



## **AGENDA**

Regular Meeting of the Board of Directors  
3021 Fullerton Road  
Rowland Heights, CA 91748  
June 11, 2024 - 6:00 PM

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*Agenda materials are available for public review at <https://www.rwd.org/agendas-minutes/>. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

Szu Pei Lu-Yang, President  
John Bellah, Vice President  
Vanessa Hsu  
Robert W. Lewis  
Anthony J. Lima

### **ADDITION(S) TO THE AGENDA**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Gabriela Palomares, Executive Services Manager, at (562) 383-2323, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

## 1. CONSENT CALENDAR

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion unless separate discussion is requested.*

### 1.1 Approval of the Minutes of Regular Board Meeting held on May 14, 2024

*Recommendation: The Board of Directors approve the Minutes as presented.*

### 1.2 Approval of the Minutes of Special Board Meeting held on May 28, 2024

*Recommendation: The Board of Directors approve the Minutes as presented.*

### 1.3 Demands on General Fund Account for April 2024

*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*

### 1.4 Investment Report for April 2024

*Recommendation: The Board of Directors approve the Investment Report as presented.*

### 1.5 Water Purchases for April 2024 - For information only.

### 1.6 California Reservoir Conditions – For information only.

### 1.7 Approve Special Board meetings for June 25, 2024 and July 25, 2024, 6:00 p.m.

*Recommendation: The Board of Directors approve Special Board meetings to be held on June 25, 2024 and July 25, 2024, at 6:00 p.m.*

**Special Board Meeting:** June 25, 2024 (if approved)

**Regular Board Meeting:** July 9, 2024

## 2. ACTION ITEMS

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

### 2.1 Review and Approve Directors' Meeting Reimbursement May 2024

*Recommendation: The Board of Directors approve the Meeting Reimbursement as presented.*

### 2.2 Review and Approve Schedule of Monthly Salary Ranges Effective July 1, 2024

*Recommendation: The Board of Directors review and approve the monthly salary ranges effective July 1, 2024, as included in the Board packet.*

### 2.3 Review and Approve Rowland Water District Operations and Capital Improvement Budget for Fiscal Year 2024-2025

*Recommendation: The Board of Directors adopt the Rowland Water District Operations and Capital Improvement Budget for Fiscal Year 2024-2025 as presented.*

### 2.4 Puente Basin Water Agency (PBWA) FY 2024-25 Budget

*Recommendation: The Board of Directors ratify the PBWA FY 2024-25 Budget as approved by the PBWA Commission on June 6, 2024.*

### 2.5 Annual Water Supply & Demand Assessment Report Prepared by Stetson Engineers

*Recommendation: The Board of Directors approve and file the Annual Water Supply and Demand Assessment Report as prepared by Stetson Engineers.*

**2.6 Workplace Violence Prevention Plan**

*Recommendation: The Board of Directors authorize the General Manager to approve the Workplace Violence Prevention Plan (WVPP) and receive WVPP training as required by Senate Bill 553.*

**2.7 Declare 2017 Ford Explorer, Vin 1FM5K7D84HGA93757, License No. 1464504 as Surplus Property**

*Recommendation: The Board of Directors approve the surplus of the 2017 Ford Explorer.*

**3. PUBLIC RELATIONS**

**3.1** Communications Outreach

CV Strategies

**3.2** Education Update

Mrs. Gildea

**4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS**

*(Including items that may have arisen after posting of the agenda)*

**4.1** Three Valley Leadership Breakfast – June 27, 2024

**4.2** Urban Water Institute 2024 Annual Conference – August 21-23, 2024

**5. LEGISLATIVE INFORMATION**

**6. REVIEW OF CORRESPONDENCE**

**6.1** Letter of Support (dated June 5, 2024) for Jo MacKenzie for CSDA Board of Directors, Southern Network, Seat A

**7. COMMITTEE & ORGANIZATION REPORTS *(verbal reports)***

**7.1** Joint Powers Insurance Authority

Directors Lu-Yang/Hsu

**7.2** Three Valleys Municipal Water District

Directors Lima/Bellah

**7.3** Association of California Water Agencies

Directors Lewis/Bellah

**7.4** Puente Basin Water Agency

Directors Lima/Lewis

**7.5** Project Ad-Hoc Committee

Directors Lima/Lu-Yang

**7.6** Regional Chamber of Commerce-Government Affairs Committee

Directors Bellah/Lewis

**7.7** P-W-R Joint Water Line Commission

Directors Lima/Bellah

**7.8** Rowland Heights Community Coordinating Council

Directors Lu-Yang/Bellah

**7.9** Local Agency Formation Commission

Director Lewis

**8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

**8.1** Finance Report

Mrs. Malner

**8.2** Operations Report

Mr. Davidson

**8.3** Project Updates

Mr. Moisio

**8.4** Personnel Report

Mr. Coleman

**9. ATTORNEY’S REPORT**

Mr. Byrne

**10. CLOSED SESSION**

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – [§54956.8]**
- Property: Portion of Property Located at Anaheim & Puente Road  
City of Industry, CA
- District Negotiator: Tom Coleman, General Manager
- Negotiating Parties: City of Industry
- Under Negotiation: Price and Terms

**11. RECONVENE/REPORT ON CLOSED SESSION**

**General Manager’s and Directors’ Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President Szu Pei Lu-Yang, Presiding