Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
November 4, 2025 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS
President John Bellah
Vice President Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima
Director Szu Pei Lu-Yang

ABSENT:
None

OTHERS PRESENT:
Lutfi Kharuf, Legal Counsel, Best Best & Krieger
Habib Isaac, IB Consulting Inc.
Andrea Boehling, IB Consulting, Inc. (joined remotely)
Mike Ti, Three Valleys Municipal Water District
Jody Roberto, Three Valleys Municipal Water District
Matt Litchfield, Three Valleys Municipal Water District
Erin LaCombe, CV Strategies
Refer to the attached guest register for a listing of additional public in attendance.

ROWLAND WATER DISTRICT STAFF
Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Myra Malner, Director of Finance
Allen Davidson, Director of Operations
Gabriela Palomares, Executive Services Manager

ADDITION(S) TO THE AGENDA – None.

PUBLIC COMMENT ON NON-AGENDA ITEMS – None.

DIRECTOR REMOTE PARTICIPATION PURSUANT TO GOV. CODE §54953(f)

- Notifications Due to Just Cause – None.
- Requests Due to Emergency Circumstances – None.

1. PUBLIC HEARING: PROPOSED CHANGES TO WATER RATES AND SERVICE CHARGES

1.1 President John Bellah opened the public hearing at 6:05 p.m. to receive and respond to public comment and, if there is no majority protest, consider adoption of RWD Resolution No. 11-2025, a Resolution of the Rowland Water District Adopting Rates and Service Charges for Potable and Recycled Water, Amending Reserve Policy, and Taking Other Actions Relating Thereto.

1.2 Mr. Habib Isaac, Principal and Managing Partner of IB Consulting Inc., presented the final report of the District's Potable and Recycled Water Rate Study. His PowerPoint presentation outlined the study's methodology which included an analysis of expenses and revenue projections, water demands forecast, reserve funding requirements, anticipated capital expenditures, and the proposed rate design.

1.3 Board President Bellah invited members of the public to provide comment on the water rate study as presented by Mr. Isaac.

1.4 Following public comment, President Bellah closed the public hearing at 6:44 p.m.

1.5 Upon motion by Director Lewis, seconded by Director Lu-Yang, the Board unanimously adopted RWD Resolution No. 11-2025, a Resolution of the Board of Directors Adopting Rates and Service Charges for Potable and Recycled Water, Amending Reserve Policy and Taking Other Actions Relating Thereto, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
NOES: None
ABSENT: None
ABSTAIN: None

- General Manager Tom Coleman, Legal Counsel Lutfi Kharuf, and Mr. Habib Isaac responded to questions from members of the public on various topics, including bill payment due dates, service and zonal charges, and public notification, participation and response procedures related to the rate-setting process under Proposition 218.

2. CONSENT CALENDAR

Upon motion by Director Lu-Yang, seconded by Director Lima, the Consent Calendar was unanimously approved as follows:

2.1 Approval of Minutes of Regular Board Meeting held on October 14, 2025

2.2 Approval of Minutes of Special Board Meeting held on October 28, 2025

2.3 Demands on General Fund Account for October 2025

2.4 Investment Report for September 2025

2.5 Water Purchases for September 2025

2.6 California Reservoir Conditions

(Motion passed 5-0)

- Board members took a moment to note the November 25, 2025, Special Board Meeting, and December 9, 2025, Regular Board Meeting in their calendars.

3. **ACTION ITEMS**

3.1 Review and Approve Directors' Meeting Reimbursements for October 2025
Upon motion by Director Lima, seconded by Director Lu-Yang, the Board unanimously approved the Directors' Meeting Reimbursement Report. (Motion passed 5-0)

3.2 Consider Approval of Amendments to the Indemnity Agreement for Temporary Storage of Employees' Camping Trailers, Equipment, and/or Motorhomes
Following discussion, upon motion by Director Lima, seconded by Director Lu-Yang, the Board unanimously approved amendments to the Indemnity Agreement for Temporary Storage of Employee's Camping Trailers, Equipment, and/or Motorhomes. (Motion passed 5-0)

4. **INFORMATIONAL ITEMS** – None.

5. **PUBLIC RELATIONS**

5.1 Community Relations and Education Update – None.

5.2 Communications Outreach (CV Strategies) – None.

6. **DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)** – None.

7. **LEGISLATIVE INFORMATION**
General Manager Tom Coleman provided a brief update on legislative matters of interest to the District.

8. **REVIEW OF CORRESPONDENCE** – None.

9. **COMMITTEE REPORTS**

9.1 Joint Powers Insurance Authority – None.

9.2 Three Valleys Municipal Water District – Board President Bellah and Director Lima reported on the October 15, 2025, TVMWD Board meeting activities.

9.3 Association of California Water Agencies – None.

9.4 Puente Basin Water Agency (PBWA) – None.

9.5 Project Ad-Hoc Committee – None.

9.6 Regional Chamber of Commerce Government Affairs Committee (GAC) – None.

9.7 P-W-R Joint Waterline Commission – None.

9.8 Rowland Heights Community Coordinating Council (RHCCC) – None.

9.9 California Special District Association (CSDA) SGV Chapter – None.

9.10 Local Agency Formation Commission – None..

10. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

10.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through September 2025 and answered questions posed by Board members.

10.2 Operations Report

Assistant General Manager Dusty Moisio provided an Operations report for the month of October 2025, explaining the Field Operations services listed below. He also presented additional Water Systems departmental updates such as leaks and fire hydrant data, and water quality results (total chlorine and nitrite).

Field Operations – October 2025

- Water Samples - 239
- Site Inspections – 68
- Service Orders Completed - 486
- Meters Replaced - 31
- Modules Replaced - 55
- Dig Alerts - 400
- Leaks - 6
- System Valves Replaced - 0
- Air Releases Inspections – 2
- Fire Hydrant Repairs – 1
- Recycled Water Inspections – 6

10.3 Project Update –Assistant General Manager Dusty Moisio provided an informational presentation on cla valves, explaining their functions in controlling pressure, flow, level, surge, and pump operations.

10.4 Personnel Report – General Manager Tom Coleman reported on the status of the Customer Service Representative recruitment.

11. ATTORNEY'S REPORT – None.

12. ADJOURN TO CLOSED SESSION – 8:05 p.m.

a. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 One case.

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Name of Case: Sau Ha Wong v. City of West Covina (Rowland Water District is a named party), Los Angeles Superior Court, Case No. 25PSCV03620.

13. RECONVENE/REPORT ON CLOSED SESSION – 8:13 p.m.

Closed Session Announcements – It was reported by Legal Counsel that the Board was briefed on the facts and circumstances of the closed session matters and no reportable action was taken on the matters.

General Manager's and Directors' Comments – General Manager Tom Coleman expressed his appreciation to Legal Counsel Lutfi Kharuf, IBC Consulting Inc., and District Board and staff for their collaboration and efforts throughout the rate-setting process conducted in accordance with Proposition 218.

Future Agenda Item(s) – None.

Late Business – None.

Director Hsu adjourned the meeting at 8:13 p.m.

JOHN BELLAH
Presiding Director

Attest: TOM COLEMAN
Board Secretary