



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
July 11, 2023 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger
Tara Bravo Mulally, CV Strategies
Jody Roberto, TVMWD
Mike Ti, TVMWD
Bob Reeb, Reeb Government Relations, LLC
Marisa Galvez, Summer Intern, Best, Best & Krieger
Sam Johnson, Summer Intern, Best, Best & Krieger
Cara Williams, Summer Intern, Best, Best & Krieger

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisisio, Assistant General Manager
Myra Malner, Director of Finance
Elisabeth Mendez, Compliance & Safety Manager
Gabby Sanchez, Executive Services Manager
Brittnie Gildea, Education and Outreach Coordinator

ADDITION(S) TO THE AGENDA – None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Marisa Galvez, Sam Johnson, and Cara Williams, participants of Best, Best & Krieger's summer internship program, took a moment to introduce themselves to the Board of Directors. General

Manager Tom Coleman gave them a warm welcome and general overview of the District and some general water issues.

1. CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Hsu, the Consent Calendar and the September Board meeting date change (Item 1.7) were unanimously approved as follows:

- 1.1** Approval of Minutes of Regular Board Meeting Held on June 13, 2023
- 1.2** Approval of Minutes of Special Board Meeting Held on June 27, 2023
- 1.3** Demands on General Fund Account for May 2023
- 1.4** Investment Report for May 2023
- 1.5** Water Purchases for May 2023
- 1.6** California Reservoir Conditions
- 1.7** Reschedule the September 12, 2023, Board meeting to September 5, 2023
(Motion pass 5-0)

Next Regular Board Meeting: August 8, 2023, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for June 2023

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Mrs. Tara Bravo Mullaly reported on communications outreach activities performed by CV Strategies on behalf of the District during the month of June 2023, including earned media recognition and the completion of the Water Quality Report.

3.2 Education Update

Education and Outreach Coordinator Brittnie Gildea noted that the District continues participating in the Los Angeles County's Concerts in the Park events at Carolyn Rosas Park. She also reported on the preparatory details for the Buckboard Days parade.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA) – None.

5. LEGISLATIVE INFORMATION

- 5.1** Mr. Bob Reeb, Reeb Government Relations, LLC, joined the meeting via Zoom, and reported on legislative matters pertaining to California water rights, usage, and storage.

6. REVIEW OF CORRESPONDENCE

- 6.1** General Manager Tom Coleman advised of the correspondence received from La Habra Heights County Water District (dated June 19, 2023) regarding the detection of PFOA in their water system above the public health-based response level.

7. COMMITTEE REPORTS

- 7.1 **Joint Powers Insurance Authority** – General Manager Tom Coleman reported on business matters discussed during the June 20, 2023, JPIA Property Committee meeting. President Lu-Yang followed with a report on JPIA Employee Benefits Program Committee meeting matters.
- 7.2 **Three Valleys Municipal Water District** – Director Lima and General Manager Tom Coleman reported on business matters from the June 21, 2023, TVMWD Board meeting.
- 7.3 **Association of California Water Agencies** – None.
- 7.4 **Puente Basin Water Agency (PBWA)** – Director Lima reported on business matters from the June 15, 2023, Agency meeting.
- 7.5 **Project Ad-Hoc Committee** – None.
- 7.6 **Regional Chamber of Commerce** – Director Bellah reported on the June 12, 2023, Government Affairs Committee meeting.
- 7.7 **P-W-R Joint Waterline Commission** – None.
- 7.8 **Sheriff’s Community Advisory Council** – None.
- 7.9 **Rowland Heights Community Coordinating Council (RHCCC)** – None.
- 7.10 **Local Agency Formation Commission** – Director Lewis advised that he will participate in the July 12, 2023, LAFCO meeting.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through May 2023.

8.2 Operations Report

The Board was provided with the field operations tasks completed during the month of June 2023 (as listed below):

- Water Samples – 195
- Site Inspections - 87
- Service Orders Completed - 399
- Meters Replaced - 3
- Modules Replaced - 12
- Dig Alerts – 476
- Service Lines Replaced- 3
- System Valves Replaced- 0
- Air Releases Inspections - 80
- Recycled Water Inspections – 20

8.3 Projects Update

Assistant General Manager Dusty Moisio reported on the Cuatro Booster Station Project and details pertaining to the projects’ scope of work.

8.4 Personnel Report – General Manager Tom Coleman advised that the District recently hired a Maintenance I staff member, Ryan Bernal, an Education and Outreach Intern, Lizabeth Munoz, and spoke in regard to the open recruitment for Maintenance and Operations Internships.

9. ATTORNEY’S REPORT – none.

10. ADJOURN TO CLOSED SESSION

A Closed Session was not held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and
8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

Closed Session Announcements – It was reported that no reportable action taken as closed session was not held.

General Manager’s and Directors’ Comments – Mr. Coleman responded to a Board member’s inquiry regarding the District’s responsive measures to California Air Resources Board’s (CARB) regulation to reduce emission of diesel particulate matter, oxides of nitrogen and other criteria pollutants from in-use heavy duty diesel-fueled vehicles.

Future Agenda Item(s) – None.

Late Business – None.

Board President Lu-Yang adjourned the meeting at 8:13 p.m. in memory of a friend of the District, Mrs. Velene Lima, who recently passed away. Mr. Coleman then expressed his condolences to the Lima family on behalf of the District.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary