



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
May 14, 2024 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

None

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger
Jody Roberto, TVMWD
Mike Ti, TVMWD
Sylvie Lee, TVMWD
Erin LaCombe, CV Strategies

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moio, Assistant General Manager
Allen Davidson, Director of Operations
Myra Malner, Director of Finance
Gabby Palomares, Executive Services Manager
Elisabeth Mendez, Compliance & Safety Manager
Brittnie Gildea, Education & Community Outreach Coordinator

ADDITION(S) TO THE AGENDA – None.

PUBLIC COMMENT ON NON-AGENDA ITEMS - None.

1. CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Bellah, the Consent Calendar was unanimously approved as follows:

1.1 Approval of Minutes of Regular Board Meeting Held on April 9, 2024

- 1.2 Approval of Minutes of Special Board Meeting held on April 30, 2024
- 1.3 Demands on General Fund Account for March 2024
- 1.4 Investment Report for March 2024
- 1.5 Water Purchases for March 2024
- 1.6 California Reservoir Conditions
(Motion pass 5-0)
- 1.7 Board members opted to not schedule a Special Board meeting for July 25, 2024 and requested staff to explore alternative dates for the workshop.

Next Special Board Meeting: May 28, 2024, 6:00 p.m.

Next Regular Board Meeting: June 10, 2024, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for April 2024

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.2 Adopt Resolution No. 5-2024, Amending the Rules and Regulations for Potable and Recycled Water Service Related to Accessory Dwelling Units

Upon motion by Director Lewis, seconded by Director Lima, the Board unanimously adopted Resolution No. 5-2024, Amending the Rules and Regulations for Potable and Recycled Water Service Related to Accessory Dwelling Unites, by the following roll call vote:

Ayes: Directors Bellah, Hsu, Lewis, Lima, and Lu-Yang

Noes: None

Absent: None

Abstain: None

(Motion pass 5-0)

2.3 Consider Approval of Agreement for Comprehensive Water Rate Study with IB Consulting

Upon motion by Director Lima, seconded by Director Hsu, the Board unanimously authorized the General Manager to execute an agreement with IB Consulting to complete a Comprehensive Water Rate Study in the amount of \$85,697.00 including a ten (10) percent contingency on top of that amount. (Motion pass 5-0)

2.4 Consider Approval of Water Organizations Partnership for Resilience Program Agreement Between Royal HaskoningDHV (RHDHV) and Rowland Water District for Expense Reimbursement.

General Manager Tom Coleman reported that HaskoningDHV, on behalf of the Asian Development Bank, invited RWD to participate as a mentor in their Water Organization Partnership for Resilience Program (WOP4F). This program pairs leading water agencies ("Mentors") with Southeast Asian water entities ("Recipients") that want to improve their water operations. If RWD agrees to participate in the WOP4f, it will be paired with Nozagaray Water District (a Filipino water supplier) to help develop standard operating procedures and management practices. This process will include an exchange of visits to Nozagaray Water District and vice versa to RWD. Staff believes that this program and the exchange of

information and ideas will provide considerable value to RWD. Travel expenses incurred in connection with RWD representative diagnostic visits to the Philippines shall be reimbursed in accordance with the Expense Reimbursement Agreement brought forth for Board approval.

Upon motion by Director Hsu, seconded by Director Lewis, the Board unanimously approved the Expense Reimbursement Agreement included in the Board packet setting forth RHDHV's obligation on behalf of the Asian Development Bank to reimburse RWD for travel expenses incurred in connection with diagnostic visits in meeting the Water Organization Partnership for Resilience Program requirements. (Motion pass 5-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Erin LaCombe presented a summary of outreach activities performed on behalf of the District throughout April 2024. She highlighted accomplishments, in particular the creation and dissemination of the District's Girl Scout Patch Program and Earth Day press releases, as well as CV's collaboration with District staff in crafting a digital Water Quality Report.

Ms. LaCombe then showcased a video featuring Senator Bob Archuleta and General Manager Tom Coleman supporting SB 1330 on April 23, 2024, during the California Senate Committee on Natural Resources and Water hearing. Mr. Coleman reported that the bill has since been placed on the May 16, 2024 Committee on Appropriations hearing agenda.

3.2 Education Update

In April 2024, Education & Community Outreach team actively engaged in various activities aimed at enhancing water education awareness and participation within the District. Mrs. Brittanie Gildea provided an overview of key education and community outreach activities and accomplishments as listed below:

- Community Events attended and/or scheduled to attend by District staff:
 - L.A. Sanitation District's Earth Day on April 13, 2024
 - Girls in Future Technologies (GIFT) at Nogales High School on May 1, 2024
 - Mini Solar Boat Challenge distribution of awards during the week of May 13-16, 2024
 - Senior Pathfinder Resource Fair on May 23, 2024, at Pathfinder Park
 - Water Awareness Student Poster Recognition on May 28, 2024

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA) – None.

5. LEGISLATIVE INFORMATION – None.

6. REVIEW OF CORRESPONDENCE

6.1 Board members were apprised of the Local Agency Formation Commission Special District Voting Member election results, noting the selection of incumbent Mr. Donald Dear.

7. COMMITTEE REPORTS

7.1 Joint Powers Insurance Authority – President Lu-Yang reported on ACWA/JPIA business matters discussed during the May 6, 2024, ACWA/JPIA summit.

7.2 Three Valleys Municipal Water District – Board members Bellah and Lima reported on business meeting matters discussed during the April 17 and May 4, 2024, TVMWD Board meetings.

7.3 Association of California Water Agencies – Director Lewis reported on matters discussed during the ACWA Region 8 and Finance committee meetings held in Sacramento on May 8-9.

7.4 Puente Basin Water Agency (PBWA) – None.

7.5 Project Ad-Hoc Committee – None

7.6 Regional Chamber of Commerce – None.

7.7 P-W-R Joint Waterline Commission – None.

7.8 Sheriff's Community Advisory Council – None.

7.9 Rowland Heights Community Coordinating Council (RHCCC) – None.

7.10 Local Agency Formation Commission – None.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through March 2024. Following her report, she answered questions posed by Board members.

8.2 Operations Report

The Board was provided with the field operations tasks completed during March 2024 (as listed below):

- Water Samples - 240
- Site Inspections - 78
- Service Orders Completed - 563
- Meters Replaced - 20
- Modules Replaced - 8
- Dig Alerts - 394
- Service Lines Replaced - 5
- System Valves Replaced - 3
- Air Releases Inspections - 0
- Recycled Water Inspections – 5

Director of Operations, Allen Davidson, presented behind-the-scenes footage of RWD maintenance crew conducting a water service line replacement.

8.3 Projects Update – Assistant General Manager Dusty Moasio provided an update on recent audio and visual upgrades made to the District Board and conference rooms. He noted that these enhancements are part of the District's ongoing efforts to improve meeting experiences and ensure our facilities are equipped with the latest technology. He then segued discussion to security upgrades completed at Reservoir 8 which entailed enhanced security fencing.

8.4 Personnel Report – None.

9. ATTORNEY’S REPORT – None.

10. CLOSED SESSION

A Closed Session was not held in connection with the item listed below:

a. Conference with Real Property Negotiator - [§54956.8]

Property: Portion of Property Located at
Anaheim & Puente Road
City of Industry
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

Closed Session Announcements: It was reported that no reportable action was taken as closed session was not held.

General Manager’s and Directors’ Comments

- As a matter of information only, Director Lima reported that the California Department of Motor Vehicles (DMV) launched a pilot program aimed at tracking vehicle usage as an alternative to the traditional gas tax. This program, which is managed by Caltrans, is known as the Road Charge Collection Pilot.
- President Lu-Yang informed staff that she met a vendor during ACWA’s Spring Conference in Sacramento that is actively developing hydrogen utility trucks to meet the demand for sustainable and zero-emission transportation solutions.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Hsu to adjourn the meeting. The meeting was adjourned at 7:49 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary