



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
June 10, 2025 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President John Bellah
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

Vice President Vanessa Hsu
Director Szu Pei Lu-Yang

OTHERS PRESENT:

Samuel Johnson, Legal Counsel, Best Best & Krieger
Jody Roberto, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Tara Bravo-Mullaly, CV Strategies
Haley Cole, CV Strategies

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Myra Malner, Director of Finance
Allen Davidson, Director of Operations
Gabriela Palomares, Executive Services Manager
Brittnie Gildea, Marketing and Social Media Coordinator
Elisabeth Mendez, Compliance and Safety Manager
Robert Leamy, Water Systems Supervisor

ADDITION(S) TO THE AGENDA – None.

PUBLIC COMMENT ON NON-AGENDA ITEMS – Ms. Tara Bravo-Mullay took a moment to introduce Ms. Haley Cole to the Board.

DIRECTOR REMOTE PARTICIPATION PURSUANT TO GOV. CODE §54953(f)

- Notifications Due to Just Cause – None.
- Requests Due to Emergency Circumstances – None.

1. CONSENT CALENDAR

Upon motion by Director Bellah, seconded by Director Lima, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of Minutes of Regular Board Meeting held on May 20, 2025
- 1.2 Approval of Minutes of Special Board Meeting held on May 27, 2025
- 1.3 Demands on General Fund Account for May 2025
- 1.4 Investment Report for April 2025
- 1.5 Water Purchases for April 2025
- 1.6 California Reservoir Conditions
(Motion passed 3-0)

- Board members took a moment to add the July 8, 2025, Regular Board, and July 22, 2025, Special Board meetings to their calendars.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for May 2025

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion passed 3-0)

2.2 Annual Water Supply and Demand Assessment Report Prepared by Stetson Engineers

The Board was asked to receive, approve, and authorize the filing of the Annual Water Supply and Demand Assessment Report included in the Board packet. Elisabeth Mendez, Compliance and Safety Manager, explained that this report evaluates the District's anticipated water supply and demand conditions for the upcoming fiscal year, serving as a planning tool to identify potential shortages and response actions based on RWD's adopted Water Shortage Contingency Plan (WSCP). She concluded her report by noting that RWD's water supplies are projected to meet the monthly potable and non-potable unconstrained water demands for the coming fiscal year.

Following discussion, upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved, received and authorized the filing of the Annual Water Supply and Demand Assessment Report of Fiscal Year 2025-26. (Motion passed 3-0)

2.3 Consider Adoption of Resolution No. 6-2025, Placing in Nomination Robert W. Lewis as a Director of the Association of California Water Agencies (ACWA) Region 8

Upon motion by Director Lima, seconded by Director Bellah, the Board unanimously adopted RWD Resolution No. 6-2025, Placing in Nomination Robert W. Lewis as a Director of the Association of California Water Agencies Region 8, by the following roll call vote:

Ayes: Directors Bellah, Lewis, and Lima
Noes: None

Abstain: None

Absent: Directors Hsu and Lu-Yang

(Motion passed 3-0)

2.4 Schedule Public Hearing for the 2022-2024 Public Health Goals Report

Upon motion by Director Lewis, seconded by Director Lima, the Board unanimously approved the scheduling of a public hearing to be held on July 8, 2025, at 6:00 p.m., for the purpose of receiving, approving, and filing the 2022-2024 Public Health Goals Report. (Motion passed 3-0)

2.5 Grant of Easement to New Cingular Wireless PCS at Artigas Reservoir Site

Assistant General Manager Dusty Moisio presented a request for approval of a grant of easement to New Cingular Wireless PCS at the Artigas Reservoir site. By way of background, he noted that a similar request was previously approved by the Board on March 11, 2025. However, following approval of the grant, additional administrative edits to the easement documentation were identified. Included in the Board packet are the proposed final (clean) version of the easement and a redline version for comparison.

Following discussion, upon motion by Director Lima and seconded by Director Lewis, the Board unanimously approved a grant of easement to New Cingular Wireless PCS to perform work on underground communication systems located at Artigas Reservoir site (APN 8265-015-900). (Motion passed 3-0)

2.6 Rowland Heights Buckboard Days Parade 2025 Sponsorship

Upon motion by Director Bellah, seconded by Director Lima, staff was instructed to move forward with the 'Event' sponsorship level for the Rowland Height's Buckboard Days Parade and further directed staff continue with preparatory tasks in relation to the District's participation in the event. (Motion passed 3-0)

3. INFORMATIONAL ITEMS

- 3.1** Elisabeth Mendez, Compliance and Safety Manager, presented the 2024 Water Quality Report, also known as the Consumer Confidence Report, to the Board of Directors. Ms. Mendez provided an overview of the report's findings, noting that RWD met all applicable water quality standards. She further stated that the report will be made available to the public by June 11, 2025, via the District's website or in hard copy upon request. She concluded her presentation by recognizing District staff and CV Strategies for their efforts in preparing the report.

4. PUBLIC RELATIONS

4.1 Community Relations and Education Update

Marketing and Social Media Coordinator Brittnie Gildea showcased the video of the May 10, 2025, Discover RWD Fest.

4.2 Communications Outreach (CV Strategies)

Tara Bravo-Mullaly of CV Strategies presented a communications update outlining recent press and media releases along with projects supporting the District's outreach efforts.

5. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

- For calendar purposes, General Manager Coleman noted the upcoming Three Valleys Municipal Water District Leadership Breakfast scheduled for June 26, 2025.

6. LEGISLATIVE INFORMATION

- 6.1** General Manager Tom Coleman reported that the District signed on to a coalition letter in support of the Delta Conveyance Project (DCP) Streamlining Trailer Bill, a legislative package designed to expedite processes that would enable informed decision-making regarding potential construction investments in the DCP.

Kirk Howie, Three Valleys Municipal Water District Chief Administrative Officer, took a moment to speak on AB 259 (Rubio). He advised that the bill passed the full Assembly and was referred to the Senate Local Government and Judiciary Committees. This bill proposes to extend the Brown Act's teleconferencing provisions from expiring on January 1, 2026, to January 1, 2030.

General Manager Coleman then continued his report with an update on SB 454 (McNerney), which proposes a creation of a PFAS mitigation fund in the California State Treasury to be administered by the State Water Resources Control Board. He noted that RWD signed on to a coalition support letter led by ACWA, in partnership with the League of California Cities, who have co-sponsored the bill.

7. REVIEW OF CORRESPONDENCE

- 7.1** The Board acknowledged the drawings and thank-you notes received from students of Rorimer Elementary School, expressing appreciation of the District-funded water education programs they participated in, as well as the dedicated time and support provided by RWD staff time throughout the school year.

8. COMMITTEE REPORTS

- 8.1 Joint Powers Insurance Authority – None**

- 8.2 Three Valleys Municipal Water District –** Directors Lima and Board President Bellah provided updates on business matters discussed during the May 20, and June 4, 2025, TVMWD Board meetings.

- 8.3 Association of California Water Agencies – None.**

- 8.4 Puente Basin Water Agency (PBWA) –** Directors Lima and Lewis reported on PBWA business matters discussed during the June 5, 2025, meeting.

- 8.5 Project Ad-Hoc Committee – None.**

- 8.6 Regional Chamber of Commerce – None.**

- 8.7 P-W-R Joint Waterline Commission –** The next P-W-R Joint Water Line Commission meeting is scheduled to be held on June 12, 2025, at Walnut Valley Water District.

- 8.8 Rowland Heights Community Coordinating Council (RHCCC) –** Board President Bellah noted his attendance at the June 9, 2025, RHCCC meeting, where Rowland Water District General Manager Tom Coleman and Walnut Valley Water District General Manager Sheryl Shaw gave a joint presentation on water system reliability and fireescaping. General Manager Coleman also provided additional remarks highlighting key points from his portion of the presentation.

- 8.9 California Special District Association (CSDA) SGV Chapter – None.**

8.10 Local Agency Formation Commission – None.

9. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

9.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through April 2025 and answered questions posed by Board members.

9.2 Operations Report

Director of Operations Allen Davidson provided an Operations report for the month of May 2025, explaining the Field Operations services listed below. He also presented on additional Water Systems departmental updates such as leaks and fire hydrant data, and water quality results (total chlorine and nitrite).

Field Operations – May 2025

- Water Samples - 229
- Site Inspections – 68
- Service Orders Completed - 410
- Meters Replaced - 66
- Modules Replaced - 13
- Dig Alerts - 320
- Service Lines Replaced - 6
- System Valves Replaced - 10
- Air Releases Inspections – 7
- Fire Hydrant Repairs – 2
- Recycled Water Inspections – 16

9.3 Project Update – Assistant General Manager Dusty Moisio reported on the completion of a large meter replacement project at Casa La Paz Apartments, highlighting the extensive work performed by District staff. This project involved replacing an existing 8-inch meter with a new ultrasonic meter. District crews carried out the installation of the new isolation valves, reconfigured the bypass, and replaced the vault and lid to accommodate the upgraded equipment. While the customer was responsible for installing the required backflow assembly, District staff completed all other critical components of the project. Mr. Moisio presented before-and after photos to illustrate the scope and quality of work performed.

9.4 Personnel Report – General Manager Tom Coleman reported that the District welcomed a new Customer Service Representative, who began employment on June 2, 2025.

10. ATTORNEY’S REPORT – None.

11. CLOSED SESSION

A Closed Session was not held in connection with the items listed below:

- **Conference with Legal Counsel – Existing Litigation [§54956.9]**
Paragraph (1) of subdivision (d) of §54956.9
Haste, et al. vs Rowland Water District

▪ **Conference with Legal Counsel – Anticipated Litigation**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 One case.


General Manager's and Directors' Comments – None.

Future Agenda Item(s) – None.

Late Business – None.

President Bellah adjourned the meeting at 7:43 p.m.


JOHN BELLAH
Presiding Director

Attest: 
TOM COLEMAN
Board Secretary