



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
August 8, 2023 – 6:12 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

Director Vanessa Hsu

OTHERS PRESENT:

Erin LaCombe, CV Strategies
Jody Roberto, TVMWD
Joseph Byrne, Legal Counsel, Best, Best & Krieger
Matt Litchfield, TVMWD
Mike Ti, TVMWD
Tara Bravo Mulally, CV Strategies

ROWLAND WATER DISTRICT STAFF

Allen Davidson, Director of Operations
Dusty Moisia, Assistant General Manager
Elisabeth Mendez, Compliance & Safety Manager
Gabby Sanchez, Executive Services Manager
Myra Malner, Director of Finance
Tom Coleman, General Manager

ADDITION(S) TO THE AGENDA – None.

PUBLIC COMMENT ON NON-AGENDA ITEMS - None.

1. CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Lewis, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of Minutes of Regular Board Meeting Held on July 11, 2023
- 1.2 Demands on General Fund Account for June 2023
- 1.3 Investment Report for June 2023
- 1.4 Water Purchases for June 2023
- 1.5 California Reservoir Conditions
(Motion pass 4-0)

Next Regular Board Meeting: September 5, 2023, 6:00 p.m.

Next Special Board Meeting: September 26, 2023, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for July 2023

Upon motion by Director Lima, seconded by Director Bellah, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 4-0)

2.2 Consider Approval of Professional Services Agreement (PSA) with Highroad Information Technology, LLC

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved the Professional Services Agreement (PSA) with Highroad Information Technology, LLC, as included in the Board packet. (Motion pass 4-0)

2.3 ACWA Region 8 Election

Upon motion by Director Lima, seconded by Director Bellah, the Board unanimously provided Board President Szu Pei Lu-Yang with direction on casting the District's vote for the Nominating Committee's recommended slate in the ACWA Region 8 election. (Motion pass 4-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Erin LaCombe reported on communications outreach activities performed by CV Strategies on behalf of the District during the month of July 2023.

3.2 Education Update

General Manager Tom Coleman provided an update on the District's community and education outreach activities. His report included social media engagement, District participation in community events, and made note of upcoming educational programs.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

- 4.1 Board members were apprised of the August 16, 2023, Three Valleys Municipal Water District Miragrand Well Open House.

5. LEGISLATIVE INFORMATION – Mr. Coleman reported on a memorandum received from Reeb Government Relations, LLC, which discussed State budgetary and legislative matters.

6. REVIEW OF CORRESPONDENCE – Mr. Coleman advised that Governor Newsom signed Executive Order N-10-23. He noted that the State has experienced over thirty atmospheric rivers since December 2022, resulting in compounding and cumulative impacts across California. There remains a need for removal of floating vegetation and debris throughout impacted counties, including stretches of the Salinas River mainstream and tributaries, stretches of the Pajaro River mainstream and tributaries, and coastal streams along the Central Coast region from Santa Cruz County to Ventura County, and that removal must expeditiously occur before the next rainy season begins in Fall 2023 in California to protect health, safety, and environment, and to reduce the risk of local catastrophic flooding.

7. COMMITTEE REPORTS

7.1 Joint Powers Insurance Authority – None.

7.2 Three Valleys Municipal Water District – None.

7.3 Association of California Water Agencies – None.

7.4 Puente Basin Water Agency (PBWA) – Directors Lewis and Lima reported on business matters from the August 3, 2023, Agency meeting.

7.5 Project Ad-Hoc Committee – None.

7.6 Regional Chamber of Commerce – None.

7.7 P-W-R Joint Waterline Commission – None.

7.8 Sheriff’s Community Advisory Council – None.

7.9 Rowland Heights Community Coordinating Council (RHCCC) – None.

7.10 Local Agency Formation Commission – Director Lewis advised that he will participate in the August 9, 2023, LAFCO meeting.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through June 2023. Following her report she answered questions posed by Board members.

8.2 Operations Report

The Board was provided with the field operations tasks completed during the month of July 2023 (as listed below):

- Water Samples – 210
- Site Inspections - 83
- Service Orders Completed - 389
- Meters Replaced - 2
- Modules Replaced - 10
- Dig Alerts – 486
- Service Lines Replaced- 10
- System Valves Replaced- 1

- Air Releases Inspections – 26
- Recycled Water Inspections – 12

8.3 Projects Update

Assistant General Manager Dusty Moisio reported on scheduled upgrades to Artigas Reservoir and on the replacement and upgrade to the existing Rowland Ranch AC mainline.

8.4 Personnel Report – None.

9. ATTORNEY’S REPORT – None.

10. ADJOURN TO CLOSED SESSION

A Closed Session was not held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and
8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

Closed Session Announcements – It was reported that no reportable action was taken as closed session was not held.

General Manager’s and Directors’ Comments – None.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Bellah, seconded by Director Lima, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:07 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary