



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
September 5, 2023 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

None

OTHERS PRESENT:

Erin LaCombe, CV Strategies
Jody Roberto, TVMWD
Joseph Byrne, Legal Counsel, Best, Best & Krieger
Kirk Howie, TVMWD
Mike Ti, TVMWD

ROWLAND WATER DISTRICT STAFF

Dusty Moisio, Assistant General Manager
Elisabeth Mendez, Compliance & Safety Manager
Gabby Sanchez, Executive Services Manager
Myra Malner, Director of Finance
Tom Coleman, General Manager
Keith Fouts, Project Manager

ADDITION(S) TO THE AGENDA – None.

PUBLIC COMMENT ON NON-AGENDA ITEMS - None.

1. CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of Minutes of Regular Board Meeting Held on August 8, 2023
- 1.2 Demands on General Fund Account for July 2023
- 1.3 Investment Report for July 2023
- 1.4 Water Purchases for July 2023
- 1.5 California Reservoir Conditions
(Motion pass 5-0)

Next Special Board Meeting: September 26, 2023, 6:00 p.m.

Next regular Board Meeting: October 10, 2023, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for August 2023

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.2 Consider Adoption of RWD Resolution No. 9-2023, Recognizing Chief Executive Officer Andy Sells' Thirty-three years of Service with the ACWA/JPIA

Upon motion by Director Lima, seconded by Director Bellah, the Board unanimously adopted RWD Resolution No. 9-2023, Recognizing Chief Executive Officer Andy Sells' Thirty-three years of Service with the ACWA/JPIA, by the following roll call vote:

Ayes: Bellah, Hsu, Lewis, Lima, Lu-Yang

Noes: None

Absent: None

Abstain: None

(Motion pass 5-0)

2.3 Consider Adoption of RWD Resolution No. 9.1-2023, Authorizing the General Manager to Accept and Record Pipeline Easements

Upon motion by Director Hsu, seconded by Director Lewis, the Board unanimously adopted RWD Resolution No. 9.1-2023, Authorizing the General Manager to Accept and Record Pipeline Easements, by the following roll call vote:

Ayes: Bellah, Hsu, Lewis, Lima, Lu-Yang

Noes: None

Absent: None

Abstain: None

(Motion pass 5-0)

2.4 Declaration of Surplus Equipment

Upon motion by Director Bellah, seconded by Director Lewis, the Board unanimously declared the trench machine and trailer as surplus equipment and authorized the disposal of such equipment in accordance with District policy. (Motion pass 5-0)

2.5 Request Additional Funds for Cuatro Booster Station Project

Mr. Coleman reported on the proposed upgrades to RWD's Cuatro Booster Station. Discussion ensued regarding bid results and forecasted capital improvement projects.

Following discussion, upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved an additional \$2,550,000 funds for the Cuatro Booster Station Project. (Motion pass 5-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Erin LaCombe reported on communications outreach activities performed by CV Strategies on behalf of the District during the month of August 2023.

3.2 Education Update

Executive Services Manager Gabby Palomares showcased a video featuring RWD's 2023 Solar Boat Challenge. This video was created in collaboration with the Public Water Agencies Group Conservation and Education Team to promote the 2023-24 competition. Board members were then informed of other educational programs scheduled to launch soon and were provided with details pertaining to the Buckboard Days parade and festival.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA) – None.

5. LEGISLATIVE INFORMATION – None.

6. REVIEW OF CORRESPONDENCE – None.

7. COMMITTEE REPORTS

7.1 Joint Powers Insurance Authority – None.

7.2 Three Valleys Municipal Water District – None.

7.3 Association of California Water Agencies – The Board were informed of the October 11, 2023, ACWA Leadership to Leadership Listening Session.

7.4 Puente Basin Water Agency (PBWA) – Board members were notified of the September 6, 2023, PBWA Stakeholders meeting.

7.5 Project Ad-Hoc Committee – None.

7.6 Regional Chamber of Commerce – None.

7.7 P-W-R Joint Waterline Commission – None.

7.8 Sheriff's Community Advisory Council – None.

7.9 Rowland Heights Community Coordinating Council (RHCCC) – None.

7.10 Local Agency Formation Commission – Although there were no LAFCO business matters to report on, Director Lewis advised that the next meeting is scheduled for September 13, 2023.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through July 2023. Following her report she answered questions posed by Board members.

8.2 Operations Report

The Board was provided with the field operations tasks completed during the month of July 2023 (as listed below):

- Water Samples - 215
- Site Inspections - 67
- Service Orders Completed - 358
- Meters Replaced - 1
- Modules Replaced - 11
- Dig Alerts - 492
- Service Lines Replaced - 9
- System Valves Replaced - 10
- Air Releases Inspections - 15
- Recycled Water Inspections - 6

8.3 Projects Update

Assistant General Manager Dusty Moisio took a moment to highlight the District's valve replacement program and entertained questions posed by Board members.

8.4 Personnel Report – General Manager Tom Coleman and Compliance and Safety Manager Elisabeth Mendez provided an update on the District's internship program recruitment.

9. ATTORNEY'S REPORT – None.

10. ADJOURN TO CLOSED SESSION

Legal Counsel Joseph P. Byrne adjourned the meeting to closed session at 7:20 p.m. and announced that the purpose of the closed session and the provisions of the Brown Act authorizing the closed session were listed in the agenda as indicated below:

a. Conference with Legal Counsel – Threat to Public Services or Facilities

Consultation with: Tom Coleman, General Manager

b. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

c. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and
8269-003-903

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: Puente Hills Habitat Authority

Under Negotiation: Price and Terms of Payment

11. Reconvene/Report on Closed Session – 8:01 p.m.

Closed Session Announcements – It was reported by Legal Counsel that the Board was briefed on the facts and circumstances of the matters and took no reportable action on the closed session items.

General Manager’s and Directors’ Comments – None.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Hsu, seconded by Director Lima, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:02 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary