



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
March 14, 2023 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger
Erin LaCombe, CV Strategies
Tara Bravo Mulally, CV Strategies
Jody Roberto, TVMWD
Mike Ti, TVMWD
Sylvie Lee, TVMWD
Kyle Miller, Office of Senator Bob Archuleta

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Myra Malner, Director of Finance
Allen Davidson, Director of Operations
Gabby Sanchez, Executive Assistant
Brittnie Gildea, Education and Outreach Coordinator

ADDITION(S) TO THE AGENDA

None.

1. CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of Minutes of Regular Board Meeting Held on February 14, 2023
- 1.2 Approval of Minutes of Special Board Meeting Held on February 28, 2023
- 1.3 Demands on General Fund Account for January 2023
- 1.4 Investment Report for January 2023
- 1.5 Water Purchases for January 2023
- 1.6 California Reservoir Conditions
(Motion pass 5-0)

Next Special Board Meeting: March 28, 2023, 6:00 p.m.
Next Regular Board Meeting: April 11, 2023, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for February 2023

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.2 Consider Approval of Indemnity Agreement for Temporary Storage of Employees Camping Trailers Equipment and/or Motorhomes

General Manager Tom Coleman reviewed and discussed details of the Indemnity Agreement and answered questions posed by Board members.

By consensus of the Board, upon motion by Director Lima, seconded by Director Hsu, the Indemnity Agreement for the Temporary Storage of Employee Camping Trailer Equipment and/or Motorhomes was unanimously approved. (Motion pass 5-0)

2.3 Consider Appropriation of Funds for the RWD Residential Landscape Makeover

Assistant General Manager Dusty Moio presented on matters relative to the District's Residential Landscape Makeover Program's funding mechanisms and project concepts.

Upon motion by Director Bellah, seconded by Director Lima, the Board unanimously approved the reappropriation of funds in the amount of \$40,000 from the Low-Income Assistance Fund Program to the Residential Landscape Makeover Program. (Motion pass 5-0)

2.4 Authorize Per Diem Compensation for Board of Director Attendance to District-Hosted Landscape Workshop Classes

Discussion was held regarding Board Member compensable meetings and their attendance at District-hosted workshop classes.

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously authorized payment of per diem compensation for Board of Director attendance at District-hosted landscape workshops. (Motion pass 5-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Erin LaCombe advised the Board that the article recognizing Brian Bowcock's years of service to the water industry earned media recognition from ACWA, as did the Splash Cash

article from CSDA. She reported on additional activities relative to customer communications and ended her report by showcasing the updated version of the District’s history video.

3.2 Education Update

Education and Outreach Coordinator Brittne Gildea provided updates on community outreach and water education activities listed in the Education Outreach Report such as the District’s participation in the Rowland Heights Literacy Fair, District-hosted landscape series classes, ‘Fix a Leak’ week, and the Mini Science and Solar Challenge programs.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

- Director Lewis expressed interest in attending the March 23, 2023, ACWA Legislative Symposium in Sacramento and requested that staff move forward with his registration.

5. LEGISLATIVE INFORMATION

General Manager Tom Coleman reported on the following matters:

- A memorandum dated February 15, 2023, issued by Reeb Government Relations pertaining to Executive Order N-2-2023.
- Calmatters.org article, written by Alastair Bland and published on February 23, 2023, pertaining to California State Water Board’s decision to temporarily increase storage in the Central Valley reservoirs.

6. REVIEW OF CORRESPONDENCE

- 6.1** Discussion was entertained regarding a La Habra Heights County Water District notification (dated February 22, 2023) regarding notification levels of PFOA and PFHxS.

7. COMMITTEE REPORTS

- 7.1 Joint Powers Insurance Authority** – None.

- 7.2 Three Valleys Municipal Water District** – Director Lima spoke on business matters from the February 15, 2023, and March 1, 2023, TVMWD Board meetings.

- 7.3 Association of California Water Agencies** – Director Lewis advised that the April 6, 2023, Region 8 Board meeting will be held at Rowland Water District.

- 7.4 Puente Basin Water Agency (PBWA)** – None.

- 7.5 Project Ad-Hoc Committee** – None.

- 7.6 Regional Chamber of Commerce** – Director Bellah reported on SB 366 (Caballero): *The California Water Plan: long-term supply targets*, as discussed at the March 12, 2023, RCC Government Affairs Committee.

- 7.7 P-W-R Joint Waterline Commission** – None.

- 7.8 Sheriff’s Community Advisory Council** - Nothing to report.

7.9 Rowland Heights Community Coordinating Council (RHCCC) – Nothing to report.

7.10 Local Agency Formation Commission – Director Lewis reported on his attendance at the March 8, 2023, Commission meeting.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through January 2023.

8.2 Operations Report

Director of Operations, Allen Davidson, provided the Board with field operations tasks completed during the month of February 2023 (as listed below):

- Water Samples – 136
- Site Inspections - 76
- Service Orders Completed - 376
- Meters Replaced - 96
- Modules Replaced - 6
- Dig Alerts – 272
- Service Lines Replaced- 6
- System Valves Replaced- 0
- Air Releases Inspections - 5
- Recycled Water Inspections – 8

8.3 Personnel Report – General Manager Tom Coleman reported on the recruitment status of the Water Maintenance I position and internship program.

9. ATTORNEY’S REPORT – none.

10. ADJOURN TO CLOSED SESSION – 7:56 p.m.

Legal Counsel, Joseph P. Byrne, adjourned the meeting into closed session at 7:56 p.m., announced the purpose of the closed session and the provisions of the Brown Act authorizing the closed session, as follows:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and
8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

c. Public Employment– [§54957]

Title: 1. Compliance and Safety Manager
2. Executive Services Manager

d. Conference with Labor Negotiators [§54957.6]

Agency Designated Representative: Tom Coleman

Unrepresented Employees: Compliance and Safety Manager and Executive Services Manager

e. Conference with Labor Negotiators [§54957.6]

Agency Designated Representative: Tom Coleman

Unrepresented Employees: Rowland Water District Employees

11. RECONVENE/ REPORT ON CLOSED SESSION – 8:35 p.m.

General Counsel reported that there was no action taken in closed session.

General Manager’s and Directors’ Comments – As a matter of information, Director Bellah distributed water-related articles for Board review.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Hsu, seconded by Director Lima, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:43 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary