



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
May 2, 2023 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

None

OTHERS PRESENT:

Ryan Guiboa, Legal Counsel, Best, Best & Krieger
Erin LaCombe, CV Strategies
Tara Bravo Mulally, CV Strategies
Mike Ti, TVMWD
Kirk Howie, TVMWD

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moio, Assistant General Manager
Myra Malner, Director of Finance
Allen Davidson, Director of Operations
Gabby Sanchez, Executive Assistant
Brittanie Gildea, Education and Outreach Coordinator

ADDITION(S) TO THE AGENDA

None.

1. PUBLIC HEARING: POSSIBLE ADJUSTMENT TO DIRECTOR COMPENSATION

- 1.1** Board President Szu Pei Lu-Yang opened the public hearing at 6:01 p.m. to receive public comment on the possible adjustment to Director compensation.
- 1.2** General Manager Tom Coleman provided an overview of the legal parameters established by California Water Code §20202 pertaining to compensation adjustment to governing Board

members for service rendered during the course of conducting District business.

1.3 Following Mr. Coleman’s report, President Lu-Yang opened public comment period, however no public comment was received.

1.4 Board President Lu-Yang closed the Public Hearing at 6:03 p.m.

2. CONSIDER APPROVAL OF ORDINANCE NO. 0-5-2023 INCREASING THE COMPENSATION OF DIRECTORS

Board member discussion was held regarding the history of Rowland Water District’s Board compensation adjustments. Indication was made that if considering an increase, the governing Board is authorized to increase compensation by an amount not to exceed five percent (5%) for each calendar year following the operative date of the last adjustment pursuant to California Water Code §20202. Following discussion, the Board unanimously elected to increase the amount to \$230.00 per each day’s service rendered, not to exceed a total of seventy-two (72) days in any calendar year and not to exceed ten (10) days in any calendar month.

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously adopted RWD Ordinance No. 0-5-2023 Increasing the Compensation of Directors and Superseding Ordinance No. 0-2-2018, by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu

Noes: None

Abstain: None

Absent: None

Motion pass (5-0)

3. CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved as follows:

3.1 Approval of Minutes of Regular Board Meeting Held on April 11, 2023

3.2 Approval of Minutes of Special Board Meeting Held on April 25, 2023

3.3 Demands on General Fund Account for March 2023

3.4 Investment Report for March 2023

3.5 Water Purchases for March 2023

3.6 Reschedule Date of June Board meeting – the Board unanimously agreed to not reschedule the June Board meeting date.

(Motion pass 5-0)

Next Regular Board Meeting: June 13, 2023, 6:00 p.m.

4. ACTION ITEMS

4.1 Review and Approve Directors’ Meeting Reimbursements for April 2023

Upon motion by Director Lima, seconded by Director Bellah, the Board unanimously approved the Directors’ Meeting Reimbursement Report as presented. (Motion pass 5-0)

4.2 Review and Approve Schedule of Monthly Salary Ranges Effective July 1, 2023

Upon motion by Director Lewis, seconded by Director Lima, the Board unanimously approved the Schedule of Monthly Salary Ranges for Fiscal Year 2023-2024 as included in the Board packet. (Motion pass 5-0)

4.3 Consider Adoption of Resolution No. 5-2023, Placing in Nomination Robert W. Lewis as a Director of the Association of California Water Agencies Region 8

Upon motion by Director Lima, seconded by Director Hsu, the Board unanimously adopted RWD Resolution No. 5-2023, Placing in Nomination Robert W. Lewis as a Director of the Association of California Water Agencies Region 8, by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes: None
Abstain: None
Absent: None

Motion pass (5-0)

4.4 Approve Update to Board of Directors’ Committee Assignments for 2023

Included in the packet for Board approval was an updated roster of Director Committee Assignments for 2023. The Board was advised that the update comprised of assigning Director John Bellah as the District’s Three Valleys Municipal Water District alternate representative.

Upon motion by Director Lewis, seconded by Director Lima, the Board unanimously approved the update to the Board of Directors’ Committee Assignments for 2023.

4.5 Water Supply and Established Water Shortage Restrictions

Staff and Board members discussed matters associated with water supply allocation and Rowland Water District’s existing water shortage regulations. General Manager Tom Coleman reviewed the Metropolitan Water District (MWD) news release included in the Board packet and advised that although MWD issued a statement on the State Water Project allocation increasing to 100%, the District will remain at a level 2 water supply shortage in response to the concerns over the Colorado River Aqueduct system. As this was an informational item only, no Board action was taken.

5. PUBLIC RELATIONS

5.1 Communications Outreach (CV Strategies)

Ms. Erin LaCombe reported on communications outreach activities performed by CV Strategies on behalf of the District during the month of April 2023.

5.2 Education Update

Education and Outreach Coordinator Brittnie Gildea advised that during the month of April, RWD staff conducted several classroom water cycle presentations at Blandford Elementary School. Further, she reported on the District’s participation in the Walnut/Diamond Bar Sheriff’s Station open house event, reminded Board members of the May 18th Fire Prevention workshop, and noted that student poster winners have been scheduled for Board recognition at the May 30, 2023, Special Board meeting.

6. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

6.1 Board members were informed of the ACWA Region 2 Sites Tour scheduled for June 1, 2023, as a matter of possible interest.

7. LEGISLATIVE INFORMATION

General Manager Tom Coleman reported that the District signed onto coalition letters on the following legislative matters:

- In support of SB 366 (Caballero)– The California Water Plan: long-term supply targets.
- Opposition to bills AB 460 (Bauer-Kahan), AB 1337 (Wicks), and SB 389 (Allen).

8. REVIEW OF CORRESPONDENCE – None.

9. COMMITTEE REPORTS

9.1 Joint Powers Insurance Authority – None.

9.2 Three Valleys Municipal Water District – Director Lima spoke on business matters from the April 19, 2023, TVMWD Board meeting.

9.3 Association of California Water Agencies – General Manager Coleman reviewed ACWA’s memorandum included in the Board packet regarding changes to the election process.

9.4 Puente Basin Water Agency (PBWA) – Mr. Lima reported on PBWA business matters from the April 4, 2023, meeting.

9.5 Project Ad-Hoc Committee – None.

9.6 Regional Chamber of Commerce – None.

9.7 P-W-R Joint Waterline Commission – None.

9.8 Sheriff’s Community Advisory Council – None.

9.9 Rowland Heights Community Coordinating Council (RHCCC) – None.

9.10 Local Agency Formation Commission – None.

10. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

10.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through March 2023.

10.2 Operations Report

Director of Operations, Allen Davidson, provided the Board with field operations tasks completed during the month of April 2023 (as listed below):

- Water Samples – 136
- Site Inspections - 78
- Service Orders Completed - 432
- Meters Replaced - 80
- Modules Replaced - 2
- Dig Alerts – 320
- Service Lines Replaced- 7

- System Valves Replaced- 1
- Air Releases Inspections - 15
- Recycled Water Inspections – 6

10.3 Personnel Report – General Manager Tom Coleman provided an update on the internship program.

11. ATTORNEY’S REPORT – none.

12. ADJOURN TO CLOSED SESSION

A Closed Session was not held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and
8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

Closed Session Announcements – It was reported that there was no reportable action taken during closed session.

General Manager’s and Directors’ Comments – None.

Future Agenda Item(s) – Request for a date change of the established December 12, 2023, Board meeting.

Late Business – None.

A motion was made by Director Hsu, seconded by Director Lima, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:23 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary