



AGENDA

Regular Meeting of the Board of Directors
3021 Fullerton Road
Rowland Heights, CA 91748
December 10, 2024 -- 6:00 PM

Agenda materials are available for public review at <https://www.rwd.org/agendas-minutes/>. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office located at 3021 Fullerton Road, Rowland Heights, CA 91748.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President
John Bellah, Vice President
Vanessa Hsu
Robert W. Lewis
Anthony J. Lima

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Gabriela Palomares, Executive Services Manager, at (562) 383-2323, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

1. ADMINISTER OATHS OF OFFICE

Oaths of Office will be administered to Vanessa Hsu, Division 1, and Anthony J. Lima, Division 2

2. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion unless separate discussion is requested.

2.1 Approval of the Minutes of Regular Board Meeting held on November 12, 2024

Recommendation: The Board of Directors approve the Minutes as presented.

2.2 Approval of the Minutes of Special Board Meeting held on November 26, 2024

Recommendation: The Board of Directors approve the Minutes as presented.

2.3 Demands on General Fund Account for November 2024

Recommendation: The Board of Directors approve the demands on the general fund account as presented.

2.4 Investment Report for October 2024

Recommendation: The Board of Directors approve the Investment Report as presented.

2.5 Water Purchases for October 2024 - For information only.

2.6 California Reservoir Conditions – For information only.

2.7 Consider Rescheduling May’s Regular Board Meeting

Recommendation: The Board of Directors reschedule May’s Regular Board Meeting date to May 20, 2025.

Regular Board Meeting: January 14, 2024

3. ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

3.1 Review and Approve Directors’ Meeting Reimbursement November 2024

Recommendation: The Board of Directors approve the Meeting Reimbursement as presented.

3.2 Approve Executive Officer Positions of the Board of Directors for Calendar Year 2025

Recommendation: The Board of Directors organizational chart is presented for informational purposes only.

3.3 Consider 5th Amendment to the Agreement for Employment of General Manager

Recommendation: The Board of Directors review, discuss, and consider approval of the 5th Amendment to the General Manager’s contract as included in the Board packet.

3.4 Consider Adoption of RWD Resolution No. 12-2024, Reappointing the District Treasurer and Delegating Authority of the Investment of Surplus Funds of the District to the General Manager/Treasurer

Recommendation: The Board of Directors adopt RWD Resolution No. 12-2024.

3.5 Consider Adoption of Resolution 12.1-2024 of the Board of Directors Appointing Representatives to the Puente Basin Water Agency

Recommendation: The Board of Directors adopt RWD Resolution No. 12.1-2024.

3.6 Confirm Appointment of Representatives to the Pomona-Walnut-Rowland Joint Water Line Commission

Recommendation: The Board of Directors confirm the appointment of representatives to the Pomona-Walnut-Rowland Joint Water Line Commission.

3.7 Review and Approve Board of Directors Committee Assignments for 2025

Recommendation: The Board of Directors approve the Committee Assignments for CY 2025.

3.8 Approve 3% Cost of Living Increase for all Employees Based on Merit

Recommendation: The Board of Directors review and discuss the Bureau of Labor Statistics report on the consumer price index and approve a 3% cost-of-living adjustment for employees based on merit effective January 1, 2025.

3.9 Review and Approve Schedule of Monthly Salary Ranges Effective January 1, 2025

Recommendation: The Board of Directors review and approve the monthly salary ranges as included in the Board packet.

3.10 Request Funds for an Emergency Mainline Replacement on Vantage Point in the Amount of \$75,000

Recommendation: The Board of Directors approve \$75,000 for emergency replacement of a mainline on Vantage Point.

4. PUBLIC RELATIONS

4.1 Community Relations & Education Update

Mrs. Gildea

4.2 Communications Outreach

CV Strategies

5. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS

(Including items that may have arisen after posting of the agenda)

5.1 ACWA DC2025 – Annual Washington, D.C. Conference, February 25 – 27, 2025

6. LEGISLATIVE INFORMATION

7. REVIEW OF CORRESPONDENCE

7.1 Industry Business Council Letter of Appreciation Dated October 30, 2024

7.2 RUSD Family Resource Letter of Appreciation Dated November 13, 2024

7.3 Urban Water Institute – Appointment of Representative to Serve as Board of Director

8. COMMITTEE & ORGANIZATION REPORTS (verbal reports)

8.1 Joint Powers Insurance Authority

Directors Lu-Yang/Hsu

8.2 Three Valleys Municipal Water District

Directors Lima/Bellah

8.3 Association of California Water Agencies

Directors Lewis/Bellah

8.4 Puente Basin Water Agency

Directors Lewis/Lima

- 8.5 Project Ad-Hoc Committee Directors Lima/Lu-Yang
- 8.6 Regional Chamber of Commerce-Government Affairs Committee Directors Bellah/Lewis
- 8.7 P-W-R Joint Water Line Commission Directors Lima/Bellah
- 8.8 Rowland Heights Community Coordinating Council Directors Lu-Yang/Bellah
- 8.9 Local Agency Formation Commission Director Lewis

9. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 9.1 Finance Report Mrs. Malner
- 9.2 Operations Report Mr. Davidson
- 9.3 Project Updates Mr. Moisio
- 9.4 Personnel Report Mr. Coleman

10. ATTORNEY’S REPORT Mr. Byrne

11. CLOSED SESSION

- a. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR – [§54956.8]**
Property: Portion of Property Located at Anaheim & Puente Road
City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms
- b. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [§54956.9]**
Paragraph (1) of subdivision (d) of §54956.9
Haste, et al. vs Rowland Water District
- c. **CONFERENCE WITH LEGAL COUNSEL – ANITICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One case.

12. RECONVENE/REPORT ON CLOSED SESSION

General Manager’s and Directors’ Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President Szu Pei Lu-Yang, Presiding