



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
August 12, 2025 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President John Bellah
Director Robert W. Lewis
Director Anthony J. Lima
Director Szu Pei Lu-Yang

ABSENT:

Vice President Vanessa Hsu

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best Best & Krieger
Mike Ti, Three Valleys Municipal Water District
Jody Roberto, Three Valleys Municipal Water District
Sylvie Lee, Three Valleys Municipal Water District
Erin LaCombe, CV Strategies
Tara Bravo-Mullaly, CV Strategies
Haley Cole, CV Strategies

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Myra Malner, Director of Finance
Allen Davidson, Director of Operations
Gabriela Palomares, Executive Services Manager

ADDITION(S) TO THE AGENDA – None.

PUBLIC COMMENT ON NON-AGENDA ITEMS – None.

DIRECTOR REMOTE PARTICIPATION PURSUANT TO GOV. CODE §54953(f)

- Notifications Due to Just Cause – None.
- Requests Due to Emergency Circumstances – None.

1. CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director L-Yang, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of Minutes of Regular Board Meeting held on July 8, 2025
- 1.2 Approval of Minutes of Special Board Meeting held on July 22, 2025
- 1.3 Demands on General Fund Account for July 2025
- 1.4 Investment Report for June 2025
- 1.5 Water Purchases for June 2025
- 1.6 California Reservoir Conditions
(Motion passed 4-0)

- Board members took a moment to add August 26, 2025, Special Board meeting, and September 9, 2025, Regular Board meeting to their calendars.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for July 2025

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion passed 4-0)

2.2 Request for Additional Funds for Joint Line Reservoirs Chloramine Boosting System (CBS) in the amount of \$221,000

Board members received a request for an allocation of \$221,000 for the Joint Line Reservoirs Chloramine Boosting System (CBS) project. Assistant General Manager Dusty Moisio provided background, noting the Board had originally approved \$772,000 for the project on November 12, 2024. He explained that the initial scope did not include the purchase of chemical equipment, and the additional funds would cover that cost.

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Board unanimously approved the allocation of an additional \$221,000 for the Joint Line Reservoirs Chloramine Boosting System (CBS) project. (Motion passed 4-0)

3. INFORMATIONAL ITEMS – None.

4. PUBLIC RELATIONS

4.1 Community Relations and Education Update

Executive Services Manager Gabriela Palomares reported on upcoming and ongoing outreach activities including the August 21 landscape workshop, *Garden Design: From Grass to Garden*, and the continued promotion of the Direct Install Program, which has generated 81 residential water use survey requests to date, with 30 surveys completed and six qualified irrigation retrofits valued at up to \$650. She also noted that customers who opt for paperless billing between August 6 – September 15 will receive a one-time \$10 account credit and that all these initiatives were featured in the RWD Connections Summer Edition e-blast newsletter, distributed to over 16,000 recipients via Constant Contact.

Lastly, Ms. Palomares showcased the advertisements staff developed for the District's sponsorship of the Buckboard Days Parade and for inclusion in the San Gabriel Valley Chamber of Commerce business directory.

Director of Operations Allen Davidson shared highlights on District volunteer efforts at the Los Angeles Regional Food Bank. He noted that staff participated in three separate events where each group, alongside other community volunteers, helped sort and box food for families in need throughout Los Angeles County. Across the three volunteer dates, staff helped assemble a total of 8,413 food kits. In closing, Mr. Davidson reported that in addition to volunteering time at the food bank, internal staff fundraisers have raised \$4,500. These funds will be donated to a charity of staff's choice.

4.2 Communications Outreach (CV Strategies)

Ms. Erin La Combe reported on recent press releases. She added that CV Strategies is preparing an article for an ACWA newsletter that will spotlight the City of Santa Ana's partnership with sister city Sahuayo, Mexico, and RWD's mentorship with NorWD. Additionally, she advised that CV Strategies is working closely with staff and the District's rate consultants on the development of the Proposition 218 Notice.

5. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA) – None.

6. LEGISLATIVE INFORMATION

General Manager Tom Coleman reported on the following legislative matters of interest to the District:

- SB 72 (Caballero) - The California Water Plan: long-term supply targets.
- AB 259 (Rubio) - Open meetings: local agencies: teleconferences.
- SB 707 (Durazo) - Open meetings: meeting and teleconference requirements.
- SB 616 (Rubio) - Community Hardening Commission: wildfire mitigation program.

7. REVIEW OF CORRESPONDENCE – None.

8. COMMITTEE REPORTS

8.1 Joint Powers Insurance Authority – Director Lu-Yang reported on her participation in the ACWA/JPIA Executive and Employee Benefits committee meetings.

8.2 Three Valleys Municipal Water District – None.

8.3 Association of California Water Agencies – None.

8.4 Puente Basin Water Agency (PBWA) – General Manager Tom Coleman and Director Lewis reported on the August 7, 2025, PBWA Commission meeting held at Rowland Water District.

8.5 Project Ad-Hoc Committee – None.

8.6 Regional Chamber of Commerce – None.

8.7 P-W-R Joint Waterline Commission – None.

8.8 Rowland Heights Community Coordinating Council (RHCCC) – None.

8.9 California Special District Association (CSDA) SGV Chapter – None.

8.10 Local Agency Formation Commission – None.

9. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

9.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through June 2025 and answered questions posed by Board members.

9.2 Operations Report

Director of Operations Allen Davidson provided an Operations report for the month of July 2025, explaining the Field Operations services listed below. He also presented additional Water Systems departmental updates such as leaks and fire hydrant data, and water quality results (total chlorine and nitrite).

Field Operations – July 2025

- Water Samples - 214
- Site Inspections – 82
- Service Orders Completed - 422
- Meters Replaced - 18
- Modules Replaced - 48
- Dig Alerts - 398
- Service Lines Replaced - 6
- System Valves Replaced - 0
- Air Releases Inspections – 21
- Fire Hydrant Repairs – 4
- Recycled Water Inspections – 10

9.3 Project Update –Assistant General Manager Dusty Moisio reported that RWD operates and manages the City of Industry’s recycled water system. The District’s responsibilities encompass overseeing production, monitoring operations through the SCADA system, and performing ongoing maintenance, all which are incorporated into the District’s Capital Improvement Plan. Mr. Moisio presented photographs of the 36-inch valve installation project, along with the asphalt and curb replacement, as he outlined the project’s scope and progress.

9.4 Personnel Report – General Manager Tom Coleman reported on the District’s internship program and the recruitment status of incoming group of interns.

10. ATTORNEY’S REPORT – Legal Counsel provided an update on Delta Conveyance Project budget trailer bill.

11. CLOSED SESSION

A Closed Session was not held in connection with the item listed below:

a. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 One case.

Closed Session Announcements – Closed session was not held so there were no announcements.

General Manager's and Directors' Comments – General Manager Tom Coleman provided a brief update on recent discussion with La Habra Heights County Water District staff.


Future Agenda Item(s) – None.

Late Business – None.

Director Lima adjourned the meeting at 7:28 p.m.



JOHN BELLAH
Presiding Director

Attest: 

TOM COLEMAN
Board Secretary

