



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
December 12, 2023 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Robert W. Lewis

ABSENT:

Director Vanessa Hsu
Director Anthony J. Lima

OTHERS PRESENT:

Ryan Guiboa, Legal Counsel, Best, Best & Krieger
Jody Roberto, TVMWD
Mike Ti, TVMWD
Matt Litchfield, TVMWD
Erin LaCombe, CV Strategies
Tara Bravo-Mullaly, CV Strategies
Victoria Hahn, Member of the Public

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Allen Davidson, Director of Operations
Myra Malner, Director of Finance
Gabby Palomares, Executive Services Manager
Elisabeth Mendez, Compliance & Safety Manager

ADDITION(S) TO THE AGENDA – None

PUBLIC COMMENT ON NON-AGENDA ITEMS - None.

1. CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Bellah, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of Minutes of Special Board Meeting Held on November 7, 2023
- 1.2 Approval of Minutes of Regular Board Meeting held on November 14, 2023
- 1.3 Demands on General Fund Account for October 2023
- 1.4 Investment Report for October 2023
- 1.5 Water Purchases for October 2023
- 1.6 California Reservoir Conditions
(Motion pass 3-0)

Upcoming Board Meetings:

Special Board Meeting, December 19, 2023, 6:00 p.m.

Regular Board Meeting, January 9, 2023, 6:00 p.m.

Special Board Meeting, January 23, 2023, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors’ Meeting Reimbursements for November 2023

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved the Directors’ Meeting Reimbursement Report as presented. (Motion pass 3-0)

2.2 Consider 4th Amendment to the Agreement for Employment of General Manager

Following discussion regarding possible adjustment for the General Manager, upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved the Fourth Amendment to the Agreement for Employment of General Manager comprising of a \$6,000 total merit increase to the General Manager’s salary effective January 1, 2024. (Motion pass 3-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Erin LaCombe, CV Strategies, showcased a combination of informative media produced on behalf of the District on the Colorado River water supply. She shared details of the expected timeline for sharing this media with our customers. Tara Bravo then took a moment to touch on the details of the interview conducted by Spectrum News of General Manager Tom Coleman on the District’s poster contest. She advised that Spectrum News will schedule an interview with the student artist whose artwork was selected for the 2024 ‘Water is Life’ calendar.

3.2 Education Update

Board members took a moment to acknowledge the artwork of a student artist from Blandford Elementary School whose creation was selected to appear in MWD’s ‘Water is Life’ 2024 calendar.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA) – None.

5. LEGISLATIVE INFORMATION – General Manager Tom Coleman advised that District staff, in conjunction with Walnut Valley Water District staff, held meetings with Senator Bob Archuleta, Thirty-Second District, and Assemblywoman Blanca Rubio, District 48, to share details of SB 366, CA Water for All. Staff will continue reaching out to local policymakers to educate them on the importance of this water legislation that will prioritize actions to address long-term goals to guide and implement water policy.

6. REVIEW OF CORRESPONDENCE – None.

7. COMMITTEE REPORTS

7.1 Joint Powers Insurance Authority – Board President Lu-Yung spoke on the ACWA/JPIA Fall Conference and her participation in the JPIA’s Executive Committee.

7.2 Three Valleys Municipal Water District – Director Bellah reported on TVMWD business meeting matters.

7.3 Association of California Water Agencies – None.

7.4 Puente Basin Water Agency (PBWA) – Director Lewis reported on business matters from the December 7, 2023, Puente Basin Water Agency meeting.

7.5 Project Ad-Hoc Committee – None.

7.6 Regional Chamber of Commerce – None.

7.7 P-W-R Joint Waterline Commission – Director Bellah reported on business matters from the December 7, 2023, P-W-R Joint Water Line Commission meeting.

7.8 Sheriff’s Community Advisory Council – None.

7.9 Rowland Heights Community Coordinating Council (RHCCC) – None.

7.10 Local Agency Formation Commission – None.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through October 2023. Following her report, she answered questions posed by Board members.

8.2 Operations Report

Director of Operations Allen Davidson presented the field operations tasks completed during the month of November 2023 (as listed below):

- Water Samples - 216
- Site Inspections - 68
- Service Orders Completed - 300
- Meters Replaced - 13
- Modules Replaced - 10
- Dig Alerts - 306
- Service Lines Replaced - 14
- System Valves Replaced - 3
- Air Releases Inspections - 14
- Recycled Water Inspections - 13

8.3 Projects Update – None.

8.4 Personnel Report – General Manager Tom Coleman reported on the District’s current recruitment of a Customer Service Representative and discussed the upcoming reclassification of the Accounting/Customer Service/Human Resources Manager to Accounting/Human Resources Manager effective January 1, 2024. With this change, the managing component of Customer Service staff will fall under the responsibility of the Customer Service Supervisor and Director of Finance.

9. ATTORNEY’S REPORT – Legal Counsel Ryan Guiboa advised that his firm submitted a request for exclusion on behalf of the District as a class member from the Class Action Settlement Agreement between Chemours Company, the Chemours Company FC, LLC, Dupont de Nemours, Inc., Corteva, Inc., and E.I. DuPont de Nemours and Company n/k/a EIDP, Inc, and Class Representatives.

10. ADJOURN TO CLOSED SESSION

A Closed Session was not held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator - [§54956.8]

Property: Portion of Property Located at
Anaheim & Puente Road
City of Industry
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

c. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and
8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

Closed Session Announcements – It was reported that no reportable action was taken as closed session was not held.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Lewis, to adjourn the meeting. The meeting was adjourned at 7:23 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary