$4,098.09
<b>8"</b>	\$5,166.66	\$5,608.07	\$6,084.82	\$6,594.84	\$7,143.09
<b>10"</b>	\$10,144.76	\$11,007.07	\$11,942.68	\$12,957.84	\$14,059.23

<b>Fire Connection Monthly Service Charges</b>					
<b>Conn. Size</b>	<b>4/1/26</b>	<b>4/1/27</b>	<b>4/1/28</b>	<b>4/1/29</b>	<b>4/1/30</b>
5/8" ±	\$10.48	\$11.38	\$12.35	\$13.40	\$14.54
1"	\$13.84	\$14.99	\$16.27	\$17.66	\$19.17
1 1/2"	\$19.36	\$21.04	\$22.80	\$24.74	\$26.85
2"	\$26.02	\$28.24	\$30.65	\$33.26	\$36.09
3"	\$63.76	\$69.48	\$75.07	\$81.46	\$88.39
4"	\$110.26	\$120.40	\$140.40	\$152.34	\$165.20
6"	\$185.86	\$201.66	\$218.81	\$237.44	\$257.69
8"	\$310.06	\$346.49	\$375.62	\$407.55	\$442.29
10"	\$618.76	\$671.36	\$728.43	\$790.35	\$857.53
12"	\$618.76	\$671.36	\$728.43	\$790.35	\$857.53

**d. a. Water Shortage Surcharge**

<b>Customer Class</b>	<b>Stage 1</b>	<b>Stage 2</b>	<b>Stage 3</b>	<b>Stage 4</b>	<b>Stage 5</b>	<b>Stage 6</b>
<b>Water Shortage Surcharges FY 2026</b>						
Single-Family Residential—Tier 1	\$0.20	\$0.44	\$0.65	\$0.94	\$1.35	\$1.95
Single-Family Residential—Tier 2	\$0.24	\$0.51	\$0.76	\$1.10	\$1.57	\$2.27
All Other Potable	\$0.20	\$0.44	\$0.65	\$0.94	\$1.35	\$1.95
<b>Water Shortage Surcharges FY 2027</b>						
Single-Family Residential—Tier 1	\$0.21	\$0.44	\$0.66	\$0.95	\$1.35	\$1.96
Single-Family Residential—Tier 2	\$0.25	\$0.51	\$0.76	\$1.10	\$1.57	\$2.28
All Other Potable	\$0.21	\$0.44	\$0.66	\$0.95	\$1.35	\$1.96
<b>Water Shortage Surcharges FY 2028</b>						
Single-Family Residential—Tier 1	\$0.23	\$0.45	\$0.67	\$0.97	\$1.39	\$2.02
Single-Family Residential—Tier 2	\$0.26	\$0.52	\$0.78	\$1.13	\$1.62	\$2.35
All Other Potable	\$0.23	\$0.45	\$0.67	\$0.97	\$1.39	\$2.02
<b>Water Shortage Surcharges FY 2029</b>						
Single-Family Residential—Tier 1	\$0.26	\$0.50	\$0.76	\$1.11	\$1.60	\$2.33
Single-Family Residential—Tier 2	\$0.30	\$0.58	\$0.88	\$1.29	\$1.86	\$2.72
All Other Potable	\$0.26	\$0.50	\$0.76	\$1.11	\$1.60	\$2.33
<b>Water Shortage Surcharges FY 2030</b>						
Single-Family Residential—Tier 1	\$0.30	\$0.58	\$0.90	\$1.32	\$1.92	\$2.81
Single-Family Residential—Tier 2	\$0.35	\$0.67	\$1.02	\$1.53	\$2.23	\$3.26
All Other Potable	\$0.30	\$0.58	\$0.90	\$1.32	\$1.92	\$2.81

**WATER RATES AND FEES**

**1. Potable, Construction, and Recycled Water Rates (excluding construction and fire service):**

Water rates across all customer classes consists of three components:(1) volumetric commodity charges (“Commodity Charge”); (2) volumetric zonal surcharges (“Pumping Surcharge”); (3) fixed monthly service charges (“Service Charges”). During a period of severe drought, single-family residential and all other

potable classes shall be subject to a “Water Shortage Surcharge” to ensure revenue sufficiency.

The rates set forth in this section are subject to change. Beginning January 1, 2026, and continuing through July 1, 2030, the District is authorized to automatically pass through any wholesale rate increases, provided that no such increase shall cause the rates established herein to rise by more than 100 percent in a single fiscal year. Please contact the District’s Customer Service Department to confirm the most current rates.

a. Commodity Charge for Potable, Construction, and Recycled Water

The Commodity Charge for the single-family residential class shall be two-tiered and shall vary according to the amount of water delivered during a billing period. The initial quantity of water, up to seven (7) hundred cubic feet (HCF), shall be charged at the lower tier. Tier 2 rates shall apply to all usage exceeding 7 HCF per month. Commodity Charges for all other potable, construction, and recycled water connections shall be uniform and charged per HCF.

<b>Commodity Charges Single-Family Residential (\$/HCF)</b>						
<u>Customer Class</u> <u>Pressure Zone</u>	<u>Tiers</u>	<u>Effective</u> <u>1/1/26</u>	<u>Effective</u> <u>1/1/27</u>	<u>Effective</u> <u>1/1/28</u>	<u>Effective</u> <u>1/1/29</u>	<u>Effective</u> <u>1/1/30</u>
<u>Single Family Residential</u> <u>Zone 1</u>	<u>Tier 1 (&lt;=7)</u> <u>7 per hcf</u>	<u>\$4.59</u> <u>\$4.52</u>	<u>\$4.99</u> <u>\$4.91</u>	<u>\$5.42</u> <u>\$5.33</u>	<u>\$5.89</u> <u>\$5.79</u>	<u>\$6.40</u> <u>\$6.29</u>
	<u>8+ hcf</u> <u>Tier 2 (&gt;7)</u>	<u>\$5.33</u> <u>\$5.26</u>	<u>\$5.79</u> <u>\$5.71</u>	<u>\$6.29</u> <u>\$6.20</u>	<u>\$6.83</u> <u>\$6.73</u>	<u>\$7.42</u> <u>\$7.31</u>
<u>All Other Potable</u> <u>Zone 2</u>	<u>1-7 per hcf</u> <u>Uniform</u>	<u>\$4.81</u> <u>\$4.52</u>	<u>\$5.23</u> <u>\$4.91</u>	<u>\$5.68</u> <u>\$5.33</u>	<u>\$6.17</u> <u>\$5.79</u>	<u>\$6.71</u> <u>\$6.29</u>
<u>Construction</u> <u>Zone 3</u>	<u>8+ hcf</u> <u>Uniform</u>	<u>\$5.55</u> <u>\$8.49</u>	<u>\$6.03</u> <u>\$9.22</u>	<u>\$6.55</u> <u>\$10.01</u>	<u>\$7.11</u> <u>\$10.87</u>	<u>\$7.73</u> <u>\$11.80</u>
	<u>1-7 per hcf</u>	<u>\$5.25</u>	<u>\$5.71</u>	<u>\$6.20</u>	<u>\$6.74</u>	<u>\$7.33</u>
	<u>8+ hcf</u>	<u>\$5.99</u>	<u>\$6.51</u>	<u>\$7.07</u>	<u>\$7.68</u>	<u>\$8.35</u>
<u>Zone 4</u>	<u>1-7 per hcf</u>	<u>\$5.85</u>	<u>\$6.36</u>	<u>\$6.91</u>	<u>\$7.51</u>	<u>\$8.16</u>
	<u>8+ hcf</u>	<u>\$6.59</u>	<u>\$7.16</u>	<u>\$7.78</u>	<u>\$8.45</u>	<u>\$9.18</u>
<u>Zone 5</u>	<u>1-7 per hcf</u>	<u>\$6.25</u>	<u>\$6.79</u>	<u>\$7.37</u>	<u>\$8.01</u>	<u>\$8.70</u>
	<u>8+ hcf</u>	<u>\$6.99</u>	<u>\$7.59</u>	<u>\$8.24</u>	<u>\$8.95</u>	<u>\$9.72</u>
<u>Zone 6</u>	<u>1-7 per hcf</u>	<u>\$6.57</u>	<u>\$7.14</u>	<u>\$7.75</u>	<u>\$8.42</u>	<u>\$9.15</u>
	<u>8+ hcf</u>	<u>\$7.31</u>	<u>\$7.94</u>	<u>\$8.62</u>	<u>\$9.36</u>	<u>\$10.17</u>

<b>Potable Rates for Commercial and Multi-Family</b>					
<u>Pressure Zone</u>	<u>Rates in \$ per HCF</u>				
	<u>Effective</u> <u>1/1/26</u>	<u>Effective</u> <u>1/1/27</u>	<u>Effective</u> <u>1/1/28</u>	<u>Effective</u> <u>1/1/29</u>	<u>Effective</u> <u>1/1/30</u>
<u>Zone 1</u>	<u>\$4.59</u>	<u>\$4.99</u>	<u>\$5.42</u>	<u>\$5.89</u>	<u>\$6.40</u>
<u>Zone 2</u>	<u>\$4.81</u>	<u>\$5.23</u>	<u>\$5.68</u>	<u>\$6.17</u>	<u>\$6.71</u>

<u>Zone 3</u>	<u>\$5.25</u>	<u>\$5.71</u>	<u>\$6.20</u>	<u>\$6.74</u>	<u>\$7.33</u>
<u>Zone 4</u>	<u>\$5.85</u>	<u>\$6.36</u>	<u>\$6.91</u>	<u>\$7.51</u>	<u>\$8.16</u>
<u>Zone 5</u>	<u>\$6.25</u>	<u>\$6.79</u>	<u>\$7.37</u>	<u>\$8.01</u>	<u>\$8.70</u>
<u>Zone 6</u>	<u>\$6.57</u>	<u>\$7.14</u>	<u>\$7.75</u>	<u>\$8.42</u>	<u>\$9.15</u>

**Recycled Water Rates (\$/HCF)**

<u>Effective</u> <u>1/1/26</u>	<u>Effective</u> <u>1/1/27</u>	<u>Effective</u> <u>1/1/28</u>	<u>Effective</u> <u>1/1/29</u>	<u>Effective</u> <u>1/1/30</u>
<u>\$3.73</u>	<u>\$4.05</u>	<u>\$4.40</u>	<u>\$4.78</u>	<u>\$5.19</u>

**Construction Water Rates (\$/HCF)**

<u>Effective</u> <u>1/1/26</u>	<u>Effective</u> <u>1/1/27</u>	<u>Effective</u> <u>1/1/28</u>	<u>Effective</u> <u>1/1/29</u>	<u>Effective</u> <u>1/1/30</u>
<u>\$8.49</u>	<u>\$9.22</u>	<u>\$10.01</u>	<u>\$10.87</u>	<u>\$11.80</u>

b. Pumping Surcharge:

A Pumping Surcharge will be assessed for every HCF delivered to customers in higher elevations across six different pressure zones and are based on the cost to maintain and pump water to customers across those zones:

<b>Pumping Rates (\$/HCF)</b>					
<u>Pumping Zone</u>	<u>Effective 1/1/26</u>	<u>Effective 1/1/27</u>	<u>Effective 1/1/28</u>	<u>Effective 1/1/29</u>	<u>Effective 1/1/30</u>
<u>Zone 1</u>	<u>\$0.07</u>	<u>\$0.08</u>	<u>\$0.09</u>	<u>\$0.10</u>	<u>\$0.11</u>
<u>Zone 2</u>	<u>\$0.29</u>	<u>\$0.32</u>	<u>\$0.35</u>	<u>\$0.38</u>	<u>\$0.42</u>
<u>Zone 3</u>	<u>\$0.73</u>	<u>\$0.80</u>	<u>\$0.87</u>	<u>\$0.95</u>	<u>\$1.04</u>
<u>Zone 4</u>	<u>\$1.33</u>	<u>\$1.45</u>	<u>\$1.58</u>	<u>\$1.72</u>	<u>\$1.87</u>
<u>Zone 5</u>	<u>\$1.73</u>	<u>\$1.88</u>	<u>\$2.04</u>	<u>\$2.22</u>	<u>\$2.41</u>
<u>Zone 6</u>	<u>\$2.05</u>	<u>\$2.23</u>	<u>\$2.42</u>	<u>\$2.63</u>	<u>\$2.86</u>

c. Services Charges:

Service Charges are fixed monthly charges established on the basis of the size of the meter serving a property and are calculated to recover the District's fixed costs of operating and maintaining the potable and recycled water systems.

<b>Potable Water Monthly Service Charges</b>					
<u>Meter Size</u>	<u>Effective 1/1/26</u>	<u>Effective 1/1/27</u>	<u>Effective 1/1/28</u>	<u>Effective 1/1/29</u>	<u>Effective 1/1/30</u>
<u>5/8" *</u>	<u>\$48.03</u>	<u>\$52.12</u>	<u>\$56.56</u>	<u>\$61.37</u>	<u>\$66.59</u>
<u>1"</u>	<u>\$107.69</u>	<u>\$116.85</u>	<u>\$126.79</u>	<u>\$137.57</u>	<u>\$149.27</u>
<u>1 1/2"</u>	<u>\$207.11</u>	<u>\$224.72</u>	<u>\$243.83</u>	<u>\$264.56</u>	<u>\$287.05</u>
<u>2"</u>	<u>\$326.42</u>	<u>\$354.17</u>	<u>\$384.28</u>	<u>\$416.95</u>	<u>\$452.40</u>
<u>3"</u>	<u><del>\$1,020.61</del> 1022.51</u>	<u>\$1,087.73</u>	<u>\$1,180.19</u>	<u>\$1,280.51</u>	<u>\$1,389.36</u>
<u>4"</u>	<u>\$1,996.76</u>	<u>\$2,166.49</u>	<u>\$2,350.65</u>	<u>\$2,550.46</u>	<u>\$2,767.25</u>
<u>6"</u>	<u>\$3,189.86</u>	<u>\$3,461.00</u>	<u>\$3,755.19</u>	<u>\$4,074.39</u>	<u>\$4,420.72</u>
<u>8"</u>	<u>\$5,576.06</u>	<u><del>\$6,030.08</del> 6050.03</u>	<u>\$6,564.29</u>	<u>\$7,122.26</u>	<u>\$7,727.66</u>
<u>10"</u>	<u>\$10,945.01</u>	<u>\$11,875.34</u>	<u>\$12,884.75</u>	<u>\$13,979.96</u>	<u>\$15,168.26</u>
<u>12"</u>	<u>\$10,945.01</u>	<u>\$11,875.34</u>	<u>\$12,884.75</u>	<u>\$13,979.96</u>	<u>\$15,168.26</u>

\* Single-family residential customers who have a 1" meter to meet fire flow requirements were captured under 5/8" meters to reflect the capacity these customers utilize within the system.

<b>Recycled Water Monthly Service Charges</b>					
<u>Meter Size</u>	<u>Effective 1/1/26</u>	<u>Effective 1/1/27</u>	<u>Effective 1/1/28</u>	<u>Effective 1/1/29</u>	<u>Effective 1/1/30</u>
<u>5/8"</u>	<u>\$45.12</u>	<u>\$48.96</u>	<u>\$53.13</u>	<u>\$57.65</u>	<u>\$62.56</u>
<u>1"</u>	<u>\$100.41</u>	<u>\$108.95</u>	<u>\$118.22</u>	<u>\$128.27</u>	<u>\$139.17</u>
<u>1 1/2"</u>	<u>\$192.56</u>	<u>\$208.93</u>	<u>\$226.69</u>	<u>\$245.96</u>	<u>\$266.87</u>
<u>2"</u>	<u>\$306.14</u>	<u>\$328.91</u>	<u>\$356.87</u>	<u><del>\$385.97</del> 387.21</u>	<u>\$417.45</u>
<u>3"</u>	<u>\$929.76</u>	<u>\$1,008.79</u>	<u>\$1,094.54</u>	<u>\$1,187.58</u>	<u>\$1,288.53</u>
<u>4"</u>	<u>\$1,851.26</u>	<u>\$2,008.62</u>	<u>\$2,179.43</u>	<u>\$2,364.86</u>	<u>\$2,565.96</u>

**Recycled Water Monthly Service Charges**

<u>Meter Size</u>	<u>Effective</u> <u>1/1/26</u> <del>1/1/26</del>	<u>Effective</u> <u>1/1/27</u> <del>1/1/27</del>	<u>Effective</u> <u>1/1/28</u> <del>1/1/28</del>	<u>Effective</u> <u>1/1/29</u> <del>1/1/29</del>	<u>Effective</u> <u>1/1/30</u> <del>1/1/30</del>
<u>6"</u>	<u>\$2,957.06</u>	<u>\$3,203.38</u> <del>208.42</del>	<u>\$3,472.81</u> <del>731.4</del>	<u>\$3,777.04</u>	<u>\$4,098.09</u>
<u>8"</u>	<u>\$5,166.66</u>	<u>\$5,608.07</u>	<u>\$6,084.82</u> <del>68</del>	<u>\$6,601.88</u> <del>591.84</del>	<u>\$7,146.30</u> <del>94</del>
<u>10"</u>	<u>\$10,144.76</u>	<u>\$11,007.07</u>	<u>\$11,942.68</u>	<u>\$12,957.81</u>	<u>\$14,059.23</u>
<u>12"</u>	<u>\$10,144.76</u>	<u>\$11,007.07</u>	<u>\$11,942.68</u>	<u>\$12,957.81</u>	<u>\$14,059.23</u>

**Fire Connection Line Monthly Service Fixed Charges**

There is a monthly service charge, based upon the size of the service connection, for each meter supplying water to a fire hydrant system or other fire suppression facility. The fire service charge is fixed to yield sufficient revenues to defray the cost of serving and maintaining such lines, meters and hydrants, as follows:

<u>Conn. Size</u>	<u>Effective</u> <u>1/1/26</u> <del>1/1/26</del>	<u>Effective</u> <u>1/1/27</u> <del>1/1/27</del>	<u>Effective</u> <u>1/1/28</u> <del>1/1/28</del>	<u>Effective</u> <u>1/1/29</u> <del>1/1/29</del>	<u>Effective</u> <u>1/1/30</u> <del>1/1/30</del>
<u>5/8" *</u>	<u>\$10.48</u>	<u>\$11.38</u>	<u>\$12.35</u>	<u>\$13.40</u>	<u>\$14.54</u>
<u>1"</u>	<u>\$13.81</u>	<u>\$14.99</u>	<u>\$16.27</u>	<u>\$17.66</u>	<u>\$19.17</u>
<u>1 1/2"</u>	<u>\$19.36</u>	<u>\$21.01</u>	<u>\$22.80</u>	<u>\$24.74</u>	<u>\$26.85</u>
<u>2"</u>	<u>\$26.02</u>	<u>\$28.24</u>	<u>\$30.65</u>	<u>\$33.26</u>	<u>\$36.09</u>
<u>3"</u>	<u>\$63.76</u>	<u>\$69.18</u>	<u>\$75.07</u>	<u>\$81.46</u>	<u>\$88.39</u>
<u>4"</u>	<u>\$119.26</u>	<u>\$129.40</u>	<u>\$140.40</u>	<u>\$152.34</u>	<u>\$165.29</u>
<u>6"</u>	<u>\$185.86</u>	<u>\$201.66</u>	<u>\$218.81</u>	<u>\$237.41</u>	<u>\$257.59</u>
<u>8"</u>	<u>\$319.06</u>	<u>\$346.19</u>	<u>\$375.62</u>	<u>\$407.55</u>	<u>\$442.20</u>
<u>10"</u>	<u>\$618.76</u>	<u>\$671.36</u>	<u>\$728.43</u>	<u>\$790.35</u>	<u>\$857.53</u>
<u>12"</u>	<u>\$618.76</u>	<u>\$671.36</u>	<u>\$728.43</u>	<u>\$790.35</u>	<u>\$857.53</u>

d. Water Shortage Surcharge

<u>Customer Class</u>	<u>Stage 1</u>	<u>Stage 2</u>	<u>Stage 3</u>	<u>Stage 4</u>	<u>Stage 5</u>	<u>Stage 6</u>
<b>Water Shortage Surcharges FY 2026</b>						
Single-Family Residential – Tier 1	<u>\$0.20</u>	<u>\$0.44</u>	<u>\$0.65</u>	<u>\$0.94</u>	<u>\$1.35</u>	<u>\$1.95</u>
Single-Family Residential – Tier 2	<u>\$0.24</u>	<u>\$0.51</u>	<u>\$0.76</u>	<u>\$1.10</u>	<u>\$1.57</u>	<u>\$2.27</u>
All Other Potable	<u>\$0.20</u>	<u>\$0.44</u>	<u>\$0.65</u>	<u>\$0.94</u>	<u>\$1.35</u>	<u>\$1.95</u>
<b>Water Shortage Surcharges FY 2027</b>						
Single-Family Residential – Tier 1	<u>\$0.21</u>	<u>\$0.44</u>	<u>\$0.66</u>	<u>\$0.95</u>	<u>\$1.35</u>	<u>\$1.96</u>
Single-Family Residential – Tier 2	<u>\$0.25</u>	<u>\$0.51</u>	<u>\$0.76</u>	<u>\$1.10</u>	<u>\$1.57</u>	<u>\$2.28</u>
All Other Potable	<u>\$0.21</u>	<u>\$0.44</u>	<u>\$0.66</u>	<u>\$0.95</u>	<u>\$1.35</u>	<u>\$1.96</u>
<b>Water Shortage Surcharges FY 2028</b>						
Single-Family Residential – Tier 1	<u>\$0.23</u>	<u>\$0.45</u>	<u>\$0.67</u>	<u>\$0.97</u>	<u>\$1.39</u>	<u>\$2.02</u>
Single-Family Residential – Tier 2	<u>\$0.26</u>	<u>\$0.52</u>	<u>\$0.78</u>	<u>\$1.13</u>	<u>\$1.62</u>	<u>\$2.35</u>

<u>Customer Class</u>	<u>Stage 1</u>	<u>Stage 2</u>	<u>Stage 3</u>	<u>Stage 4</u>	<u>Stage 5</u>	<u>Stage 6</u>
<u>All Other Potable</u>	<u>\$0.23</u>	<u>\$0.45</u>	<u>\$0.67</u>	<u>\$0.97</u>	<u>\$1.39</u>	<u>\$2.02</u>
<b><u>Water Shortage Surcharges FY 2029</u></b>						
<u>Single-Family Residential – Tier 1</u>	<u>\$0.26</u>	<u>\$0.50</u>	<u>\$0.76</u>	<u>\$1.11</u>	<u>\$1.60</u>	<u>\$2.33</u>
<u>Single-Family Residential – Tier 2</u>	<u>\$0.30</u>	<u>\$0.58</u>	<u>\$0.88</u>	<u>\$1.29</u>	<u>\$1.86</u>	<u>\$2.72<sup>71</sup></u>
<u>All Other Potable</u>	<u>\$0.26</u>	<u>\$0.50</u>	<u>\$0.76</u>	<u>\$1.11</u>	<u>\$1.60</u>	<u>\$2.33</u>
<b><u>Water Shortage Surcharges FY 2030</u></b>						
<u>Single-Family Residential – Tier 1</u>	<u>\$0.30</u>	<u>\$0.58</u>	<u>\$0.90</u>	<u>\$1.32</u>	<u>\$1.92</u>	<u>\$2.81</u>
<u>Single-Family Residential – Tier 2</u>	<u>\$0.35</u>	<u>\$0.67</u>	<u>\$1.02</u>	<u>\$1.53</u>	<u>\$2.23</u>	<u>\$3.26</u>
<u>All Other Potable</u>	<u>\$0.30</u>	<u>\$0.58</u>	<u>\$0.90</u>	<u>\$1.32</u>	<u>\$1.92</u>	<u>\$2.81</u>

## 2. Fire Flow Availability Testing Rates:

Fire Flow Tests are performed by District personnel to measure the volume of water available at a specified fire hydrant. There is a charge of \$325.00 to perform a fire flow availability test.

### 3. Potable Water Capacity Fee:

A Potable Water Capacity Fee shall be imposed on any property or any person requesting a new, additional, or larger connection to the District's potable water system, and the amount of the Potable Water Capacity Fee imposed shall vary in accordance with the size of the meter serving the property and shall equal the reasonable cost of providing the service for which the Potable Water Capacity Fee is imposed. The rates for the Potable Water Capacity Fee set forth below may be adjusted for inflation each year.

<b>Meter Size</b>	<b>Maximum Rates for Potable Water Capacity Fees (Effective June 1, 2017)</b>
1 inch	\$3,685.00
1 1/2 inch	\$18,424.00
2 inch	\$29,478.00
3 inch	\$58,956.00
4 inch	\$92,118.00
6 inch	\$184,237.00
8 inch	\$294,779.00
10 inch	\$773,794.00
12 inch	\$976,455.00

### 4. Acreage Supply Fee:

When water service is requested to property not previously provided water service by the District, a one-time acreage supply fee in the sum of \$1,750.00 per acre will be assessed. In the event use of the property changes, increasing the demand for water, a new acreage supply fee will be assessed at the current rate, less the amount previously paid.

### METER AND METER BOX INSTALLATION CHARGES

Applicants for new water service connections, including standalone meter installation for applicable ADUs pursuant to the District's "Policy Regarding Water Service to be Provided to Accessory Dwelling Units", or for customer-requested sizing changes to existing meters, will be required to pay for the cost of materials and labor to construct the service connection lateral from the water main in addition to a Meter & Installation Charge. The Meter & Installation Charge is adjusted from time to time to reflect changes in the cost of meters, other materials and labor. The charge will also vary depending upon the size of the meter installed. Upon request the District will provide a schedule showing the current Meter & Installation Charges in effect at the time of the application.

The Meter & Installation Charge shall include the cost of the meter, meter tail or flange, meter gasket, cement meter box, meter box cover, three hours of labor and

three hours of equipment use. Some meters require additional materials which will be included in the charge. [Meter type is determined by District staff.](#)

~~District staff will determine what type of meter is required based upon information provided by the applicant.~~

## SECTION "E" PAYMENT FOR SERVICE

### *Payment Options*

Charges for water service may be paid by cash, check, credit card, money order, on-line bill payment or direct debit authorized from the customer's bank account. In addition to other forms of payment, Rowland Water District shall accept payment by credit card or debit card with a Visa or MasterCard logo for water charges, monthly service charges, penalties and late charges and other rates, fees and charges for water or other services provided by the District.

### *Meter Reading Periods*

Subject to change of days on account of weather conditions, holidays, weekends and other matters beyond the ordinary control of the District, water meters shall be read monthly. Special meter readings may be taken by the District at any time upon termination of an account, change of ownership, change in tenancy, or for any other reason, either upon application by the customer or upon order of the Manager.

The Manager shall have the right to change billing dates, re-route meter readers and to pro-rate the charges for bills covering more or less than the normal billing period.

If a customer has questions regarding a bill or a dispute with respect to the amount charged, the customer must submit a complaint or request for investigation to the District office within ten (10) days of the receipt of the disputed bill. If the designated District Appeals Officer determines an investigation is warranted, service will not be terminated until an investigation has been completed and the customer has been notified of the District's decision by mail. The customer will then be given an opportunity to pay the bill to avoid service termination.

### LATE PAYMENT/OVERDUE NOTICE FEE/PAYMENT ARRANGEMENTS

All residential accounts for water service are due and payable upon presentation and become overdue and subject to disconnection if not paid within sixty (60) days from the date of the bill. If payment for a bill is not made on or before the forty-fifth (45<sup>th</sup>) day following the billing date, a notice of overdue payment will be mailed to the water service customer and an overdue notice fee of \$51.00 will be applied to the account.

All commercial and industrial accounts for water service are due and payable upon presentation and become overdue and subject to disconnection if not paid within sixty (60) days from the date of the bill. A "late payment" fee (the greater of \$10.00

or 1-1/2% of the delinquent balance) will be applied to each account if payment is received in the District office, by mail, online, over the

phone or in person, twenty (20) days from the billing date. If payment for a bill is not made on or before the forty-fifth (45th) day following the billing date, an overdue notice fee of \$51.00 will be applied to the account and a notice of termination will be delivered in person.

Unless a delinquent bill is paid by the date shown on the service disconnection notice, service may be discontinued by the District and shall not be reconnected until all delinquent amounts, late payment fees, termination notice fees, turn off/turn on fees (business hours), reconnection fees (after hours), returned payment fees and deposits have been paid in full. If service is terminated by the District due to non-payment of water charges, the customer will be charged a \$50.00 turn off/turn on fee to re-establish water service. If reconnection is requested between 3:30 p.m. and 4:30 p.m. on the District's regular business days, the turn off/turn on fee is \$140.00. If reconnection is requested on a day that the District is closed, including weekends, holidays and alternate Friday's water service will not be restored until the next regular business day.

Payment arrangements for residential customers shall apply to all District accounts for residential water. Payment arrangements do not apply to any account for non-residential service. Payment arrangements shall be made in accordance with the District's "Policy on Payment Arrangements for Residential Customers".

#### *Fire Sprinklers on Domestic Service Connections*

Account holders are hereby advised that failure to pay water charges when due may result in termination of water service according to the rules and regulations for water service. For domestic water services which also provide water for a residential or commercial fire sprinkler system, termination of water service will result in termination of water for the fire sprinkler system as well. Rowland Water District provides water for domestic use on the same basis to all customers regardless of whether the property includes a fire sprinkler system. Rowland Water District does not assume any additional responsibility or duty of care to customers for fire suppression purposes. [Every application for water service shall include the following statement of District policy concerning domestic service which is used for fire sprinklers. As a condition of water service, each applicant will be required to sign an acknowledgment that he or she has read and understands the District policy.](#)

Water shall not be terminated due to delinquent payment during the pendency of an investigation of the customer's dispute or complaint, when the customer has been granted an extension of time to pay or where a certification of a licensed physician indicates that to do so would be life threatening to the customer and the customer is unable to pay on a timely basis.

*Unpaid closing bills maybe given to a Credit Reporting Agency.*

### *Returned Payment*

A returned payment fee of \$30.00 will be charged for payments returned to the District unpaid. Payment to maintain service after a returned payment must be made by cash or money order, and a deposit may be required.

*Water Service Furnished in the Name of the Tenant of Residential or Non-Residential Rental Property*

All new accounts for service to a residential or non-residential rental property established after January 11, 2011 are required to be in the name of the property owner as account holder. If the property owner desires to have an account for a rental property established with the residential or non-residential tenant as the primary account holder responsible for payment of charges for water service to that rental property, the property owner must execute an "Application to Place Existing Service in Tenant's Name" acknowledging that the property owner will be a co-account holder and responsible for any unpaid charges for water service. Applicants for water service who are not the owner of the property will not be provided service until the property owner has completed, signed and returned this form.

*Termination of Service to Tenants-Occupants*

1. Notice to Non-Residential Tenants-Occupants and Residential Tenants-Occupants in an Individually Metered Residence:

The District will provide written notice to non-residential or residential occupants when the customer's account is delinquent and that service will be terminated for non-payment by the owner. If the residential tenant-occupant meets the requirements of the District's Rules and Regulations, the District may make service available in the tenant's name.

2. Notice to Tenants-Occupants in a Multi-Unit Residential Structure with B. Service through a Master Meter:

The District will provide written notice, posted on the door of each residential unit or in each accessible common area and at each point of access to the structure or structures, that service will be terminated for non-payment by the owner on a date specified in notice, unless the account is paid in full. The notice will also specify:

- a. what the Residential Occupants are required to do in order to prevent the termination or re-establish service;
- b. the estimated monthly cost of service; and
- c. the title, address and telephone number of a representative of the District who can assist the Residential Occupants in continuing service.

*Nonpayment by Tenant*

Whenever existing water service is furnished in the name of a residential or non-residential tenant and service is terminated by the District for non-payment of water charges, or the tenant vacates the premises leaving an unpaid balance on the service account, water service to the premises will only be re-established with a subsequent tenant as primary account holder, after payment in full of all delinquent

charges. If such charges are not paid in full, future service must be established in the name of the property owner alone.

SECTION "F"  
EXTENSION OF MAINS

*In Existing Streets*

It shall be the policy of the District that the cost of water mains constructed in streets and highways in the District which were on March 1, 1954, public streets and highways, officially dedicated and accepted as such before that date, will be borne by the District as a whole. It is anticipated that the funds for constructing such mains will be obtained from General Obligation Bonds, Revenue Bonds, revenue from the sale of water, or other funds which are available to the District. The District may construct such mains under a reimbursement agreement with property owners, subdividers or others, under which the cost of construction is advanced by such persons desiring the extension reimbursed from revenues of the District from the sale of water.

*In Post 1954 Streets*

It shall be the policy of the District that water mains and appurtenant facilities to be constructed in streets and rights of way which were not dedicated as public streets prior to March 1, 1954 will be paid for by the persons desiring such installations, whether they are subdividers, owners, or residents. Payment for such mains may be by lump sum payment or such other means acceptable to the Board. The Board may, at its discretion, pay from General District funds, a portion of the cost of major transmission lines where such lines are larger than would be required to serve the property benefitting from their installation.

SECTION "G"  
METER TESTING

*At the Customer's Request*

Any customer who believes that a meter is not registering correctly, shall have the right to request that the meter through which water is being furnished be examined and tested by the District for the purpose of asserting whether or not it is registering correctly. Such request shall be made on a form to be furnished by the District for such purpose. Upon filing of any such request, a deposit of \$238.00 will be collected or charged to the customer's account, to be applied toward the final total cost of the meter test. Any balances remaining will be charged or refunded to the customer.

If upon such examination and test, the meter shall be found to register over 3% more water than actually passes through it, at any rate of flow, the meter will be repaired or another meter shall be substituted therefor without charge to the consumer and the test fee will be credited to the customer's account. The customer's water charges for the preceding six-month period shall be adjusted by

the percentage error determined in the meter test and the customer will receive a credit for overpayment on the customer's next water

bill or will receive a refund of the overpayment, at the discretion of the District. If any such meter, upon such examination and test registers not to exceed 3% more water than actually passes through it, the meter shall be deemed accurate.

### *At the Instigation of the District*

The District may remove and replace any meter for testing or repairs at its discretion. If, due to tampering, a meter ceases to register or does not register within 3%, the consumer shall be charged for service through such meter, during the time such meter does not so register, an amount for all billing periods for water served through such meter during the time the meter did not register correctly, which shall be determined by the Manager, as the facts in each particular case may indicate, subject to the right of any person aggrieved to appeal to the Board for final determination of the matter.

## SECTION "H" TEMPORARY INTERRUPTION OF SERVICE

### *For Repairs or Improvements*

The District reserves the right at any time, with or without notice, to shut off the water in all or any of its mains or services for the purpose of making installations, improvements, repairs, removals or extensions, or for the purpose of performing any other work or act reasonably necessary or advisable in connection with the operation of said system, or to meet any emergency on any part of the system, or in any part of the District.

## SECTION "I" WATER THEFT AND TAMPERING WITH DISTRICT PROPERTY

~~No person shall (a) divert or use water from the District's system without authorization; (b) tamper with, interfere with, damage, bypass, or alter any District water meter, pipe, valve, or other facility; (c) reconnect or restore water service that has been disconnected by the District without authorization; (d) draw or use water from a District fire hydrant or hydrant meter without written authorization; or, (e) assist, permit, or cause any of the above acts to occur.~~

~~All pipes, mains, valves and other facilities on the "street side", up to and including each meter through which water is delivered to a customer, are the property of the Rowland Water District and only authorized District personnel are permitted to operate service connection valves or meters.~~

~~Violators shall be subject to administrative fines established in the Water Theft Ordinance of the Rowland Water District and responsible for the (a) the value of water taken or diverted; (b) the District's cost to repair or replace damaged meters,~~

~~valves, hydrants, or facilities; and (c) investigation, enforcement, and administrative costs incurred by the District.~~

~~Persons subject to a fine may seek a hardship waiver or appeal the fine under the procedures established the Water Theft Ordinance of the Rowland Water District.~~

~~The remedies outlined in this section do not limit any civil or criminal remedies available by law.~~  
No person shall (a) divert or use water from the District's system without authorization; (b) tamper with, damage, bypass, or alter any District water meter, pipe, valve, or facility; (c) reconnect or restore water service disconnected by the District without authorization; (d) draw or use water from a District fire hydrant or hydrant meter without written authorization; or (e) assist, permit, or cause any of these acts.

All pipes, mains, valves, and facilities on the street side, up to and including each meter through which water is delivered, are property of the Rowland Water District. Only authorized District personnel may operate service connection valves or meters.

Violators are subject to administrative fines under the Water Theft Ordinance and responsible for (a) the value of water taken or diverted; (b) costs to repair or replace damaged equipment; and (c) investigation, enforcement, and administrative costs.

Persons fined may seek a hardship waiver or appeal under procedures in the Water Theft Ordinance. California Penal Code Section 498 defines water theft and authorizes criminal prosecution for diversion or unauthorized use of water services.

~~person shall (a) divert or use water from the District's system without authorization; (b) tamper with, interfere with, damage, bypass, or alter any District water meter, pipe, valve, or other facility; (c) reconnect or restore water service that has been disconnected by the District without authorization; (d) draw or use water from a District fire hydrant or hydrant meter without written authorization; or, (e) assist, permit, or cause any of the above acts to occur.~~

~~All pipes, mains, valves and other facilities on the "street side", up to and including each meter through which water is delivered to a customer, are the property of the Rowland Water District and only authorized District personnel are permitted to operate service connection valves or meters.~~

~~Violators shall be subject to administrative fines established in the Water Theft Ordinance of the Rowland Water District and responsible for the (a) the value of water taken or diverted; (b) the District's cost to repair or replace damaged meters, valves, hydrants, or facilities; and (c) investigation, enforcement, and administrative costs incurred by the District.~~

~~Persons subject to a fine may seek a hardship waiver or appeal the fine under the procedures established the Water Theft Ordinance of the Rowland Water District.~~

~~The remedies outlined in this section do not limit any civil or criminal remedies available by law.~~

SECTION "J"  
PROTECTION OF PUBLIC HEALTH

*Treatment of Water*

The District reserves the right to properly and efficiently treat any and all water served through its system with such chemicals, at such times and in such amounts as good public health protection may indicate, in order to guard its customers and inhabitants against disease and contamination and the District shall not, nor shall any of the officers, agents, servants or employees of the District be liable for, on account, or by reason of any such treatment; nor shall they or any of them be liable for the death of, or injury or damage to plants, animals, fish, frogs, or other aquatic life, which may result from any such treatment. All service will be rendered and must be accepted accordingly.

CUSTOMER'S EQUIPMENT

No connection shall be made or maintained which draws water directly from the District's mains into any stationary boiler, hydraulic elevator, power pump or similar apparatus. No customer shall operate any quick closing valves or other devices which cause momentary pressure changes in the District's system. No connection shall be permitted between any customer's lines and any other source of water which might cause or allow contaminated water to enter the District's system.

CROSS-CONNECTION CONTROL PROGRAM

In accordance with Rowland Water District Ordinance No. 0-8.1-2017, a determination will be made as to the backflow prevention requirements.

The District's Cross-Connection Control Program requires that all new and existing service connections install an approved backflow prevention device in compliance with Title 17-Public Health, California Code of Regulations. Examples of some of the existing service connections that require backflow prevention devices are listed below:

- Premises with more than one service connection
- All fire services
- All non-residential services which have a water meter installed

All addresses identified as that which may require installation of a backflow prevention device will be placed on a priority list and installation notices will be issued as time warrants.

Enforcement

The California Code of Regulations, Title 17, requires that if any such backflow prevention device is not tested at least once annually, the local water supplier must

discontinue water service to the device. Therefore, in the event a customer fails to comply with any notice of such testing that is provided by the District, the District shall terminate water service to that customer's property in accordance with the provisions of these Rules and Regulations.

Assessment

To cover the cost of operating and administering the state-required Cross-Connection Control Program, the District shall impose an assessment (currently \$10.00 per year) each year on each backflow prevention device that a customer is required to have installed at the customer's property. (See Table Below)

The customer is financially responsible for the installation, repair and testing of the backflow prevention assembly. The assembly must be tested by a certified backflow prevention device tester after the initial installation or any subsequent repair and at least annually thereafter. Upon completion of a test showing the assembly is working correctly, the tester will complete and submit a Backflow Prevention Assembly Test Report to the Rowland Water District office; however, the customer must confirm the report was received by the required date. Failure to return the Backflow Prevention Assembly Test Report by the required date will result in a \$51.00 termination notice fee applied to the customer's account and a service disconnection notice issued, which shall be delivered in-person or by telephone 48 hours before termination of service.

Unless the Backflow Prevention Assembly Test Report is received by the District by the date shown on the service disconnection notice, service may be discontinued by the District and shall not be reconnected until such time as a certified backflow prevention assembly tester can be on site to perform the required test. If service is terminated by the District due to non-compliance with the testing requirements, the customer will be charged a \$102.00 turn off/turn on fee and service will only be re-established during the District's regular business hours and at such time as a certified backflow prevention assembly tester can be on site to perform the required test.

**CROSS-CONNECTION CONTROL FEES**

Cross Connection Control Administration Fee (Per Year/Per Unit)	\$10.00
Cross Connection Control Delinquent Notice Fee	\$11.00
Cross Connection Control Termination Notice Fee	\$51.00
Cross Connection Control Turn Off/Turn On Fee – During Business Hours	\$102.00
Cross Connection Control Plan Check/Inspection Fee	\$434.00
Fee For Each Additional Cross Connection Control Assembly	\$36.00

## WATER LINES

Rowland Water District is responsible for what is called “the street side” of the water meter, including all water mains in the street and continuing through the community distribution system. The property owner is responsible for maintenance of water lines on the “customer side” of the water meter. This includes the water line from the meter to the house, all interior plumbing and outside irrigation systems.

## INSPECTION

The Manager or the Manager’s authorized representative shall have the right to enter upon the customer’s premises during any reasonable hours for the purpose of inspecting the customer’s water system and to ensure compliance with these Regulations.

## CUSTOMER’S RESPONSIBILITY

Each and every customer receiving water service from the District shall be responsible for payment of all water passing through the service or meter connecting the premises with said District system. Each and every customer, including owners of ADUs, shall further be responsible to see that each and all of these Regulations are observed in connection with the installation, maintenance and use of the service to the premises.

## ADOPTED, SIGNED AND APPROVED

On ~~May 14, 2024~~ December 9, 2025

By ~~JOHN BELLAHSZU PEI LU YANG~~

President, Board of Directors

ATTEST:

TOM COLEMAN

Secretary and General Manager

RWD Rules and Regulations

Effective ~~May 15, 2024~~ January 1, 2026



# **ROWLAND WATER DISTRICT**

3021 Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726  
[www.rwd.org](http://www.rwd.org)

## **RULES AND REGULATIONS FOR POTABLE AND RECYCLED WATER SERVICE**

An informative guide of policies and procedures relating to  
water service customers in our Service Area  
These Rules & Regulations are subject to periodic revisions

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**SECTION "A"**  
**DEFINITION OF TERMS**

Whenever the following terms or pronouns are used herein, the intent and meaning shall be interpreted as follows:

1. District: Rowland Water District
2. County: County of Los Angeles
3. Manager: General Manager of Rowland Water District or the person who has been authorized by the Manager or by the Board of Directors of the District to act for the General Manager
4. Board: Board of Directors of Rowland Water District
5. Customer: Any person, firm, corporation, association or agency who uses or is entitled to use water from the District System

**SECTION "B"**  
**WATER CONSERVATION**

**MANDATORY RECYCLED WATER CONNECTION POLICY**

(ORDINANCE NO. 0-8-2017)

The requirements of the District's Mandatory Recycled Water Connection Policy (Ordinance No. 0-8-2017) shall apply to existing customers of the District and to all applications for new water service to a Qualifying Property received by the District on or after September 15, 2004 (Effective Date) and shall be a condition and requirement for receiving water service from the District. A Recycled Water Plan Check/Inspection Fee in the amount of \$893.00 will be required on all new recycled water installations.

**PROHIBITION ON IRRIGATION OF NON-FUNCTIONAL TURF**

(ORDINANCE NO. 0-10-2025)

Potable water to irrigate nonfunctional turf shall be prohibited starting January 1, 2027 for municipal property, January 1, 2028 for all commercial, industrial, institutional properties, and January 1, 2029 for common-area properties. Exceptions allow irrigation for trees/other nonturf vegetation, immediate health and safety, and designated active-use turf (sports fields, playgrounds, golf courses, civic/event spaces). Enforcement follows Ordinance 0-2-2022, including escalating fines and potential service disconnection, with certification required for sites exceeding 5,000 square feet, limited State Board deferrals, and appeal procedures available to eligible customers. Please refer to Ordinance 0-10-2025 for further details.

## SECTION "C" APPLICATION FOR SERVICE

The application is a request for service. Each prospective customer, whether an individual, firm, corporation, association or agency, must apply for the desired service and provide sufficient information to establish credit for the payment of the account and pay a non-refundable application fee.

The District requires proper identification of all applicants for new water service, residential, commercial, industrial and temporary. The applicant has the option of completing the application form in person at the District office, submitting the required information by mail, or completing an on-line application prior to the establishment of service.

The information required to identify the applicant must be provided on the service application form. The District requests this information to ensure the proper billing and collection of the account.

### APPLICATION FEE

Every applicant for a water service account at a retail connection shall complete an application for water service on a form provided by the District and shall pay a non-refundable application fee of \$60.00 to defray the cost of processing the application and turning the service on at the meter.

### SERVICE AGREEMENT

Every applicant for new water service requiring an extension of the District's water supply system or establishment of a new water service, to property which has not been previously receiving water service from the District, shall be required to enter into an Agreement for the installation of Water System and Service of Water ("Service Agreement") in a form provided by the District. The Service Agreement shall provide for the applicant to pay all engineering costs incurred by the District for the preparation of plans and specifications and for construction, supervision, and testing of the water facilities. The Service Agreement shall provide that the applicant must deposit, in advance, an amount of money based upon the estimated cost of engineering services and construction costs prior to commencement of the design and award of the construction contract, respectively. The Service Agreement shall provide that the applicant shall dedicate to the District, such fee parcels, easements, and other interests in the land as may be necessary for the water facilities to serve the property. The Service Agreement shall also provide for the payment of the Meter Installation Fee, the Potable Water Capacity Fee and the Acreage Supply Charge as set forth herein.

## OWNERSHIP OF SERVICE

All pipes, fittings, meters, meter boxes and other materials and equipment installed by the District to establish a service connection shall at all times be the property of and remain vested in the District. The applicant shall have no ownership interest or title thereto.

No service connection will be installed at any place on said system for or on behalf of any applicant who has any outstanding or delinquent debt owed to the District for any previous water service until all such unpaid indebtedness has first been fully paid and discharged.

## TEMPORARY SERVICE

Any applicant desiring a temporary service from a public fire hydrant shall specify in the application the location of the public hydrant or public hydrants from which service is desired. The District does not provide temporary service through privately-owned fire hydrants. The District will, when such an application has been accepted, connect the meter to a hydrant as near as possible to the requested location. The applicant shall pay the refundable deposit, which is shown on the table set forth below, for each temporary service location. The amount of the required deposit and/or water rate may be adjusted by Board action from time to time. The monthly rental fee for the construction meter is set forth below. Upon discontinuance of service, provided the meter has been recovered by the District in acceptable condition, the deposit will be applied to any unpaid charges due the District and the balance, if any, will be refunded to the applicant. If the meter is damaged or missing, the deposit shall be applied first to the cost of repairing or replacing the meter, and second to any unpaid charges. The customer will be responsible for any shortfall between the amount due and the deposit. Any balance of the deposit remaining after deduction of costs and unpaid charges will be refunded to the customer.

Water delivered through a temporary water service shall be charged the rates established in Section "D." A non-refundable administration fee will be charged in addition to the deposit. The application fee shall cover the initial installation and the removal of the meter. Any requests to relocate the meter to another location will be charged an additional cost per hour. The foregoing fees are shown on the "Construction Meter Fee Schedule" on the next page.

## CONSTRUCTION METER FEE SCHEDULE\*

	Effective January 1, 2026
Refundable Construction Meter Deposit	\$3,562.00
Administration Fee - Construction Meter	\$240.00
Monthly Rental Fee - Construction Meter	\$73.00
Relocate Construction Meter (cost per hour)	\$108.00

\*The amount of the required deposit and/or water rate may be adjusted by Board action from time to time.

### ESTABLISHMENT OF CREDIT

At the time the service application form is submitted, the District will evaluate the applicant's credit-worthiness to determine if the District will require a deposit from the applicant to secure the payment of any future charges owed to the District. An applicant's credit will be considered impaired in the following circumstances and a refundable deposit will be charged in addition to the non-refundable application fee.

1. The applicant and/or co-applicant has no prior or poor credit history in any of the major credit reporting agencies;
2. The District has received information from the CUE (California Utilities Exchange) database that the applicant has an unpaid final bill with another utility company or the applicant has an unpaid final bill with the District at a prior service address;
3. The applicant refuses to furnish information necessary to identify the applicant and verify the applicant's credit-worthiness;
4. The District is not able to positively identify the applicant from the information submitted on the service application.

In the event that credit-worthiness is established at the time of the service application request, no deposit will be required to establish service. However, the District may require a deposit as a condition of continuing water service to an existing customer if the customer becomes delinquent in payment of District charges. The customer will be notified if and when a deposit is required to maintain service with the District.

Any of the following circumstances constitutes a delinquency requiring a deposit in order to continue service at the customer's property:

1. Any customer who has incurred any of the following charges for delinquent payment:
  - a. One 10-day service termination notice (door hanger);
  - b. Two (2) delinquent late charges in any one calendar year;

- c. Three (3) delinquent late charges since the inception of the customer's account.
2. The customer's service has been shut off at any time for the non-payment of the account's bill.
3. The customer has issued the District a payment, which has been returned unpaid.

Any customer, who has opened multiple accounts in their name, may be required to make a deposit for each account or service address, if the payment history in any of the accounts reflects a delinquency as defined above.

## DEPOSITS

Where an applicant or District customer is required to make a refundable deposit to secure the payment of future charges for service or for the re-establishment of service, the amount shall be determined as follows:

### *New Service Applicants:*

The standard deposit amount will be calculated and adjusted annually, based on the average total bill for customers who have the same size meter and who are also in the same water rate category multiplied by 2.5. Every new service applicant shall pay a non-refundable application fee of \$60.00. The District requires proper identification of all new service applicants. Any new service applicant unable to provide proper photo identification will be charged the standard deposit amount which will be held by the District until such time as proper identification is presented to the District, or until such account is closed. In each instance, this deposit will be refunded to the customer, without interest, after the deduction of any unpaid charges to the District. Acceptable forms of photo identification include an identification card issued by the Department of Motor Vehicles, a Driver's License, Passport, or Lawful Permanent Residency Card ("Green Card").

### *Existing Customers.*

The deposit amount will be calculated based on the average total bill of that particular customer for at least three (3) billing periods, and no more than twelve (12) billing periods multiplied by 2.5. If this information is not available, the deposit calculation for new service applicants will be used. Any customer whose credit status has changed with the District will be properly notified and billed for the deposit amount.

In the event that a customer who has already paid a deposit as a new service applicant becomes delinquent as defined in the paragraph entitled "Establishment of Credit", subparagraphs (1) through (3), the District will re-evaluate the amount of the deposit necessary to secure the account. If the deposit amount determined based upon the customer's average total billing for water charges is greater, the amount of the deposit will be adjusted accordingly. As a condition of continued water

service, the customer will be required to increase the amount deposited with the District, as well as pay all delinquent charges and other fees.

In the event a customer's account is terminated for non-payment, the District may apply any deposit held for that customer to any outstanding charges and penalties for that customer at the time service is terminated. If the customer closes an account, the District shall apply the customer's deposit to the final billing and refund any balance remaining, without interest, to the customer.

District will monitor the payment history of each customer for which a security deposit is being held by the District. If the customer's account is free of any late payment penalties, termination notices or returned payments for a period of twelve (12) consecutive months since the security deposit was given, the District shall refund the deposit to the customer, in full, by applying the deposit to the customer's account.

### CHANGE IN SERVICE

1. Any customer desiring a smaller or larger service connection shall make application for the size desired in the manner heretofore described for a new service. In the case of an application for a smaller service connection than what exists, the customer must sign an acknowledgment that the smaller connection complies with any applicable flow requirements for fire or other purposes and that Rowland Water District is not responsible for compliance with any such requirements and customer may not bring and waives any and all claims against Rowland Water District related to such. Customer must obtain consent from the respective land use authority (such as a city or the county) in accordance with "Agreement to Downsize Water Meter" entered into between customer and Rowland Water District.
2. Service will be discontinued upon request of the applicant. Payment of all charges in full to the date of discontinuance will be due upon termination of service.

### SEPARATE SERVICES

1. No service connection will be made for the purpose of supplying two or more parcels through a common service even though the parcels may be in the same ownership. When a parcel is divided into two or more lots, separate service connections must be established for each lot to which service is provided.
2. No master meters are allowed or will be authorized for a multi-user development, which includes Commercial and Multi-Family. All tenants or owners receiving water service in any individual apartment, condominium, townhome, or other unit or a multi-unit Commercial or Multi-Family development shall have a separate meter for each such unit.

3. Apartments, duplexes, townhomes, condominiums and mobile home parks are classified as “Multi-Family” and are billed at the District’s established rates for such services.
4. Accessory Dwelling Unit (ADU). ADUs shall be subject to new meter requirements, connection fees and capacity charges in accordance with the District’s “Policy Regarding Water Service to be Provided to Accessory Dwelling Units”, including termination of water service at the primary single-family dwelling for failure to comply with such policies as may be amended from time to time.
5. Violation of this section shall be cause for discontinuation of service through the service connection upon thirty (30) days written notice to the original applicant to correct the violation.

SECTION "D"  
 RATE AND FEE SCHEDULES

WATER RATES AND FEES

1. Potable and Recycled Water Rates (excluding construction and fire service):

Water rates across all customer classes consists of three components:(1) volumetric commodity charges (“Commodity Charge”); (2) volumetric zonal surcharges (“Pumping Surcharge”); (3) fixed monthly service charges (“Service Charges”). During a period of severe drought, single-family residential and all other potable classes shall be subject to a “Water Shortage Surcharge” to ensure revenue sufficiency.

The rates set forth in this section are subject to change. Beginning January 1, 2026, and continuing through July 1, 2030, the District is authorized to automatically pass through any wholesale rate increases, provided that no such increase shall cause the rates established herein to rise by more than 100 percent in a single fiscal year. Please contact the District’s Customer Service Department to confirm the most current rates.

a. Commodity Charge for Potable, Construction, and Recycled Water

The Commodity Charge for the single-family residential class shall be two-tiered and shall vary according to the amount of water delivered during a billing period. The initial quantity of water, up to seven (7) hundred cubic feet (HCF), shall be charged at the lower tier. Tier 2 rates shall apply to all usage exceeding 7 HCF per month. Commodity Charges for all other potable, construction, and recycled water connections shall be uniform and charged per HCF.

<b>Single-Family Residential (\$ per HCF)</b>						
Pressure Zone	Tiers	Effective 1/1/26	Effective 1/1/27	Effective 1/1/28	Effective 1/1/29	Effective 1/1/30
Zone 1	1-7 per hcf	\$4.59	\$4.99	\$5.42	\$5.89	\$6.40
	8+ hcf	\$5.33	\$5.79	\$6.29	\$6.83	\$7.42
Zone 2	1-7 per hcf	\$4.81	\$5.23	\$5.68	\$6.17	\$6.71
	8+ hcf	\$5.55	\$6.03	\$6.55	\$7.11	\$7.73
Zone 3	1-7 per hcf	\$5.25	\$5.71	\$6.20	\$6.74	\$7.33
	8+ hcf	\$5.99	\$6.51	\$7.07	\$7.68	\$8.35
Zone 4	1-7 per hcf	\$5.85	\$6.36	\$6.91	\$7.51	\$8.16
	8+ hcf	\$6.59	\$7.16	\$7.78	\$8.45	\$9.18
Zone 5	1-7 per hcf	\$6.25	\$6.79	\$7.37	\$8.01	\$8.70
	8+ hcf	\$6.99	\$7.59	\$8.24	\$8.95	\$9.72
Zone 6	1-7 per hcf	\$6.57	\$7.14	\$7.75	\$8.42	\$9.15
	8+ hcf	\$7.31	\$7.94	\$8.62	\$9.36	\$10.17

<b>Potable Rates for Commercial and Multi-Family</b>					
Pressure Zone	Rates in \$ per HCF				
	Effective 1/1/26	Effective 1/1/27	Effective 1/1/28	Effective 1/1/29	Effective 1/1/30
Zone 1	\$4.59	\$4.99	\$5.42	\$5.89	\$6.40
Zone 2	\$4.81	\$5.23	\$5.68	\$6.17	\$6.71
Zone 3	\$5.25	\$5.71	\$6.20	\$6.74	\$7.33
Zone 4	\$5.85	\$6.36	\$6.91	\$7.51	\$8.16
Zone 5	\$6.25	\$6.79	\$7.37	\$8.01	\$8.70
Zone 6	\$6.57	\$7.14	\$7.75	\$8.42	\$9.15

<b>Recycled Water Rates (\$ per HCF)</b>				
Effective 1/1/26	Effective 1/1/27	Effective 1/1/28	Effective 1/1/29	Effective 1/1/30
\$3.73	\$4.05	\$4.40	\$4.78	\$5.19

<b>Construction Water Rates (\$ per HCF)</b>				
Effective 1/1/26	Effective 1/1/27	Effective 1/1/28	Effective 1/1/29	Effective 1/1/30
\$8.49	\$9.22	\$10.01	\$10.87	\$11.80

b. Services Charges:

Service Charges are fixed monthly charges established on the basis of the size of the meter serving a property and are calculated to recover the District's fixed costs of operating and maintaining the potable and recycled water systems.

<b>Potable Water Monthly Service Charges</b>					
Meter Size	Effective 1/1/26	Effective 1/1/27	Effective 1/1/28	Effective 1/1/29	Effective 1/1/30
5/8" *	\$48.03	\$52.12	\$56.56	\$61.37	\$66.59
1"	\$107.69	\$116.85	\$126.79	\$137.57	\$149.27
1 1/2"	\$207.11	\$224.72	\$243.83	\$264.56	\$287.05
2"	\$326.42	\$354.17	\$384.28	\$416.95	\$452.40
3"	\$1022.51	\$1,087.73	\$1,180.19	\$1,280.51	\$1,389.36
4"	\$1,996.76	\$2,166.49	\$2,350.65	\$2,550.46	\$2,767.25
6"	\$3,189.86	\$3,461.00	\$3,755.19	\$4,074.39	\$4,420.72
8"	\$5,576.06	\$6,050.03	\$6,564.29	\$7,122.26	\$7,727.66
10"	\$10,945.01	\$11,875.34	\$12,884.75	\$13,979.96	\$15,168.26
12"	\$10,945.01	\$11,875.34	\$12,884.75	\$13,979.96	\$15,168.26

\* Single-family residential customers who have a 1" meter to meet fire flow requirements were captured under 5/8" meters to reflect the capacity these customers utilize within the system.

<b>Recycled Water Monthly Service Charges</b>					
<b>Meter Size</b>	<b>Effective 1/1/26</b>	<b>Effective 1/1/27</b>	<b>Effective 1/1/28</b>	<b>Effective 1/1/29</b>	<b>Effective 1/1/30</b>
5/8"	\$45.12	\$48.96	\$53.13	\$57.65	\$62.56
1"	\$100.41	\$108.95	\$118.22	\$128.27	\$139.18
1 1/2"	\$192.56	\$208.93	\$226.69	\$245.96	\$266.87
2"	\$303.14	\$328.91	\$356.87	\$387.21	\$420.13
3"	\$929.76	\$1,008.79	\$1,094.54	\$1,187.58	\$1,288.53
4"	\$1,851.26	\$2,008.62	\$2,179.36	\$2,364.61	\$2,565.61
6"	\$2,957.06	\$3,208.42	\$3,481.14	\$3,777.04	\$4,098.09
8"	\$5,168.66	\$5,608.00	\$6,084.68	\$6,601.88	\$7,163.04
10"	\$10,144.76	\$11,007.07	\$11,942.68	\$12,957.81	\$14,059.23
12"	\$10,144.76	\$11,007.07	\$11,942.68	\$12,957.81	\$14,059.23

<b>Fire Line Monthly Fixed Charges</b>					
<p>There is a monthly service charge, based upon the size of the service connection, for each meter supplying water to a fire hydrant system or other fire suppression facility. The fire service charge is fixed to yield sufficient revenues to defray the cost of serving and maintaining such lines, meters and hydrants, as follows:</p>					
<b>Conn. Size</b>	<b>Effective 1/1/26</b>	<b>Effective 1/1/27</b>	<b>Effective 1/1/28</b>	<b>Effective 1/1/29</b>	<b>Effective 1/1/30</b>
5/8"	\$10.48	\$11.38	\$12.35	\$13.40	\$14.54
1"	\$13.81	\$14.99	\$16.27	\$17.66	\$19.17
1 1/2"	\$19.36	\$21.01	\$22.80	\$24.74	\$26.85
2"	\$26.02	\$28.24	\$30.65	\$33.26	\$36.09
3"	\$63.76	\$69.18	\$75.07	\$81.46	\$88.39
4"	\$119.26	\$129.40	\$140.40	\$152.34	\$165.29
6"	\$185.86	\$201.66	\$218.81	\$237.41	\$257.59
8"	\$319.06	\$346.19	\$375.62	\$407.55	\$442.20
10"	\$618.76	\$671.36	\$728.43	\$790.35	\$857.53
12"	\$618.76	\$671.36	\$728.43	\$790.35	\$857.53

All water delivered through a fire service connection will be charged an amount equal to the District's commercial and multi-family residential rate. Use of water through a fire service, except for extinguishing fires, or because of repairs or alterations to the customer's lines, or for testing, is prohibited and such unauthorized use, if continued, will be cause for discontinuance of a fire service and/or penalties of \$200.00 per day or per violation, in addition to payment of all other water rates and charges.

## Fire Sprinklers on Domestic Service Connection

Every application for water service shall include the following statement of District policy concerning domestic service which is used for fire sprinklers. As a condition of water service, each applicant will be required to sign an acknowledgment that he or she has read and understands the District policy.

Failure to pay water charges for a domestic service when due may result in termination of water service according to the rules and regulations for water service. For domestic water services which also provide water for a residential or commercial fire sprinkler system, termination of water service will result in termination of water for the fire sprinkler system as well. Customers who have a fire sprinkler system connected to a domestic service will be required to sign an acknowledgment that Rowland Water District will not assume any additional responsibility or duty of care to customers who use domestic services for fire suppression purposes.

### Fire Flow Availability Testing Rates

Fire Flow Tests are performed by District personnel to measure the volume of water available at a specified fire hydrant. There is a charge of \$325.00 to perform a fire flow availability test.

#### c. Water Shortage Surcharge

Customer Class	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
<b>Water Shortage Surcharges FY 2026</b>						
Single-Family Residential – Tier 1	\$0.20	\$0.44	\$0.65	\$0.94	\$1.35	\$1.95
Single-Family Residential – Tier 2	\$0.24	\$0.51	\$0.76	\$1.10	\$1.57	\$2.27
All Other Potable	\$0.20	\$0.44	\$0.65	\$0.94	\$1.35	\$1.95
<b>Water Shortage Surcharges FY 2027</b>						
Single-Family Residential – Tier 1	\$0.21	\$0.44	\$0.66	\$0.95	\$1.35	\$1.96
Single-Family Residential – Tier 2	\$0.25	\$0.51	\$0.76	\$1.10	\$1.57	\$2.28
All Other Potable	\$0.21	\$0.44	\$0.66	\$0.95	\$1.35	\$1.96
<b>Water Shortage Surcharges FY 2028</b>						
Single-Family Residential – Tier 1	\$0.23	\$0.45	\$0.67	\$0.97	\$1.39	\$2.02
Single-Family Residential – Tier 2	\$0.26	\$0.52	\$0.78	\$1.13	\$1.62	\$2.35
All Other Potable	\$0.23	\$0.45	\$0.67	\$0.97	\$1.39	\$2.02
<b>Water Shortage Surcharges FY 2029</b>						
Single-Family Residential – Tier 1	\$0.26	\$0.50	\$0.76	\$1.11	\$1.60	\$2.33
Single-Family Residential – Tier 2	\$0.30	\$0.58	\$0.88	\$1.29	\$1.86	\$2.71
All Other Potable	\$0.26	\$0.50	\$0.76	\$1.11	\$1.60	\$2.33
<b>Water Shortage Surcharges FY 2030</b>						
Single-Family Residential – Tier 1	\$0.30	\$0.58	\$0.90	\$1.32	\$1.92	\$2.81
Single-Family Residential – Tier 2	\$0.35	\$0.67	\$1.02	\$1.53	\$2.23	\$3.26
All Other Potable	\$0.30	\$0.58	\$0.90	\$1.32	\$1.92	\$2.81

## 2. Potable Water Capacity Fee:

A Potable Water Capacity Fee shall be imposed on any property or any person requesting a new, additional, or larger connection to the District's potable water system, and the amount of the Potable Water Capacity Fee imposed shall vary in accordance with the size of the meter serving the property and shall equal the reasonable cost of providing the service for which the Potable Water Capacity Fee is imposed. The rates for the Potable Water Capacity Fee set forth below may be adjusted for inflation each year.

<b>Meter Size</b>	<b>Maximum Rates for Potable Water Capacity Fees (Effective June 1, 2017)</b>
1 inch	\$3,685.00
1 1/2 inch	\$18,424.00
2 inch	\$29,478.00
3 inch	\$58,956.00
4 inch	\$92,118.00
6 inch	\$184,237.00
8 inch	\$294,779.00
10 inch	\$773,794.00
12 inch	\$976,455.00

## 3. Acreage Supply Fee:

When water service is requested to property not previously provided water service by the District, a one-time acreage supply fee in the sum of \$1,750.00 per acre will be assessed. In the event use of the property changes, increasing the demand for water, a new acreage supply fee will be assessed at the current rate, less the amount previously paid.

### METER AND METER BOX INSTALLATION CHARGES

Applicants for new water service connections, including standalone meter installation for applicable ADUs pursuant to the District's "Policy Regarding Water Service to be Provided to Accessory Dwelling Units", or for customer-requested sizing changes to existing meters, will be required to pay for the cost of materials and labor to construct the service connection lateral from the water main in addition to a Meter & Installation Charge. The Meter & Installation Charge is adjusted from time to time to reflect changes in the cost of meters, other materials and labor. The charge will also vary depending upon the size of the meter installed. Upon request the District will provide a schedule showing the current Meter & Installation Charges.

The Meter & Installation Charge shall include the cost of the meter, meter tail or flange, meter gasket, cement meter box, meter box cover, three hours of labor and three hours of equipment use. Some meters require additional materials which will be included in the charge. Meter type is determined by District staff.

## SECTION "E" PAYMENT FOR SERVICE

### *Payment Options*

Charges for water service may be paid by cash, check, credit card, money order, on-line bill payment or direct debit authorized from the customer's bank account. In addition to other forms of payment, Rowland Water District shall accept payment by credit card or debit card with a Visa or MasterCard logo for water charges, monthly service charges, penalties and late charges and other rates, fees and charges for water or other services provided by the District.

### *Meter Reading Periods*

Subject to change of days on account of weather conditions, holidays, weekends and other matters beyond the ordinary control of the District, water meters shall be read monthly. Special meter readings may be taken by the District at any time upon termination of an account, change of ownership, change in tenancy, or for any other reason, either upon application by the customer or upon order of the Manager.

The Manager shall have the right to change billing dates, re-route meter readers and to pro-rate the charges for bills covering more or less than the normal billing period.

If a customer has questions regarding a bill or a dispute with respect to the amount charged, the customer must submit a complaint or request for investigation to the District office within ten (10) days of the receipt of the disputed bill. If the designated District Appeals Officer determines an investigation is warranted, service will not be terminated until an investigation has been completed and the customer has been notified of the District's decision by mail. The customer will then be given an opportunity to pay the bill to avoid service termination.

### LATE PAYMENT/OVERDUE NOTICE FEE/PAYMENT ARRANGEMENTS

All residential accounts for water service are due and payable upon presentation and become overdue and subject to disconnection if not paid within sixty (60) days from the date of the bill. If payment for a bill is not made on or before the forty-fifth (45th) day following the billing date, a notice of overdue payment will be mailed to the water service customer and an overdue notice fee of \$51.00 will be applied to the account.

All commercial and industrial accounts for water service are due and payable upon presentation and become overdue and subject to disconnection if not paid within sixty (60) days from the date of the bill. A "late payment" fee (the greater of \$10.00 or 1-1/2% of the delinquent balance) will be applied to each account if payment is received in the District office, by mail, online, over the phone or in person, twenty (20) days from the billing date. If payment for a bill is not made on or before the forty-fifth (45th) day following the billing date, an overdue notice fee of \$51.00 will be applied to the account and a notice of termination will be delivered in person.

Unless a delinquent bill is paid by the date shown on the service disconnection notice, service may be discontinued by the District and shall not be reconnected until all delinquent amounts, late payment fees, termination notice fees, turn off/turn on fees (business hours), reconnection fees (after hours), returned payment fees and deposits have been paid in full. If service is terminated by the District due to non-payment of water charges, the customer will be charged a \$50.00 turn off/turn on fee to re-establish water service. If reconnection is requested between 3:30 p.m. and 4:30 p.m. on the District's regular business days, the turn off/turn on fee is \$140.00. If reconnection is requested on a day that the District is closed, including weekends, holidays and alternate Friday's water service will not be restored until the next regular business day.

Payment arrangements for residential customers shall apply to all District accounts for residential water. Payment arrangements do not apply to any account for non-residential service. Payment arrangements shall be made in accordance with the District's "Policy on Payment Arrangements for Residential Customers".

#### *Fire Sprinklers on Domestic Service Connections*

Account holders are hereby advised that failure to pay water charges when due may result in termination of water service according to the rules and regulations for water service. For domestic water services which also provide water for a residential or commercial fire sprinkler system, termination of water service will result in termination of water for the fire sprinkler system as well. Rowland Water District provides water for domestic use on the same basis to all customers regardless of whether the property includes a fire sprinkler system. Rowland Water District does not assume any additional responsibility or duty of care to customers for fire suppression purposes. Every application for water service shall include the following statement of District policy concerning domestic service which is used for fire sprinklers. As a condition of water service, each applicant will be required to sign an acknowledgment that he or she has read and understands the District policy.

Water shall not be terminated due to delinquent payment during the pendency of an investigation of the customer's dispute or complaint, when the customer has been granted an extension of time to pay or where a certification of a licensed physician indicates that to do so would be life threatening to the customer and the customer is unable to pay on a timely basis.

*Unpaid closing bills maybe given to a Credit Reporting Agency.*

#### *Returned Payment*

A returned payment fee of \$30.00 will be charged for payments returned to the District unpaid. Payment to maintain service after a returned payment must be made by cash or money order, and a deposit may be required.

### *Water Service Furnished in the Name of the Tenant of Residential or Non-Residential Rental Property*

All new accounts for service to a residential or non-residential rental property established after January 11, 2011 are required to be in the name of the property owner as account holder. If the property owner desires to have an account for a rental property established with the residential or non-residential tenant as the primary account holder responsible for payment of charges for water service to that rental property, the property owner must execute an "Application to Place Existing Service in Tenant's Name" acknowledging that the property owner will be a co-account holder and responsible for any unpaid charges for water service. Applicants for water service who are not the owner of the property will not be provided service until the property owner has completed, signed and returned this form.

### *Termination of Service to Tenants-Occupants*

1. Notice to Non-Residential Tenants-Occupants and Residential Tenants-Occupants in an Individually Metered Residence:

The District will provide written notice to non-residential or residential occupants when the customer's account is delinquent and that service will be terminated for non-payment by the owner. If the residential tenant-occupant meets the requirements of the District's Rules and Regulations, the District may make service available in the tenant's name.

2. Notice to Tenants-Occupants in a Multi-Unit Residential Structure with B. Service through a Master Meter:

The District will provide written notice, posted on the door of each residential unit or in each accessible common area and at each point of access to the structure or structures, that service will be terminated for non-payment by the owner on a date specified in notice, unless the account is paid in full. The notice will also specify:

- a. what the Residential Occupants are required to do in order to prevent the termination or re-establish service;
- b. the estimated monthly cost of service; and
- c. the title, address and telephone number of a representative of the District who can assist the Residential Occupants in continuing service.

### *Nonpayment by Tenant*

Whenever existing water service is furnished in the name of a residential or non-residential tenant and service is terminated by the District for non-payment of water charges, or the tenant vacates the premises leaving an unpaid balance on the service account, water service to the premises will only be re-established with a subsequent tenant as primary account holder, after payment in full of all delinquent charges. If such charges are not paid in full, future service must be established in the name of the property owner alone.

SECTION "F"  
EXTENSION OF MAINS

*In Existing Streets*

It shall be the policy of the District that the cost of water mains constructed in streets and highways in the District which were on March 1, 1954, public streets and highways, officially dedicated and accepted as such before that date, will be borne by the District as a whole. It is anticipated that the funds for constructing such mains will be obtained from General Obligation Bonds, Revenue Bonds, revenue from the sale of water, or other funds which are available to the District. The District may construct such mains under a reimbursement agreement with property owners, subdividers or others, under which the cost of construction is advanced by such persons desiring the extension reimbursed from revenues of the District from the sale of water.

*In Post 1954 Streets*

It shall be the policy of the District that water mains and appurtenant facilities to be constructed in streets and rights of way which were not dedicated as public streets prior to March 1, 1954 will be paid for by the persons desiring such installations, whether they are subdividers, owners, or residents. Payment for such mains may be by lump sum payment or such other means acceptable to the Board. The Board may, at its discretion, pay from General District funds, a portion of the cost of major transmission lines where such lines are larger than would be required to serve the property benefitting from their installation.

SECTION "G"  
METER TESTING

*At the Customer's Request*

Any customer who believes that a meter is not registering correctly, shall have the right to request that the meter through which water is being furnished be examined and tested by the District for the purpose of asserting whether or not it is registering correctly. Such request shall be made on a form to be furnished by the District for such purpose. Upon filing of any such request, a deposit of \$238.00 will be collected or charged to the customer's account, to be applied toward the final total cost of the meter test. Any balances remaining will be charged or refunded to the customer.

If upon such examination and test, the meter shall be found to register over 3% more water than actually passes through it, at any rate of flow, the meter will be repaired or another meter shall be substituted therefor without charge to the consumer and the test fee will be credited to the customer's account. The customer's water charges for the preceding six-month period shall be adjusted by the percentage error determined in the meter test and the customer will receive a credit for overpayment on the customer's next water

bill or will receive a refund of the overpayment, at the discretion of the District. If any such meter, upon such examination and test registers not to exceed 3% more water than actually passes through it, the meter shall be deemed accurate.

*At the Instigation of the District*

The District may remove and replace any meter for testing or repairs at its discretion. If, due to tampering, a meter ceases to register or does not register within 3%, the consumer shall be charged for service through such meter, during the time such meter does not so register, an amount for all billing periods for water served through such meter during the time the meter did not register correctly, which shall be determined by the Manager, as the facts in each particular case may indicate, subject to the right of any person aggrieved to appeal to the Board for final determination of the matter.

SECTION "H"  
TEMPORARY INTERRUPTION OF SERVICE

*For Repairs or Improvements*

The District reserves the right at any time, with or without notice, to shut off the water in all or any of its mains or services for the purpose of making installations, improvements, repairs, removals or extensions, or for the purpose of performing any other work or act reasonably necessary or advisable in connection with the operation of said system, or to meet any emergency on any part of the system, or in any part of the District.

SECTION "I"  
WATER THEFT AND TAMPERING WITH DISTRICT PROPERTY

No person shall (a) divert or use water from the District's system without authorization; (b) tamper with, damage, bypass, or alter any District water meter, pipe, valve, or facility; (c) reconnect or restore water service disconnected by the District without authorization; (d) draw or use water from a District fire hydrant or hydrant meter without written authorization; or (e) assist, permit, or cause any of these acts.

All pipes, mains, valves, and facilities on the street side, up to and including each meter through which water is delivered, are property of the Rowland Water District. Only authorized District personnel may operate service connection valves or meters.

Violators are subject to administrative fines under the Water Theft Ordinance and responsible for (a) the value of water taken or diverted; (b) costs to repair or replace damaged equipment; and (c) investigation, enforcement, and administrative costs.

Persons fined may seek a hardship waiver or appeal under procedures in the Water Theft Ordinance. California Penal Code Section 498 defines water theft and authorizes criminal prosecution for diversion or unauthorized use of water services.

## SECTION "J" PROTECTION OF PUBLIC HEALTH

### *Treatment of Water*

The District reserves the right to properly and efficiently treat any and all water served through its system with such chemicals, at such times and in such amounts as good public health protection may indicate, in order to guard its customers and inhabitants against disease and contamination and the District shall not, nor shall any of the officers, agents, servants or employees of the District be liable for, on account, or by reason of any such treatment; nor shall they or any of them be liable for the death of, or injury or damage to plants, animals, fish, frogs, or other aquatic life, which may result from any such treatment. All service will be rendered and must be accepted accordingly.

### CUSTOMER'S EQUIPMENT

No connection shall be made or maintained which draws water directly from the District's mains into any stationary boiler, hydraulic elevator, power pump or similar apparatus. No customer shall operate any quick closing valves or other devices which cause momentary pressure changes in the District's system. No connection shall be permitted between any customer's lines and any other source of water which might cause or allow contaminated water to enter the District's system.

### CROSS-CONNECTION CONTROL PROGRAM

In accordance with Rowland Water District Ordinance No. 0-8.1-2017, a determination will be made as to the backflow prevention requirements.

The District's Cross-Connection Control Program requires that all new and existing service connections install an approved backflow prevention device in compliance with Title 17-Public Health, California Code of Regulations. Examples of some of the existing service connections that require backflow prevention devices are listed below:

- Premises with more than one service connection
- All fire services
- All non-residential services which have a water meter installed

All addresses identified as that which may require installation of a backflow prevention device will be placed on a priority list and installation notices will be issued as time warrants.

### Enforcement

The California Code of Regulations, Title 17, requires that if any such backflow prevention device is not tested at least once annually, the local water supplier must discontinue water service to the device. Therefore, in the event a customer fails to comply with any notice of such testing that is provided by the District, the District

shall terminate water service to that customer's property in accordance with the provisions of these Rules and Regulations.

Assessment

To cover the cost of operating and administering the state-required Cross-Connection Control Program, the District shall impose an assessment (currently \$10.00 per year) each year on each backflow prevention device that a customer is required to have installed at the customer's property. (See Table Below)

The customer is financially responsible for the installation, repair and testing of the backflow prevention assembly. The assembly must be tested by a certified backflow prevention device tester after the initial installation or any subsequent repair and at least annually thereafter. Upon completion of a test showing the assembly is working correctly, the tester will complete and submit a Backflow Prevention Assembly Test Report to the Rowland Water District office; however, the customer must confirm the report was received by the required date. Failure to return the Backflow Prevention Assembly Test Report by the required date will result in a \$51.00 termination notice fee applied to the customer's account and a service disconnection notice issued, which shall be delivered in-person or by telephone 48 hours before termination of service.

Unless the Backflow Prevention Assembly Test Report is received by the District by the date shown on the service disconnection notice, service may be discontinued by the District and shall not be reconnected until such time as a certified backflow prevention assembly tester can be on site to perform the required test. If service is terminated by the District due to non-compliance with the testing requirements, the customer will be charged a \$102.00 turn off/turn on fee and service will only be re-established during the District's regular business hours and at such time as a certified backflow prevention assembly tester can be on site to perform the required test.

**CROSS-CONNECTION CONTROL FEES**

Cross Connection Control Administration Fee (Per Year/Per Unit)	\$10.00
Cross Connection Control Delinquent Notice Fee	\$11.00
Cross Connection Control Termination Notice Fee	\$51.00
Cross Connection Control Turn Off/Turn On Fee – During Business Hours	\$102.00
Cross Connection Control Plan Check/Inspection Fee	\$434.00
Fee For Each Additional Cross Connection Control Assembly	\$36.00

## WATER LINES

Rowland Water District is responsible for what is called “the street side” of the water meter, including all water mains in the street and continuing through the community distribution system. The property owner is responsible for maintenance of water lines on the “customer side” of the water meter. This includes the water line from the meter to the house, all interior plumbing and outside irrigation systems.

## INSPECTION

The Manager or the Manager’s authorized representative shall have the right to enter upon the customer’s premises during any reasonable hours for the purpose of inspecting the customer’s water system and to ensure compliance with these Regulations.

## CUSTOMER’S RESPONSIBILITY

Each and every customer receiving water service from the District shall be responsible for payment of all water passing through the service or meter connecting the premises with said District system. Each and every customer, including owners of ADUs, shall further be responsible to see that each and all of these Regulations are observed in connection with the installation, maintenance and use of the service to the premises.

## ADOPTED, SIGNED AND APPROVED

On December 9, 2025

By JOHN BELLAH

President, Board of Directors

ATTEST:

TOM COLEMAN

Secretary and General Manager

RWD Rules and Regulations

Effective January 1, 2026



**RESOLUTION NO. 12.2-2025**  
**RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF THE ROWLAND WATER DISTRICT**  
**RESCINDING RESOLUTION 6-2022**

**WHEREAS**, on June 14, 2022, the Rowland Water District (“Rowland”) Board of Directors adopted Resolution 6-2022 Declaring a Level 2 Water Supply Shortage in response to drought conditions and a state regulation mandating that the District activate Level 2 of its water shortage contingency plan.

**WHEREAS**, Resolution 6-2022 was adopted pursuant to District Ordinance No. 0-2-2022, which establishes six levels of water supply shortage with escalating water conservation measures for each level; and

**WHEREAS**, due to improved water supply conditions, the Board of Directors desires to rescind Resolution 6-2022.

**NOW THEREFORE**, be it resolved by the Board of Directors of Rowland Water District as follows:

1. The Board of Directors hereby rescinds Resolution 6-2022 effective January 1, 2026.

**ADOPTED** at a regular meeting of the Board of Directors of the Rowland Water District held on December 9, 2025, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

**JOHN BELLAH**  
**President**

Attest:

---

**TOM COLEMAN**  
General Manager/Board Secretary

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 9, 2025.

---

**TOM COLEMAN**  
General Manager/Board Secretary



**RESOLUTION NO. 12.3-2025**  
*Supersedes Resolution No. 12-2024*

**ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS  
RE-APPOINTING THE DISTRICT TREASURER AND  
DELEGATING AUTHORITY FOR THE INVESTMENT OF SURPLUS FUNDS  
OF THE DISTRICT TO THE GENERAL MANAGER/TREASURER**

**WHEREAS**, the Board of Directors has adopted a Statement of Investment Policy governing the investment of surplus funds of the District not required for the immediate needs of the District as set forth in Resolution No. 12-2024; and,

**WHEREAS**, on December 8, 2014, the Board of Directors appointed General Manager, TOM COLEMAM, as the Treasurer of the District and delegated to the General Manager/ Treasurer the authority to invest and reinvest surplus funds of the District, and to sell and exchange securities purchased on behalf of the District pursuant to Government Code Section 53607; and,

**WHEREAS**, the delegation of investment authority to the General Manager/Treasurer was for a period of one year from the date of delegation, and the Board of Directors desires to amend the delegation of investment authority to the current General Manager/Treasurer for a period of one year, which it has done every year since 2014.

**NOW THEREFORE**, be it resolved by the Board of Directors of the Rowland Water District as follows:

1. The Board of Directors hereby delegates to the General Manager/ Treasurer, TOM COLEMAN the authority and responsibility for the investment of District surplus funds pursuant to the Statement of Investment Policy established by the Board of Directors.
2. In investing surplus funds of the District, the General Manager/Treasurer shall consult with the District's financial advisors and shall exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used by the General Manager/Treasurer shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. The General Manager/Treasurer, acting in accordance with the Investment Policy established by the Board of Directors and exercising due

diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, the General Manager/Treasurer is authorized to invest surplus funds of the District in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. The General Manager/Treasurer is expressly authorized to invest surplus funds of the District in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). All investments of surplus funds of the District shall comply with all of the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

3. The General Manager/Treasurer shall establish written procedures for the operation of the investment program consistent with the Statement of Investment Policy which procedures shall include references to safekeeping; repurchase agreements, wire transfer agreements, collateral/depository agreements and banking services contracts as appropriate. The General Manager/Treasurer may delegate to District staff members authority to engage in specific investment transactions and shall institute such controls and restrictions as appropriate to ensure compliance with the Investment Policy. No person may engage in an investment transaction except as provided under the terms of the Investment Policy and the procedures established by the General Manager/Treasurer. The General Manager/Treasurer shall be ultimately responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, outside investment advisors and contracted managers.
4. The General Manager/Treasurer shall make monthly reports of investment transactions made with District funds to the Board of Directors. In addition, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of Investment Policy, or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its

anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall or may not be available. The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

5. The investment authority delegated to the General Manager/Treasurer herein shall continue for one year or until earlier revoked by the Board of Directors.

**PASSED, APPROVED, AND ADOPTED** at the regular meeting of the Board of Directors held December 9, 2025, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

**JOHN BELLAH**  
President

ATTEST:

---

**TOM COLEMAN**  
General Manager

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 9, 2025.

---

**TOM COLEMAN**  
Board Secretary



**RESOLUTION NO. 12.4-2025**  
*Supersedes Resolution No. 12.1-2024*

**ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS  
APPOINTING REPRESENTATIVES TO THE  
PUENTE BASIN WATER AGENCY**

**WHEREAS**, the Rowland Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Walnut Valley Water District, (the PBWA Agreement); and,

**WHEREAS**, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

**WHEREAS**, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a Director on the governing board of the appointing member; and,

**WHEREAS**, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rowland Water District:

1. That ANTHONY J. LIMA, who is a member of the Board of Directors of the Rowland Water District, shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That ROBERT W. LEWIS, who is a member of the Board of Directors of the Rowland Water District shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That TOM COLEMAN, General Manager of Rowland Water District, shall be appointed as an alternate representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.

4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.

5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

**PASSED, APPROVED, AND ADOPTED** at the regular meeting of the Board of Directors held December 9, 2025, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

**JOHN BELLAH**  
President

ATTEST:

---

**TOM COLEMAN**  
General Manager

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 9, 2025.

---

**TOM COLEMAN**  
Board Secretary



Rowland Water District  
**COMMITTEE & ORGANIZATION ASSIGNMENTS**  
 Board of Directors

*Last Updated: December 10, 2025*

<b>Committee</b>	<b>Current Assignments</b>	<b>Notes</b>
<b>Association of California Water Agencies</b>	Director Lewis Director Bellah (Alternate)	
<b>ACWA/Joint Powers Insurance Authority</b>	Director Lu-Yang Director Hsu (Alternate)	
<b>ACWA Region 8</b>	Director Lewis	
<b>Local Agency Formation Commission (LAFCO)</b>	Director Lewis	
<b>PWR Joint Water Line Commission</b>	Director Lima Director Bellah (Alternate)	
<b>Puente Basin Water Agency</b>	Director Lewis Director Lima Tom Coleman (Alternate)	
<b>Rowland Heights Community Coordinating Council</b>	Director Bellah Director Lu-Yang	
<b>RWD Project Ad-Hoc Committee</b>	Director Lima Director Lu-Yang	
<b>San Gabriel Valley Regional Chamber of Commerce-Government Affairs Committee</b>	Director Bellah Director Lewis (Alternate)	
<b>Three Valleys Municipal Water District</b>	Director Lima Director Bellah (Alternate)	



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## Western Consumer Price Index Card

- [Monthly and Bimonthly Indexes](#)
- [1-Page PDF Version of Pacific Cities Card](#) the PDF is preferred for printing (note that the tables below are updated several hours before the PDF version).

### Monthly and Bimonthly Indexes

#### Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index, not seasonally adjusted (1982-84=100 unless otherwise noted)

Area (Links provide news releases)	Back data	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Percent change to Sep 2025 from			Percent change to Aug 2025 from		
						Sep 2024	Jul 2025	Aug 2025	Aug 2024	Jun 2025	Jul 2025
<a href="#">U.S. City Average</a>		322.561	323.048	323.976	324.800	3.0	0.5	0.3	2.9	0.4	0.3
<a href="#">West region(1)</a>		342.613	343.234	344.096	345.294	3.3	0.6	0.3	3.2	0.4	0.3
<a href="#">West - Size Class A (over 2.5 million)</a>		353.027	353.713	354.431	355.713	3.1	0.6	0.4	2.9	0.4	0.2
<a href="#">West - Size Class B/C (2.5 million or less)(2)</a>		199.465	199.796	200.409	201.076	3.5	0.6	0.3	3.5	0.5	0.3
<a href="#">Mountain(3)</a>		134.097	134.473	134.964	135.506	2.9	0.8	0.4	2.5	0.6	0.4
<a href="#">Pacific(3)</a>		132.826	133.014	133.288	133.724	3.5	0.5	0.3	3.5	0.3	0.2
<b>Metropolitan areas published monthly</b>											
<a href="#">Los Angeles-Long Beach-Anaheim, CA</a>		343.024	343.624	344.503	345.865	3.5	0.7	0.4	3.3	0.4	0.3
<b>Metropolitan areas published in January, March, May, July, September, and November</b>											
<a href="#">Phoenix-Mesa-Scottsdale, AZ(4)</a>		185.525		187.112					1.4	0.9	
<a href="#">San Francisco-Oakland-Hayward, CA</a>		356.460		357.992					2.5	0.4	
<a href="#">Seattle-Tacoma-Bellevue, WA</a>		364.344		365.211					2.8	0.2	
<a href="#">Urban Alaska</a>		271.728		273.815					2.4	0.8	
<b>Metropolitan areas published in February, April, June, August, October, and December</b>											
<a href="#">Riverside-San Bernardino-Ontario, CA(3)</a>			137.708		138.029	3.6	0.2				
<a href="#">San Diego-Carlsbad, CA</a>			390.179		390.747	3.9	0.1				
<a href="#">Urban Hawaii</a>			348.334		350.230	2.2	0.5				

**Footnotes**  
 (1) The West region includes the Mountain and Pacific divisions. The Mountain division includes Arizona, Colorado, Idaho, Montana, Nevada, New Mexico, Utah, and Wyoming. The Pacific division includes Alaska, California, Hawaii, Oregon, and Washington.  
 (2) December 1996=100.  
 (3) December 2017=100.  
 (4) December 2001=100.

Source: [Consumer Price Index](#)  
 The Consumer Price Index (CPI) measures changes in prices of all goods and services purchased for consumption by urban households.

Schedule of [Upcoming Releases for the Consumer Price Index](#)

#### Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W): Selected areas, all items index, not seasonally adjusted (1982-84=100 unless otherwise noted)

Area (Links provide news releases)	Back data	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Percent change to Sep 2025 from			Percent change to Aug 2025 from		
						Sep 2024	Jul 2025	Aug 2025	Aug 2024	Jun 2025	Jul 2025
<a href="#">U.S. City Average</a>		315.945	316.349	317.306	318.139	2.9	0.6	0.3	2.8	0.4	0.3
<a href="#">West region<sup>(1)</sup></a>		334.121	334.465	335.407	336.756	3.3	0.7	0.4	3.2	0.4	0.3
<a href="#">West - Size Class A (over 2.5 million)</a>		340.905	341.095	342.141	343.566	3.2	0.7	0.4	3.0	0.4	0.3
<a href="#">West - Size Class B/C (2.5 million or less)<sup>(2)</sup></a>		201.199	201.503	202.019	202.802	3.4	0.6	0.4	3.4	0.4	0.3
<a href="#">Mountain<sup>(3)</sup></a>		135.248	135.545	135.936	136.587	2.5	0.8	0.5	2.1	0.5	0.3
<a href="#">Pacific<sup>(3)</sup></a>		133.802	133.885	134.259	134.763	3.6	0.7	0.4	3.6	0.3	0.3
<b>Metropolitan areas published monthly</b>											
<a href="#">Los Angeles-Long Beach-Anaheim, CA</a>		330.140	330.350	331.281	332.864	3.5	0.8	0.5	3.3	0.3	0.3
<b>Metropolitan areas published in January, March, May, July, September, and November</b>											
<a href="#">Phoenix-Mesa-Scottsdale, AZ<sup>(4)</sup></a>		184.703		185.759					1.0	0.6	
<a href="#">San Francisco-Oakland-Hayward, CA</a>		352.456		353.869					2.7	0.4	
<a href="#">Seattle-Tacoma-Bellevue, WA</a>		357.780		360.227					3.2	0.7	
<a href="#">Urban Alaska</a>		268.786		271.842					2.5	1.1	
<b>Metropolitan areas published in February, April, June, August, October, and December</b>											
<a href="#">Riverside-San Bernardino-Ontario, CA<sup>(3)</sup></a>			138.524		139.280	4.0	0.5				
<a href="#">San Diego-Carlsbad, CA</a>			368.100		369.615	3.5	0.4				
<a href="#">Urban Hawaii</a>			348.619		350.404	2.4	0.5				

**Footnotes**

<sup>(1)</sup>The West region includes the Mountain and Pacific divisions.

The Mountain division includes Arizona, Colorado, Idaho, Montana, Nevada, New Mexico, Utah, and Wyoming.

The Pacific division includes Alaska, California, Hawaii, Oregon, and Washington.

<sup>(2)</sup>December 1996=100.

<sup>(3)</sup>December 2017=100.

<sup>(4)</sup>December 2001=100.

Source: [Consumer Price Index](#)

The Consumer Price Index (CPI) measures changes in prices of all goods and services purchased for consumption by urban households.

Schedule of [Upcoming Releases for the Consumer Price Index](#)

U.S. BUREAU OF LABOR STATISTICS Western Information Office Attn: EA & I, 90 Seventh Street Suite 14-100 San Francisco, CA 94103-6715

Telephone: 415-625-2270\_ [www.bls.gov/regions/west](http://www.bls.gov/regions/west) [Contact Western Region](#)

**Rowland Water District  
Schedule of Monthly Salary Ranges  
Fiscal Year 2025-2026**

*Board Adopted/Revision Date: 12-9-2025*

*Effective Date: 1-1-2026*

Job Description	Step 1	Step 5
<b>OFFICE:</b>		
General Manager	\$25,694	\$31,231
Assistant General Manager	\$20,677	\$25,133
Director of Finance	\$17,744	\$21,568
Director of Operations	\$17,744	\$21,568
Executive Services Manager	\$13,930	\$16,932
Accounting/HR Manager	\$13,930	\$16,932
Compliance and Safety Manager	\$13,930	\$16,932
Emergency Management Coordinator	\$14,052	\$17,082
Project Manager	\$12,869	\$15,643
Marketing and Social Media Coordinator	\$9,648	\$11,727
Water Use Efficiency Coordinator	\$9,648	\$11,727
Customer Service Supervisor	\$10,527	\$12,796
Customer Service Representative	\$6,559	\$7,972
<b>FIELD:</b>		
Water Systems Supervisor	\$11,423	\$13,886
Field Operations Supervisor	\$11,423	\$13,886
Water Systems Operator III	\$8,830	\$10,732
Maintenance III	\$8,521	\$10,357
Water Systems Operator II	\$7,977	\$9,697
Cross-Connection Control Specialist	\$9,125	\$11,090
Maintenance II	\$7,670	\$9,322
Water Systems Operator I	\$7,006	\$8,516
Maintenance I	\$6,666	\$8,103
Facility Maintenance	\$7,710	\$9,371

December 9, 2025



ITEM NO. 3.13

## ROWLAND WATER DISTRICT

**TO:** Honorable President and Members of the Board

**SUBMITTED BY:** Tom Coleman, General Manager

**PREPARED BY:** Allen Davidson, Director of Operations

**SUBJECT:** **Award of Contract for Radio Communications System Project and Allocation of Funds**

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**PURPOSE:** For the Board of Directors to authorize the award of contract to Foothill Communications and approve a budget allocation of \$60,000 for the Radio Communications System Project which consists of the installation and implementation of an upgraded radio communications system. Approval of this action will enable Rowland Water District to replace aging equipment and ensure reliable, efficient communication for day-to-day operations and emergency response needs.

**BACKGROUND:** Rowland Water District's existing radio communications equipment has reached the end of its service life and no longer meets operational or interoperability requirements. To address these limitations, staff issued a formal competitive bid process for a new radio communications system that includes updated hardware, programming, and installation.

Rowland Water District solicited bids from three different radio contractors for the new radio communications system. All three contractors provided bids, and the bid results are as follows:

ATG	\$67,174.63
Bearcom	\$98,697.82
Foothill Communications	\$54,099.62

Foothill Communications submitted the lowest responsive and responsible bid totaling \$54,099.62 and meets all required technical specifications.

Upgrading the radio system will enhance communication reliability, improve safety, and support operational coordination across departments and with partnering agencies

**RECOMMENDATION:** Staff recommends that the Board of Directors award a contract to Foothill Communications for the Radio Communications System Project and approve a total project budget allocation of \$60,000, which includes a 10% contingency to fully fund the purchase and implementation of the new radio communications system, and authorize the General Manager to execute all necessary documents to complete the procurement.

December 9, 2025



ITEM NO. 3.14

## ROWLAND WATER DISTRICT

**TO:** Honorable President and Members of the Board

**SUBMITTED BY:** Tom Coleman, General Manager

**PREPARED BY:** Elisabeth Mendez, Compliance & Safety Manager

**SUBJECT:** **Recertification of the District's Risk & Resilience Assessment**

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### **PURPOSE:**

Staff is requesting Board approval to submit the District's Risk & Resilience Assessment (RRA) Recertification to the U.S. Environmental Protection Agency (EPA), as required by the America's Water Infrastructure Act (AWIA) and the Safe Drinking Water Act (SDWA).

### **BACKGROUND:**

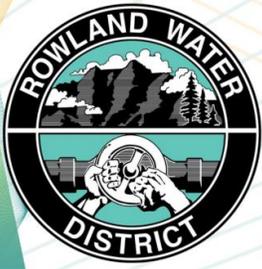
Federal law requires community water systems serving more than 3,300 people to recertify a comprehensive RRA every five years. The District's previous certification was completed in 2020, and the next recertification is due December 31, 2025. The RRA evaluates risks in physical security, cybersecurity/SCADA systems, treatment and distribution facilities, operational continuity, supply chain vulnerabilities, and natural hazards.

In preparation for the 2025 deadline, the RRA has been reviewed and updated to reflect current conditions and compliance requirements. As part of the required five-year update, the District contracted with West Yost to conduct a comprehensive review of the cybersecurity components of the RRA. This effort included:

- Evaluating current cybersecurity practices, policies, and system protections
- Reviewing updates to security and network
- Assessing changes in cybersecurity threats since the 2020 RRA
- Identifying improvements completed by District staff in recent years
- Updating the RRA cybersecurity section to reflect current best practices, system enhancements, and revised risk rankings

To maintain compliance with AWIA, the District must submit a formal RRA Recertification Statement to the EPA. The certification confirms that the District has completed its required five-year review and updated its RRA as appropriate. The RRA document itself is not submitted to the EPA. Staff will then begin the required update of the Emergency Response Plan (ERP), which must be recertified within six months of the RRA recertification submission.

**RECOMMENDATION:** It is recommended that the Board of Directors authorize staff to submit the electronic RRA Recertification to the EPA prior to December 31, 2025.



# Community Relations & Education

## December 2025 Update

### COMMUNITY RELATIONS & OUTREACH ENGAGEMENT

**Fall 2025 Discover Rowland Water Quartly Newsletter-** The newsletter featured articles on water-savings tips, the Direct Install Program, RWD educational initiatives, upcoming office closures, and a retiree spotlight on Teresa Ryan. The newsletter was published on our website, made available for customers visiting the District office, and was distributed electronically through Constant Contact.

**Discover ROWLAND WATER DISTRICT**  
Fall Issue 2025

**In This Issue:**

- Fall Water Savings
- Retiree Spotlight
- Rowland in the Community
- Water Education Update
- Upcoming Holiday Closures

**Holiday Office Closures**

- November 11, 2025 in observance of Veterans Day
- November 27-28, 2025 in observance of Thanksgiving
- December 24, 2025 – January 2, 2026: Holiday Break Closure

**Fall in Love with Saving Water**

As the season changes, so should your watering habits. Fall is the perfect time to adjust your irrigation schedule and take advantage of the rain to come. A good rule of thumb is to let Mother Nature do the watering for you!

RWD is here to help you curb water use by offering FREE indoor and outdoor water use surveys for our residential customers. During the survey process, our third-party consultant will check your home for potential inefficiencies and provide personal recommendations.

In addition to the free water survey, properties located within Disadvantaged Community (DAC) designations are eligible to receive up to \$650 in irrigation retrofits.

For more information, visit: [rwd.org/direct-install/](http://rwd.org/direct-install/)

Additional indoor and outdoor water-saving opportunities are offered and available through SoCalWaterSmart.com for both residential and commercial customers. For rebate information and how to apply visit: [www.socalwatersmart.com](http://www.socalwatersmart.com)

**Honoring 27 Years of Service**

Teresa Ryan is a long-time employee of Rowland Water District: 27 years to be exact. Over the course of her career, she has witnessed the District grow and stay ahead of the curve in advancing technologies and daily operations. When she first began, customer bills were created manually, now that process seems world's away from today's efficient billing software.

Below, Teresa provides insight into her journey and reflects on nearly three decades of service.

**Can you share one of your proudest accomplishments during your career?**  
Proudest moments in my career were building long-term, trusting relationships with several key customers, turning one-time transactions into ongoing partnerships.

**What is one project or moment that stands out as especially memorable?**  
One moment that really stands out in my career was when I realized I wasn't just another employee to my customers – they knew my name, shared stories with me, laughed with me, cried to me and genuinely cared. It became more than just services; it became a relationship built on trust and warmth. It's those special moments that stay with you.

**What will you miss most about coming to work each day?**  
The people. They weren't just coworkers or customers – they became friends, mentors, and felt like family.

**I'll miss the laughs, the stories, the way we lift each other up, and just the feeling of being connected to something bigger than myself.**

**What is one thing people might be surprised to learn about you outside of work?**  
Something people might be surprised to learn about me is how much I love giving back. Supporting charities, donating, and volunteering my time is something I truly care about. It brings me a lot of joy to be able to help others and make even a small difference in someone's life.

**Do you have a favorite saying, motto, or piece of advice you've lived by?**  
Be the person you want to work with.

**If you had to describe your career at RWD in three words, what would they be?**  
Fast-paced, rewarding, evolving.

**Making a Splash in Water Education**

Our 5<sup>th</sup> Annual Mini Solar Challenge race took place in October at Rowland High School's pool. Nearly 500 5<sup>th</sup> and 8<sup>th</sup> grade students participated, applying their Science, Technology, Engineering, and Math (STEM) skills to design mini solar boats. They were equipped with boat building kits that included a solar panel with electrical components, two different types of propellers, adhesive supplies, and other materials. Students engineered plastic water bottles to make them function as solar boats and raced their boats against other grade-level students. Winning team members will receive their awards in May of next year.

The Mini Solar Challenge is comprised of three different challenges: a race, a written research report and a Public Service Announcement (PSA). We are looking forward to awarding these students with Amazon gift cards, certificates and medals in May.

**The Community Connection**

At Rowland Water District, our commitment goes beyond delivering clean and reliable drinking water—we proudly serve our community with purpose and heart. Recently, we joined the community in helping celebrate the 57<sup>th</sup> Annual Backboard Days (BBD) Parade, a long-standing tradition of Rowland Heights. This year's parade float, themed "Back in the Saddle and Savin' Every Drop!" tied in with the parade's western spirit and earned first place in the Commercial Float category.

Along with participating in the Backboard Days Parade, we are about to conclude our 2025 Landscape Series which have been offered to our customers at no cost. Since July, customers have been invited to participate in monthly landscape workshops offered in a hybrid format both in-person and virtually, featuring a new landscape topic each month. A highlight among the workshops was the hands-on succulent/pumpkin centerpiece making workshop where each attendee received a pumpkin, succulents, and additional crafting items. Attendees enjoyed this workshop and left with beautiful holiday table centerpieces. Keep an eye out for the 2026 Landscape Series!

Rowland Water District continues to strengthen its ties with the community by hosting events such as the October 10, 2025, blood drive with LifeStream which resulted in 16 life-saving donations, enough to save 30 lives.

**Backboard Days Parade**    **Blood Drive**    **Succulent Workshop**

**Board of Directors**

John S. Bellini - Division II Director	Anthony J. Lina - Division II Director
Vernessa Hay - Division I Director	Siu Pei Lu-Wang - Division V Director
Robert M. Lewis - Division IV Director	

**OFFICE HOURS:**  
Monday - Thursday  
7:30 a.m. to 4:30 p.m.  
Friday 7:30 a.m. to 3:30 p.m.  
Closed on alternating Fridays

**EMERGENCY SERVICES:** 900-497-0726

**FREE!**

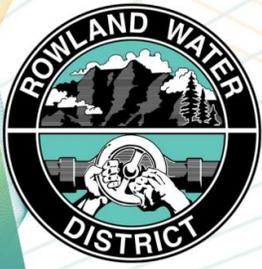
**Residential Water Survey**

**Direct Install Program-** Below are the metrics for the Direct Install Program:

- ✓ Total residential water survey requests - 102
- ✓ Total residential water surveys completed by consultant - 50
- ✓ Total free irrigation retrofits of up to \$650 completed - 8

**2025 Landscape Classes-** On December 11, 2025, RWD will host a landscape workshop: *Goodbye Grass: Qualifying for a Turf Removal Rebate*. This class concludes the 2025 series of landscape classes. A new cycle of classes will launch in July 2026.

### EDUCATIONAL OUTREACH



# Community Relations & Education

## December 2025 Update

**2025 Water Awareness Poster Contest-** Staff received over 1,300 requests for poster paper. Student artwork is due by December 11, 2025. Winners, their respective family members and teachers will be invited to attend the May 26, 2026, Special Board meeting for a special awards recognition ceremony.

**Splash Cash Grant Program-** Rowland Water District received a total of 10 grant applications for the 2025-2026 Splash Cash Program. The total amount being awarded to teachers is \$18,040. These grants support teachers who bring creativity to water education by funding the costs of creative water-related educational software, activities or supplies needed for their curriculum.

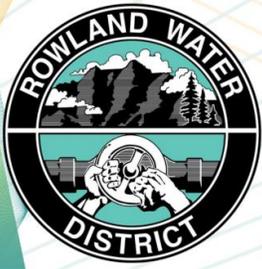
The selected teachers are from Blandford Elementary School, Jellick Elementary School, Northam Elementary School, Rowland Elementary School, and Santana High School. Teachers were notified in November of their winnings and were advised that they must submit proof of project expenses in May 2026.

**Mini Solar Challenge-** The 2025-2026 Mini Solar Challenge is underway. Students are now conducting research between renewable and non-renewable resources. They are tasked with submitting an argumentative or informative report (depending on their grade level), along with creating a Public Service Announcement (PSA) based on their research. Supplemental research materials were provided to each participating classroom to serve as reference guides in writing their reports and the PSA. Awards for the race, writing, and PSA challenges will be presented to the winners in May during assemblies at their schools.

**Wyland Foundation Mobile Lab Experience-** Rowland Elementary School was selected to participate in the Wyland Mobile Learning Experience (MLE) this 2025-2026 school year. RWD places schools within its service area into a lottery each school year for chance to bring the Wyland MLE to their students which offers six (6) interactive stations designed to engage students in exploring the critical relationship between water quality, availability, and their daily lives.

**Other Water Education/Outreach Activities** - Staff continues attending monthly Conservation and Education Team (CET) meetings. Teachers are encouraged to visit: <https://pwagcet.org/> for resources on water-related lessons and grants.

## SOCIAL MEDIA



# Community Relations & Education

## December 2025 Update

### Featured November 2025 Social Media Postings-



Rowland Water District continually posts updates regarding District information, careers in water, conservation, and water education. These posts are shared on Facebook, Instagram, X, Nextdoor, LinkedIn and YouTube when necessary.

**CONSTANT CONTACT-** Electronic information sent to customer emails.

**Total Subscribed Contacts-**16,796

**November 10, 2025-Fall 2025 Newsletter-** 47% open rate

**November 26, 2025-Thanksgiving Office Closures-** 36% open rate

# COMMUNICATIONS BOARD REPORT

## Rowland Water District December 2025

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### District Outreach



- District Annual Report
  - Highlights State of the District items and Strategic Plan update
  - Completed and posted 11/13/25, printed and delivered 11/19/25
  - Slider created for simple web access

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### Press Releases/Media



- State of the District
- Proposition 218 Hearing Holding Statement
- Splash Cash

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### Industry Press



- ACWA newsletter piece in conjunction w/City of Santa Ana (October 2025)
- ACWA Member News – State of the District & Splash Cash

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### Video Projects



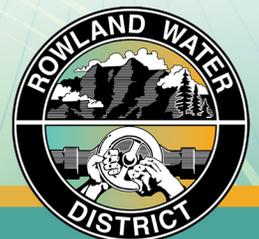
- District video shoot scheduled for December 8 & 9, 2025
- Staff and Board of Directors

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### Additional Comments



- Communications planning
  - Multi-lingual effort
  - Award submission



# DISTRICT ANNUAL REPORT – AVAILABLE NOVEMBER 13, 2025

## ROWLAND WATER DISTRICT

# Annual Report

FISCAL YEAR 2024-2025

November 2025

Angels Reservoir Reservoir #4 and 5

### What's Inside

- Message from General Manager
- District Purpose and Values
- Awards and Recognition
- Strategic Planning Progress
- Operational Organization
- Workforce Engagement
- Caring for our Neighbors
- Water Quality News

Rowland Water District • 3021 Fullerton Road, Rowland Heights, CA 91748 • (562) 897-1725 • RWD.org

### Service Area

### WHO We Are

For more than 70 years, Rowland Water District has remained dedicated to providing a safe, reliable drinking water supply to the communities we serve. Covering 172 square miles in southern Los Angeles County, our service area includes parts of Rowland Heights, Westcott Heights, La Puente, and the cities of Industry and West Covina. Every day, we deliver 14 million gallons of water to over 150,000 residents, supported by nearly 200 miles of pipeline infrastructure.

This annual report offers a detailed overview of the past year's water supply and demand, key advancements from our community research efforts, recognition for the District's accomplishments, and an update on current and future advancement projects which will ensure more resilient water supply for our residents. The report includes the results of an independent external audit, further reflecting our ongoing commitment to transparency and fiscal responsibility.

### Our Purpose

We are devoted to caring for our neighbors and our future.

### Mission, Vision, and Values

Bound by our core values – **Wakeness, Humble and Original** – we are committed to providing the highest level of service to our customers.

### Organizational Overview

Viviana Paez Division I	Anthony J. Lina Division II	John E. Ballin Division III	Robert W. Lewis Division IV	Sun-Pei Lu Division V
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### Awards and Recognition

Rowland Water District received the **Operational Excellence Achievement Award** for maintaining high safety standards and a culture of accountability.

The **Transparency Certificate of Excellence** from the Spatial District Leadership Foundation recognized RWD's dedication to open governance and fiscal responsibility. These honors reflect consistent attention to integrity, professionalism, and public trust.

### Responsible Financial Leadership

Rowland Water District remains financially strong, maintaining its AA long-term credit rating from S&P Global. This rating, among the highest for agencies of similar size, reflects sound management and disciplined investment. S&P noted RWD's fully cash-funded five-year capital improvement plan as a key factor in sustaining future strength.

RWD again received a clean audit from Nigro & Nigro, PC, confirming accuracy in financial reporting and strong oversight. Real revenue exceeded expectations and came in above budget, further strengthening reserves. The Board of Directors approved the audit at its January 2025 meeting.

Partner agencies also achieved clean audit results. The Puente Basin Water Agency and the Pomona Water-Burbank Joint Water Line Commission received unmodified opinions from C.J. Brown & Company.

IB Consulting LLC completed a comprehensive water rate study which was presented to the Board of Directors in July. A subsequent Proposition 218 hearing was held on November 4, 2025 where the Board adopted the new rates. Proven obligations are 97 percent funded, and Other Post-Employment Benefits are fully funded. Additional financial items included a water lease agreement with Montebello Land and Water Company and South Montebello Irrigation District, ensuring support for the Hazard Mitigation Plan grant, the purchase of the Chestnut Avenue property, and progress toward a pending LAFCO annexation.

### 2025 Strategic Plan Advances Innovation, Resilience, and Regional Impact

Rowland Water District adopted the fifth edition of its Strategic Plan, **Effective Action for Sustainable Progress**, at the April 2025 Board meeting. The plan builds on more than a decade of disciplined leadership and long-term planning to ensure reliable water service, fiscal stability, and customer value.

"This strategic plan represents our dedication to the people we serve," said Board President John Ballin. "It is also protecting our future, supporting our community, and doing what is right for generations to come."

General Manager Tom Coleman added that the plan reaffirms RWD's commitment to transparency, responsible financial strength, and measurable results. The 2025 Strategic Plan identifies five priorities:

- Communication
- Value
- Organizational Development
- Water Supply Diversity
- System Reliability

The plan also includes FEMA-supported grant efforts, advanced water treatment for emerging contaminants, and a continued focus on workforce development, structured training, and volunteer engagement.

### Key Operational Achievements

RWD advanced major infrastructure projects to improve reliability, safety, and efficiency. The Curtis Reservoir Basin Station is undergoing a complete rebuild. The project includes spring retrofits with:

- Two new high-efficiency pumps and advanced electrical equipment
- Air-line piping and upgraded PLC and SCADA communication systems
- A newly commissioned pump house
- An automatically controlled rising gate at the access road entrance
- Tubular steel fencing and CMU walls for added security
- A widened access road and upgraded ductile iron water main

RWD also completed a series of long-term operational reliability projects that support RWD's commitment to continuous improvement including:

- Angels C&S Redding improvements
- Ashburn and Gravelly Canyon canyons
- Curtis Reservoir Rehabilitation
- JW Reservoir Hoisting
- Water Reservoir Project and Gravelly Hill C&M
- Emergency generator purchase
- Security upgrades for remote sites
- Energy meter replacements
- Vehicle purchases: two F-150 trucks

### Empowering Our Workforce

RWD's success reflects the extraordinary dedication of its staff. Ongoing investments in wellness, training, and professional growth ensure a skilled and motivated workforce.

<b>WELLNESS</b> RWD received the ACWA JWA Wellness Grant for three consecutive years, funding health and safety programs that promote well-being and prevention.	<b>DEVELOPMENT</b> Employees participated in leadership programs, including the Breaking the Chain Community Leadership Academy, ACWA Executive Edge, and ACWA/PLA professional development sessions. Customer Service Experience Training and ongoing coaching reinforced consistent, high-quality service across departments.	<b>INTERNSHIP PROGRAM</b> Since 2018, RWD's Internship Program has prepared students and early-career professionals for roles in the water industry. <ul style="list-style-type: none"> <li>• 48 total participants</li> <li>• 82% completed the program</li> <li>• 81% secured full-time employment in the water sector</li> </ul>
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### Message from the General Manager

At Rowland Water District, our work is guided by purpose and performance. We focus on reliable service, financial strength, and the long-term value of the investments we make for the community.

#### WELCOMING

This year, RWD deepened its local partnerships and expanded its educational outreach. The Discover Rowland Fest brought residents together to learn more about water use and conservation, while our continued mentorship of the Huntington Water District in the Philippines strengthened professional ties. Annual staff evaluations at regional field distributions, reached more than 54,500 in in-person support, and organized school and community programs focused on water education and efficiency. Each effort reflects RWD's care for the people it serves.

#### HUMBLE

RWD maintained its AA long-term credit rating from S&P Global, received a clean audit from Nigro & Nigro, and earned the Transparency Certificate of Excellence from the Spatial District Leadership Foundation. The Occupational Excellence Award recognized our safety record and commitment to a professional workplace. These achievements reflect sound planning, careful management, and the ongoing commitment of staff and the Board of Directors to accountability and stewardship.

#### ORIGINAL

Innovation guided several operational improvements this year. The comprehensive rebuild of the Curtis Reservoir Pump Station, rehabilitation of the Gravelly Reservoir, and other capital upgrades will strengthen reliability and protect essential infrastructure. New monitoring and control systems improve efficiency and ensure consistent water quality throughout the system. The online, user-friendly Water Quality Report provides residents with easy access to test results, water source details, and information on how RWD protects public health.

Employee development remains a top priority. Wellness programs, leadership training, and continuing education prepare staff to meet challenges and improve service delivery. RWD's Internship Program continues to succeed, including the next generation of water professionals, with most participants completing the program and finding full-time jobs in the industry.

Each step forward reflects teamwork, purpose, and the dedication of those who serve this community. Rowland Water District remains focused on reliability, responsibility, and results.

*Tom Coleman, General Manager*

### Connecting Through Service: Building Community Partnerships

Rowland Water District continued its Caring for Our Neighbors initiative, a staff-driven program that supports local charities and volunteer service. Employees raised more than \$4,500 for community events, visited the Huntington Water District in the Philippines as the general representative, and volunteered at the Los Angeles Regional Fire Base on multiple occasions.

RWD also issued a Proposition 218 Notice of Public Hearing to inform customers of the proposed water rate study results and invite participation in the process. This transparent communication reflects RWD's continued commitment to openness and public engagement in every major policy decision.

Public awareness efforts included light pole banners, water-saving and sign, expert-led presentations with accurate graphics, and community outreach at local events. Each effort reinforced RWD's mission of conservation, connection, and customer education.

### User-Friendly Water Quality Report

Rowland Water District continues to meet or exceed all state and federal water quality standards. To make this information more accessible, RWD now produces a fully digital, interactive Water Quality Report that allows residents to view test results, learn about water sources, and understand treatment processes with ease.

The report summarizes extensive testing conducted throughout the year, confirming compliance with the California State Water Resources Control Board and the U.S. Environmental Protection Agency. By presenting detailed data in a clear format, RWD ensures that every customer can understand how their water is managed and protected.

Rowland Water District  
3021 Fullerton Road  
Rowland Heights, CA 91748  
Phone: 562-897-1725 Fax: 562-897-6189  
#discoverRWD  
RWD.org





## For Immediate Release

### Local Teachers Receive Funding for Hands-On Water Education Projects

Rowland Heights, CA (November 13, 2025) — Rowland Water District (RWD) has awarded over \$18,000 in classroom grants through its annual Splash Cash program, supporting a new round of teacher-led projects that connect students to the science, sustainability, and everyday importance of water.

This year's grants will fund projects across five local schools with activities ranging from outdoor science camps and sustainable gardens to watershed studies and mobile aquarium programs. Each project helps students see how water influences the environment, their community, and their own daily lives.

"Teachers are the best innovators finding new ways to make water education meaningful," said Brittnie Gildea, Rowland Water District Marketing and Social Media Coordinator. "Their creativity gives students a stronger sense of connection to the world around them and builds lasting awareness about the role water plays in the vitality of our region."

#### 2025-26 Splash Cash recipients include:

##### Rowland Elementary School

*Amanda Garrett, RowEL 6th Grade — \$1,800*

*Veronica Armas, 6th Grade Splash Cash Proposal — \$1,740*

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#### Board of Directors

JOHN E. BELLAH  
*President*

VANESSA HSU  
*Vice President*

ROBERT W. LEWIS

ANTHONY J. LIMA

SZU PEI LU-YANG

## Blandford Elementary School

*Ana Ruiz Dinkins, Water, Animals and Me: From Learners to... — \$2,000*

*Suzanne Wong, Water Conservation (Science Camp) — \$1,500*

## Jellick Elementary School

*Gilbert Navarro, Aquarium on Wheels: The Aquarium of the Pacific \$1,500*

*Missy Velasco, Growing Together: An Inclusive & Sustainable Garden \$2,000*

*Nancy Buck, Jellick Jaguar Sixth Graders in the Forest \$3,000 (Group Award)*

## Northam Elementary School

*April Minette-Galindo, Water Wonders at Outdoor Science Camp \$1,500*

## Santana High School

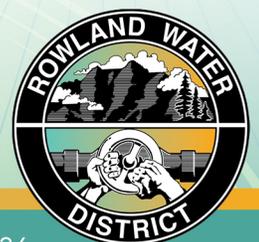
*Candace Leuthold, Growing More with Less: Comparing Hydroponic Systems \$1,500*

*Candace Leuthold, Where Water Goes: Watershed Flow, Trash Impact \$1,500*

The Splash Cash program provides funding directly to educators for hands-on learning experiences that strengthen water literacy and environmental understanding. Applications are open to all K–12 teachers within RWD’s service area.

Splash Cash is one of several education initiatives offered by RWD, including student art contests, scholarships, Mini Solar Challenge, and classroom presentations. These programs are a large part of RWD’s commitment to caring for their neighbors, reinforcing its dedication to advancing knowledge, stewardship, and community connection through education.

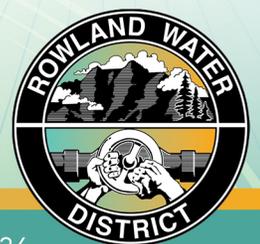
Over the past several years, the Splash Cash program has provided more than \$40,000 in grants, supporting hundreds of students across local schools. The program continues to grow each year, expanding opportunities for hands-on learning and reinforcing RWD’s long-term investment in local education and water awareness.



Visit [www.rwd.org](http://www.rwd.org) to learn about Splash Cash and other educational programs.

### **About Rowland Water District**

Rowland Water District was formed more than 70 years ago to provide water service to 200 ranchers and farmers in a rural, agricultural community. Over the years, the District has evolved to meet the changing needs of a dynamic and rapidly growing customer base. Rowland Water currently delivers 14 million gallons of safe drinking water to about 55,000 people every day. The District maintains 150 miles of potable water pipeline and 25 miles of recycled water pipeline to serve 13,800 customer connections across 17.2 square miles in southeast Los Angeles County, including portions of Rowland Heights, Hacienda Heights, La Puente, and the cities of Industry and West Covina.





November 19, 2025

Mr. Tom Coleman, General Manager  
Rowland Water District  
3021 S. Fullerton Road  
Rowland Heights, California 91748

**Re: Workers' Compensation, Liability, and Property Programs Risk Assessment**

Dear Mr. Coleman:

Visiting Rowland Water District (RWD) on November 4, 2025, was a pleasure. Thank you for taking the time to meet. Please extend my appreciation to Dusty Moisio, Assistant General Manager; Elisabeth Mendez, Compliance and Safety Manager; and Allen Davidson, Director of Operations. The purpose was to obtain an update on District operations and risk exposures, with a focus on opportunities to mitigate future risks. Below are highlights of our discussion, along with related JPIA resources.

Thank you for sharing information about the District's current projects, including the Risk and Resilience Assessment and Emergency Response Plan updates. It was encouraging to hear that the District is working with a consultant to assess cybersecurity risks and response activities, and that RWD has partnered with CISA to analyze chemical security and build tailored plans. Contractor safety practices were discussed, and the [JPIA Standard Operating Guideline – Contractor General Safety Practices](#) and [Contractor Prequalification Resources](#) were shared with staff. Staff expressed an interest in the JPIA's Risk Control Grant Program, and it was noted that the Program promotes the implementation of best practices that prevent or mitigate losses in the JPIA's Workers' Compensation, Liability, and Property Programs. During the review of best practices applicable to District operations, project ideas were discussed. Details about the Program eligibility and application process were shared with Elisabeth in a separate email.

**Loss Review**

The District's loss history review highlighted information on claims paid over the last five coverage years. These claims have the most significant impact on Experience Modification Rates (E-Mods) and coverage costs. Periodic loss reviews may help staff identify trends, implement actions to reduce exposures, and prevent future losses. An emphasis was placed on best practices to minimize exposure. Any E-Mod below 1.0 is positive and indicates savings to a member. There is no E-Mod in the JPIA's Property Program.

Mr. Tom Coleman, General Manager  
Rowland Water District  
November 19, 2025  
Page 2

**Workers' Compensation** - The District's current E-Mod is 0.66. Zero claims were reported over the last two Program coverage years.

**Liability** - The District's current E-Mod is 1.01. Zero claims were reported over the last two Program coverage years.

**Property** - As a reminder, all property must be scheduled before loss or within 90 days of acquisition to ensure coverage applies; any additional contributions will be prorated. Using the [RiskStar Member Dashboard](#), members are encouraged to review and update their Property Schedules throughout the year. If a loss occurs to unscheduled property, there is no coverage. Staff are encouraged to continue consulting the JPIA when questions arise regarding property claims. For assistance, please contact [JPIA Member Services](#).

### **2025-26 Risk Assessment Focus Areas**

The following Risk Reduction and Loss Control Programs are highlighted this year. The goal is to promote the implementation of best practices that may limit exposures and reduce losses to the membership.

**Cybersecurity** – Cybersecurity is a growing and evolving risk impacting the public sector, including water districts. The JPIA offers resources to help its members mitigate cybersecurity risks. Please visit our [cybersecurity](#) webpage for more information. It was good to hear that the staff has been in contact with the JPIA's Cybersecurity Risk Specialist, [Hunter Sargent](#). Staff reported that the District utilizes a phishing fraud program for cybersecurity training and conducts domain scans through its IT service provider.

**Fall Protection** – [Federal OSHA](#) revised its fixed ladder rule, requiring employers to use ladder safety or personal fall arrest systems for fixed ladders that extend more than 24 feet and phasing out the use of cages or wells for fall protection. OSHA defines a fixed ladder as one that is permanently attached to a structure, building, or equipment. These include individual-rung ladders, but not ship stairs, step bolts, or manhole steps. The new rule, addressing adequate fall protection for fixed ladders over 24 feet, becomes effective in November 2036. The JPIA is reminding its members to consider upgrading its ladder systems when rehabbing or replacing tanks to meet the new requirements by 2036.

**Ergonomics Strains/Sprains Program** – Thank you for sharing that the District recently updated its Ergonomics Program, conducts office ergonomic assessments for staff, and offers training periodically. It was encouraging to hear that District staff completed the Certified Ergonomic Assessment Specialist One Program in 2024, provided through The Back School and in partnership with the JPIA.

### **Site Visits**

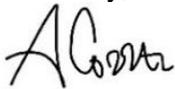
We visited the Granby Place Booster Station and the Tomich Booster Station. At the perimeter of both sites, staff are encouraged to evaluate "No Trespassing" signage and post references to California Penal Code Sections 555, 602, and 602.8. While at the booster stations, we discussed the NFPA 704 Standard System for the Identification of the Hazards of Materials for Emergency Response and how staff are encouraged to review chemical manufacturer SDSs to verify the accuracy of posted hazard diamonds. Related information can be found under Section

Mr. Tom Coleman, General Manager  
Rowland Water District  
November 19, 2025  
Page 3

16. The District prominently labels chemical tank concentrations at some locations, which is a best practice. Additionally, it was encouraging to see that chemical fill lines were labeled and locked to prevent unauthorized access and maintain chemical compatibility. The staff was friendly and informative, and the areas appeared secure, organized, and well-maintained.

The JPIA appreciates Rowland Water District's participation in our Workers' Compensation, Liability, and Property Programs. Remember, most JPIA services are just an email or phone call away. If you or your staff have any questions or need more help, please contact me at (949) 806-8754 or [acorral@acwaipa.com](mailto:acorral@acwaipa.com).

Sincerely,



Andrew J. Corral, CSP, CEAS I  
Senior Risk Control Advisor

1119:tl

c: Dusty Moio, Assistant General Manager  
Allen Davidson, Director of Operations  
Elisabeth Mendez, Compliance and Safety Coordinator  
JPIA Member Services  
JPIA Risk Management Committee  
Szu Pei Lu-Yang, JPIA Board Member

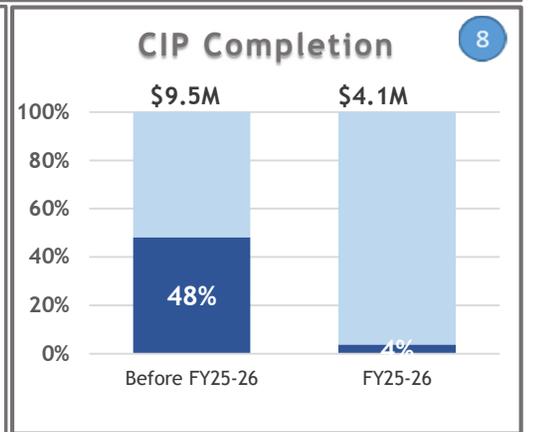
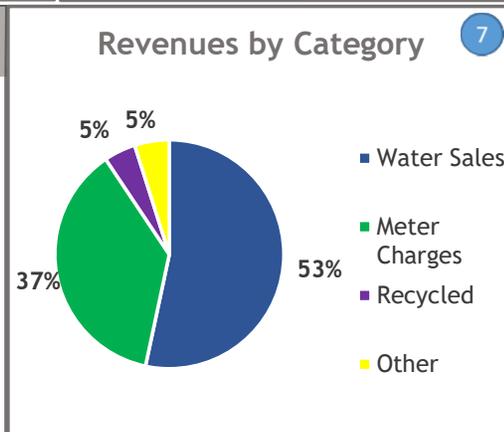
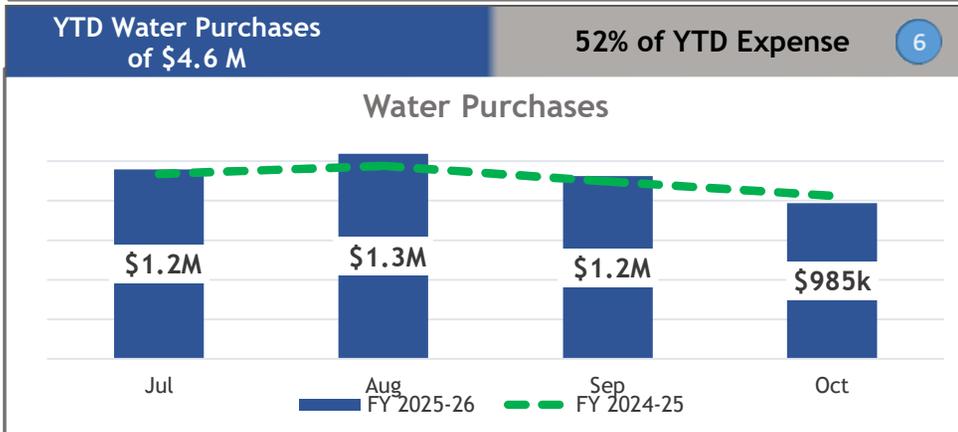
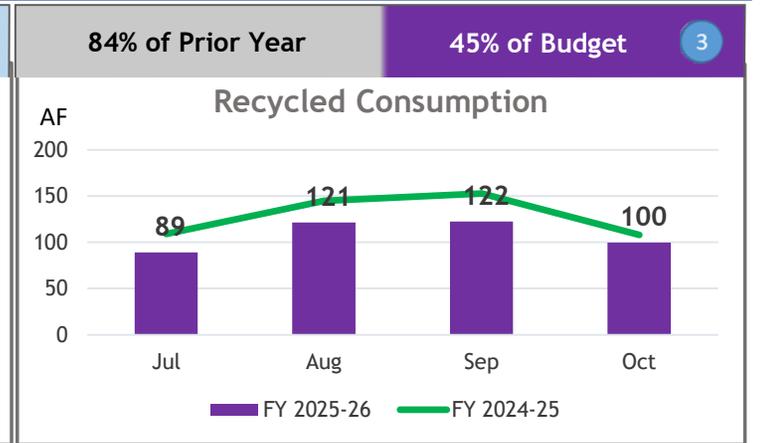
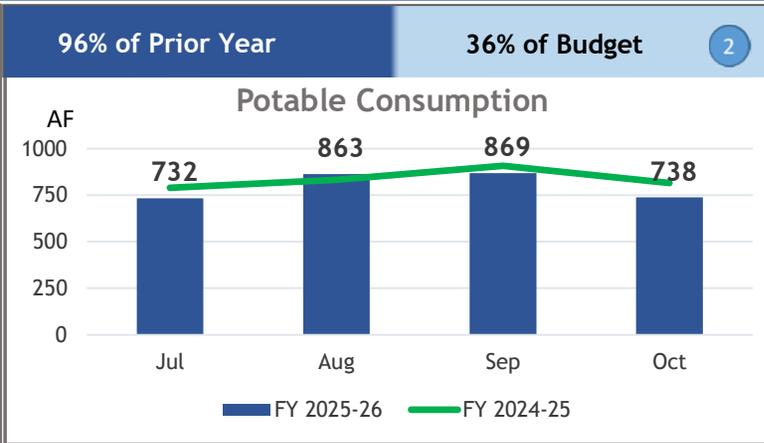
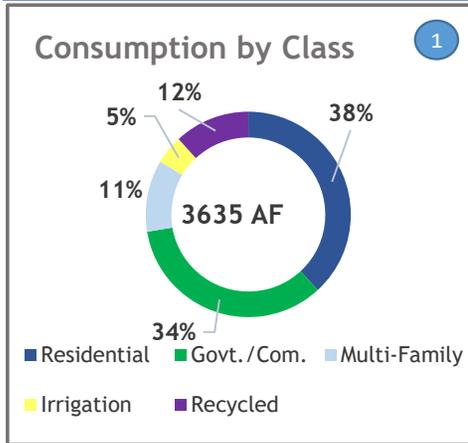


# ROWLAND WATER DISTRICT FINANCIAL DASHBOARD

## October 31, 2025



October-25



- <b>366</b> Low Income Assist.	- <b>61</b> Turn-Offs	- <b>83</b> New Applications	- <b>7269</b> Paperless Bills	- <b>918</b> Phone Calls
			- <b>5900</b> Auto Pay	



## Memorandum

**To:** Tom Coleman, Rowland Water District  
**From:** Best Best & Krieger  
**Date:** October 20, 2025  
**Re:** Summary of Senate Bill 707 – Changes to Brown Act

### Summary

The following is a brief summary of the relevant portions of SB 707, which is a new law that amends the Brown Act. The law was signed by the Governor on October 3rd, and goes into effect on January 1, 2026. The focus of this summary is on changes in the law (what has changed) that impact the Rowland Water District (“District”), which are far less significant than other aspects of the law that impact cities, counties and larger special districts.

### Specific Changes Applicable to the District

#### Teleconferencing:

- Just Cause. Removes the sunset for the “just cause” exception to the noticing requirements and expands what constitutes just cause to include an immunocompromised relative that require the official’s remote participation, a physical or mental condition (not a defined disability), a physical or family medical emergency, and military service obligations. The “emergency circumstances” exception (physical or family emergency), is now included under the definition of just cause. These exception allow officials to participate from locations that do not need to be on the agenda or open to the public.
- Disability Accommodation. Allows for public officials with a formal statutory disability (physical or mental) to participate remotely as an accommodation without having to post the location they are participating from. Audio and video is required unless the official is not able to because of the disability, and similar to the just cause exception, officials must announce anyone else in the room over 18 years old. In addition, participation via this exception is treated as “in-person” attendance.
- Local Emergencies. Removes the sunset for remote participation during a declared state emergency, and adds “local emergencies” as justification (in cases of imminent risk to health and safety for both). This provision was added and utilized during the pandemic and “local” emergencies have now been added.

- Officials Watching. Clarifies that the term “teleconference” does not apply where one or more members of a legislative body only watch or listen to a meeting via webcasting, without the ability to interactively speak and discuss.

#### Copies of the Brown Act

- Existing law encourages agencies to provide copies of the Brown Act to each member of a legislative body. SB 707 will now require agencies to provide a copy of the Brown Act to any person elected or appointed as a member of a legislative body.

#### Extends Social Media Rules.

- Existing law permits an official from engaging in separate conversations or communications outside of a meeting with any other person using an internet-based social media platform for specified purposes. However, this is provided that the majority of members do not use the platform to discuss business of a specific nature that falls within the subject matter jurisdiction of the legislative body. This bill makes this exception indefinite.

#### Various Rules Regarding “Eligible Legislative Bodies”.

- There are a number of other new requirements for what is now defined as an “eligible legislative body,” which means any of the following: (1) a city council of a city with a population of 30,000 or more, (2) a board of supervisors of a county, or a city and county, with a population of 30,000 or more, (3) a city council of a city located in a county with a population of 600,000 or more, and (4) a board of directors of large special districts meeting certain thresholds based on boundary areas, population, number of employees and/or revenues. Rowland Water District does not meet this definition and, as a result, I have not described these changes.

#### Conclusion

Overall, the changes that impact the District are pretty minimal, and mostly continue the provisions on remote participation under certain circumstances that were in place and set to sunset at the end of this year. Since we do not provide a public audio-visual component for our meetings, it will likely have little impact. Also, keep in mind that the District may always utilize remote participation under the regular Brown Act rules, which require the remote location to be on the agenda and open to the public for the duration of the meeting. The exceptions that Three Valleys have focused on are exceptions to this rule, meaning the location where an official participates from does not need to be open to the public. Please let me know if you have any questions.