



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
April 8, 2025 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President John Bellah
Vice President Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima
Director Szu Pei Lu-Yang

ABSENT: None

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best Best & Krieger
Mike Ti, TVMWD
Jody Roberto, TVMWD
Matt Litchfield, TVMWD
Erin LaCombe, CV Strategies
Tara Bravo-Mullaly, CV Strategies

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Myra Malner, Director of Finance
Allen Davidson, Director of Operations
Gabriela Palomares, Executive Services Manager
Brittnie Gildea, Social Media & Marketing Coordinator

ADDITION(S) TO THE AGENDA – The Board discussed and reached consensus to include the California Special District – San Gabriel Valley Chapter as a standing item under Committee and Organization Reports on all future Board meeting agendas.

PUBLIC COMMENT ON NON-AGENDA ITEMS – None.

DIRECTOR REMOTE PARTICIPATION PURSUANT TO GOV. CODE §54953(f)

- Notifications Due to Just Cause – None.
- Requests Due to Emergency Circumstances – None.

1. CONSENT CALENDAR

Upon motion by Director Lu-Yang, seconded by Director Lewis, the Consent Calendar was unanimously approved as follows:

- 1.1** Approval of Minutes of Regular Board Meeting held on March 11, 2025
- 1.2** Approval of Minutes of Special Board Meeting held on March 25, 2025
- 1.3** Demands on General Fund Account for March 2025
- 1.4** Investment Report for February 2025
- 1.5** Water Purchases for February 2025
- 1.6** California Reservoir Conditions
(Motion passed 5-0)

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for March 2025

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion passed 5-0)

2.2 Authorize Audit Engagement Service Agreement with Nigro & Nigro for Fiscal Years Ending June 30, 2025 to 2027

Upon motion by Director Lima, seconded by Director Lu-Yang, the Board unanimously authorized the General Manager execute an Audit Engagement Service Agreement with Nigro & Nigro for fiscal years ending June 30, 2025 to 2027. (Motion passed 5-0)

2.3 Consider Adoption of RWD Resolution No. 4-2025, Approving Membership in the First Public Hydrogen Authority (FPH₂)

Upon motion by Director Lu-Yang, seconded by Director Hsu, the Board unanimously approved and authorized the District's participation in the Joint Exercise of Powers Authority Agreement (JPA) to become a member of First Public Hydrogen Authority; adopted RWD Resolution No. 4-2025, approving Membership in the First Public Hydrogen Authority; and authorized the General Manager execute a counterpart to the JPA on behalf of the District, by the following roll call vote:

Ayes: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
Noes: None
Absent: None
Abstain: None

2.4 2025 ACWA Election Process

General Manager Coleman discussed ACWA's election processes for the 2026-27 term.

Following discussion, upon motion by Director Lima, seconded by Director Lu-Yang, the Board unanimously designated Director Lewis as the District's voting representative and directed staff to submit the Authorized Voting Representative Form accordingly.

(Motion passed 5-0)

2.5 Consider Adoption of Rowland Water District Strategic Plan – Effective Action for Sustainable Progress *Fifth Edition*

Ms. Erin LaCombe, President of CV Strategies, presented the Fifth Edition of Rowland Water District's Strategic Plan – *Effective Action for Sustainable Progress* to the Board. Following her presentation and Board discussion, Board members were asked to consider adoption of the Plan, as presented.

Upon motion by Director Lu-Yang, seconded by Director Hsu, the Board unanimously adopted the Fifth Edition of the Rowland Water District's Strategic Plan – *Effective Action for Sustainable Progress*. (Motion passed 5-0)

3. PUBLIC RELATIONS

3.1 Community Relations and Education Update

Ms. Brittanie Gildea reported that RWD will have a booth at the LA Sanitation District's Annual Earth Day Event on April 12, 2025. She spoke on details of the upcoming Discover Rowland Fest scheduled for May 10, 2025, 10:00 a.m. to 2:00 p.m. Gildea announced that in celebration of Water Awareness Month, the event will feature interactive department booths, educational demonstrations, and two landscaping classes for attendees in addition to other fun interactive activities. The Board then received updates on the District's ongoing conservation campaign strategies.

3.2 Communications Outreach (CV Strategies)

Erin LaCombe reported on communication efforts, including the preparation of press releases highlighting the release of the District's Strategic Plan, the upcoming Discover Rowland Fest, and other District achievements.

DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS

4. (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

4.1 Board members were informed of the June 26, 2025, Three Valleys Leadership Breakfast and apprised Mrs. Palomares of their availability in attending.

5. LEGISLATIVE INFORMATION

General Manager Tom Coleman reported that the District signed onto a coalition letter in support for SB 454 (McNerney), which would establish a PFAS Mitigation Program under the State Water Resources Control Board. Mr. Coleman continued his report with an update on SB 72 (Caballero), noting that amended text to the bill was heard at the Committee on Natural Resources and Water on April 8, 2025, where it passed and was referred to the Committee on Appropriations.

6. REVIEW OF CORRESPONDENCE

6.1 General Manager Coleman discussed the letters of appreciation included in the Board packet received from the Rowland Unified School District Board of Education.

7. COMMITTEE REPORTS

7.1 Joint Powers Insurance Authority – Director Lu-Yang provided a report on matters from the JPIA Executive Committee, followed by an update from General Manager Coleman on activities of the JPIA Property Committee.

7.2 Three Valleys Municipal Water District – Directors Lima and Board President Bellah provided updates on business matters discussed during the March 19 and April 2, 2025, TVMWD Board meetings.

7.3 Association of California Water Agencies – Director Lewis reported on ACWA’s continued recruitment for a General Manager.

7.4 Puente Basin Water Agency (PBWA) – Directors Lewis and Lima reported on the April 3, 2025, PBWA meeting activities.

7.5 Project Ad-Hoc Committee – None.

7.6 Regional Chamber of Commerce – None.

7.7 P-W-R Joint Waterline Commission – None.

7.8 Rowland Heights Community Coordinating Council (RHCCC) –None.

7.9 Local Agency Formation Commission – None.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through February 2025 and answered questions posed by Board members.

8.2 Operations Report

The Board was provided with the field operations tasks completed during March 2025 (as listed below):

- Water Samples - 240
- Site Inspections – 88
- Service Orders Completed - 466
- Meters Replaced - 44
- Modules Replaced - 9
- Dig Alerts - 403
- Service Lines Replaced - 9
- System Valves Replaced - 5
- Air Releases Inspections - 18
- Recycled Water Inspections – 8

Director of Operations Allen Davidson provided a brief recap of the Caring for Our Neighbors Committee’s recent activities. He shared that District staff volunteered on two occasions to date at the Los Angeles Regional Food Bank distribution facility in City of Industry where they helped box food for low-income families. Davidson also noted that employees continue to take part in internal fundraising efforts to help meet their targeted fundraising goal.

8.3 Project Update – Assistant General Manager Dusty Moisio reported that safety trauma kits have been placed in all District fleet vehicles to equip staff with the tools to treat minor injuries, thus reinforcing a culture of safety awareness amongst staff.

8.4 Personnel Report – General Manager Tom Coleman reported on the status of the Customer Service Representative recruitment.

9. ATTORNEY’S REPORT – None.

10. CLOSED SESSION

A Closed Session was not held in connection with the items listed below:

- **Conference with Legal Counsel – Existing Litigation [§54956.9]**
Paragraph (1) of subdivision (d) of §54956.9
Haste, et al. vs Rowland Water District
- **Conference with Legal Counsel – Anticipated Litigation**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 One case.

General Manager’s and Directors’ Comments

- Discussion was held regarding the District’s sponsorship package for the 39th Annual Industry Hills Charity Pro Rodeo event.
- Board members Bellah and Lewis reported on the CSDA SGV Chapter meeting held on April 4, 2025.
- General Manager Coleman reported on the California Air Resources Board Zero-Emissions Vehicle Program.
- Director Lima shared positive feedback on personnel development matters.


Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Hsu to adjourn the meeting. The meeting was adjourned at 7:46 p.m.



JOHN BELLAH
Presiding Director

Attest: 

TOM COLEMAN
Board Secretary

