



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
December 19, 2023 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Robert W. Lewis

ABSENT:

Director Vanessa Hsu

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger
Mike Ti, TVMWD
Erin LaCombe, CV Strategies
Tara Bravo-Mullaly, CV Strategies

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Allen Davidson, Director of Operations
Myra Malner, Director of Finance
Gabby Palomares, Executive Services Manager
Elisabeth Mendez, Compliance & Safety Manager

ADDITION(S) TO THE AGENDA – None

PUBLIC COMMENT ON NON-AGENDA ITEMS - None.

1. ACTION ITEMS

1.1 Consider Approval of the Groundwater Pumping and Supply Agreement for the Fullerton Road Grade Separation Project

General Manager Tom Coleman presented details of the Groundwater Pumping and Supply Agreement included in the Board packet. Following discussion, upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved the Groundwater Pumping and

Supply Agreement for the Fullerton Road Grade Separation Project, an agreement between the City of Industry, Rowland Water District, and Walnut Valley Water District. (Motion pass 4-0)

1.2 Approve Accident Protocol Policy

Elisabeth Mendez, Compliance and Safety Manager, presented the proposed Accident Protocol Policy included in the Board packet. Staff and Legal Counsel then took a moment to entertain questions posed by Board members. Following discussion, upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Accident Protocol Policy. (Motion pass 4-0)

1.3 Approve 4% Cost of Living Increase for all Employees Based on Merit

A motion was made by Director Lima, and seconded by Director Lewis, to approve the 4% Cost of Living Increase for all employees based on merit effective January 1, 2024. (Motion pass 4-0)

1.4 Review and Approve Schedule of Monthly Salary Ranges Effective January 1, 2024

Director of Finance Myra Malner presented the salary schedule for the calendar year 2024. Upon motion by Director Bellah, seconded by Director Lima, the Board unanimously approved the schedule of monthly salary ranges as included in the Board packet. (Motion pass 4-0)

1.5 Consider Adoption of RWD Resolution No. 12-2023, Re-Appointing the District Treasurer and Delegating Authority of the Investment of Surplus Funds of the District to the General Manager/Treasurer

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously adopted RWD Resolution No. 12-2023, Re-Appointing the District Treasurer and Delegating Authority for the Investment of Surplus Funds of the District to the General Manager/Treasurer by the following roll call vote:

AYES: Directors Bellah, Lewis, Lima, Lu-Yang
NOES: None
ABSENT: Director Hsu
ABSTAIN: None

(Motion pass 4-0)

1.6 Executive Officer Positions of the Board of Directors for 2024

The Board of Directors organizational chart was presented for information only. No Board action was taken.

1.7 Consider Adoption of RWD Resolution No. 12.1-2023, Appointing Representatives to the Puente Basin Water Agency

Upon motion by Director Bellah, seconded by Director Lu-Yang, the Board unanimously adopted RWD Resolution No. 12.1-2023, Appointing Anthony J. Lima and Robert W. Lewis as representatives and Tom Coleman as alternate representative of the RWD to serve on the Commission of the Puente Basin Water Agency by the following roll call vote:

AYES: Directors Bellah, Lewis, Lima, Lu-Yang
NOES: None
ABSENT: Director Hsu
ABSTAIN: None

(Motion pass 4-0)

1.8 Confirm Appointment of Representatives to the Pomona-Walnut-Rowland Joint Water Line Commission

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously appointed Anthony J. Lima as Commissioner and John Bellah as alternate, to serve on the Pomona-Walnut-Rowland Line Commission. (Motion pass 4-0)

1.9 Review and Approve Board of Directors Committee Assignments for 2024

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved to remove the Los Angeles County Sheriff's Department Advisory Council Committee from the listing of meetings compensable of per diem and expenses for Board members and approved committee assignments for CY 2024 follows:

Association of California Water Agencies	Director Lewis Director Bellah (Alternate)
ACWA/Joint Powers Insurance Authority	Director Lu-Yang Director Hsu (Alternate)
ACWA Region 8	Director Lewis
Local Agency Formation Commission (LAFCO)	Director Lewis
P-W-R Joint Water Line Commission	Director Lima Director Bellah (Alternate)
Puente Basin Water Agency	Director Lima Director Lewis Tom Coleman (Alternate)
Rowland Heights Community Coordinating Council	Director Bellah Director Lu-Yang
RWD Project Ad-Hoc Committee	Director Lima Director Lu-Yang
San Gabriel Valley Regional Chamber of Commerce-Government Affairs Committee	Director Bellah Director Lewis (Alternate)
Three Valleys Municipal Water District	Director Lima Director Bellah (Alternate)

1.10 District 2024 Calendar

Board members received the District's 2024 Calendar of Events as a matter of information only.

1.11 Local Agency Formation Commission (LAFCO) Independent Special District Appointment Schedule 2024

General Manager Tom Coleman referred to LAFCO's Independent Special District appointment scheduled for 2024 included in the Board packet as he detailed the nomination and voting process/requirements for the appointment of an Independent Special District Representative for the four-year term beginning May 6, 2024 – May 1, 2028. No Board action was taken on this matter.

2. **ATTORNEY’S REPORT** – Legal Counsel advised that the Department of Water Resources (DWR) released the Final Environmental Impact Report (EIR) for the proposed Delta Conveyance Project. He will continue to keep Board members apprised of the Project.

3. **ADJOURN TO CLOSED SESSION**

A Closed Session was not held in connection with the items listed below:

a. **Conference with Real Property Negotiator – [§54956.8]**

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. **Conference with Real Property Negotiator - [§54956.8]**

Property: Portion of Property Located at
Anaheim & Puente Road
City of Industry
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

c. **Conference with Real Property Negotiator – [§54956.8]**

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and
8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

d. **Conference with Legal Counsel – Anticipated Litigation**

Claim of Cari McCormick dated June 28, 2023, filed against CalPERS as a class action and submitted as a claim to the District as a potential Defendant.

Closed Session Announcements – It was reported that no reportable action was taken as closed session was not held.

General Manager’s and Director’s Comments – Director Lewis noted that the San Gabriel Valley California Special District Association (CSDA) Chapter will hold an exploratory lunch meeting on January 31, 2024, at Three Valleys Municipal Water District. He requested that this meeting be added to the next Regular Board meeting agenda for Board consideration in authorizing payment of per diem for attendance.

Mr. Coleman spoke on the success rate of the District’s internship program, highlighting that the District’s two (2) remaining interns have accepted full-time employment with governmental agencies.

Future Agenda Item(s) – Workplace charity campaigns.

Late Business – None.

A motion was made by Director Lewis, to adjourn the meeting. The meeting was adjourned at 7:27 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary