



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
February 14, 2023 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger
Erin La Combe, CV Strategies
Tara Bravo, CV Strategies
Mike Ti, TVMWD

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moasio, Assistant General Manager
Myra Malner, Director of Finance
Allen Davidson, Director of Operations
Gabby Sanchez, Executive Assistant
Elisabeth Mendez, Compliance and Safety Coordinator
Brittnie Gildea, Education and Outreach Coordinator

ADDITION(S) TO THE AGENDA

None.

1. CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of Minutes of Regular Board Meeting Held on January 10, 2023
- 1.2 Approval of Minutes of Special Board Meeting Held on January 24, 2023
- 1.3 Demands on General Fund Account for December 2022
- 1.4 Investment Report for December 2022
- 1.5 Water Purchases for December 2022
- 1.6 California Reservoir Conditions
- 1.7 Reschedule the May 9, 2023, Regular Board meeting Date to May 2, 2023
- 1.8 Reschedule the November 28, 2023, Board meeting date to November 21, 2023

(Motion pass 5-0)

Next Special Board Meeting: February 28, 2023, 6:00 p.m.

Next Regular Board Meeting: March 14, 2023, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors’ Meeting Reimbursements for January 2023

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors’ Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.2 Receive and File “Final” Financial Audit Report for Fiscal Year 2021-2022 Prepared by Nigro & Nigro, PC, Professional Accountancy Corporation

Upon motion by Director Lima, seconded by Director Hsu, the Directors unanimously approved the “Final” RWD Financial Statements and Independent Auditor’s Report for Fiscal Year ended June 30, 2022. (Motion pass 5-0)

2.3 Consider Adoption of RWD Resolution No. 2-2023, Amending Drought Rates for Potable Water with Effective Dates of January 1, 2023, 2024, 2025, and 2026

Upon motion by Director Lewis, seconded by Director Hsu, the Board of Directors adopted RWD Resolution No. 2-2023, Amending Drought Rates for Potable Water with effective dates of January 1, 2023, 2024, 2025 and 2026, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
 NOES: None
 ABSENT: None
 ABSTAIN: None

Motion pass (5-0)

2.4 Ratify PBWA Cost-Sharing Agreement for Groundwater Reliability Partnership

Upon motion by Director Hsu, seconded by Director Lewis, the Board unanimously ratified the approval of a cost-sharing agreement for the development of a groundwater reliability project between the City of Glendora, Puente Basin Water Agency, and Three Valleys Municipal Water District.

(Motion pass 5-0)

2.5 Consider approval of First Amendment to Wireless Communications Facility Site Lease Agreement with Verizon Wireless at Blandford Reservoir Site

Upon motion by Director Hsu, seconded by Director Lima, the Board unanimously approved amendment to the communications site lease agreement with Los Angeles SMSA Limited Partnership, a California limited partnership dba Verizon Wireless, to permit the install and maintenance of drainage improvements with an increase of \$200 per month to the rent for a total of \$44,400 per year. (Motion pass 5-0)

2.6 Proposed Revisions to the 2023 Board Committee and Organization Assignments

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved updates to the composition of 2023 Board Committee and Organization Assignments as listed in the Board packet. (Motion pass 5-0)

2.7 Consider Adoption of RWD Resolution No. 2.1-2023, Nominating Board of Director Szu Pei Lu-Yang to the Executive Committee of the Association of California Joint Powers Insurance Authority (“ACWA/JPIA”)

Upon motion by Director Hsu, seconded by Director Bellah, the Board of Directors adopted RWD Resolution No. 2.1-2023, Nominating Board of Director Szu Pei Lu Yang to the Executive Committee of the Association of California Joint Powers Insurance Authority (“ACWA/JPIA”), by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
NOES: None
ABSENT: None
ABSTAIN: None

Motion pass (5-0)

2.8 Request Additional Funds for Artigas Booster Station Asphalt and Fence Rehabilitation in the amount of \$130,000

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved additional funds in the amount of \$130,000 for asphalt and fence rehabilitation at the Artigas Booster Station site. (Motion pass 5-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Erin LaCombe reported on CV Strategies’ outreach activities performed on behalf of the District during the month of January 2023. She then presented the District with a framed San Gabriel Valley Tribune article titled “Water conservation is not enough” published on January 1, 2023, and authored by Tom Coleman and Federico Barajas.

3.2 Education Update

Education and Outreach Coordinator Brittne Gildea discussed community outreach and water education activities listed in the Education Outreach Report included in the Board packet. She elaborated on developments in the Landscape Makeover Program noting that landscape architectural designs for each selected household are underway. Dialogue then ensued regarding the positive feedback received from community members and neighboring agency representatives on this program.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

4.1 Board members were apprised of details pertaining to the ACWA Spring Conference scheduled for the week of May 9, 2023, in Monterey, CA.

As a matter of possible interest, General Manager Tom Coleman informed Board members of the March 23rd ACWA Legislative Symposium and the March 27th ACWA Region 9 Salton Sea Tour.

5. LEGISLATIVE INFORMATION

General Manager Tom Coleman reported on the following legislative matters:

- SB 66, as introduced, Hurtado. Water: predictive models and data collection.
- FEMA memorandum regarding federal relief funding pertaining to the COVID-19 Pandemic.

6. REVIEW OF CORRESPONDENCE

- 6.1** Board members received communication from the Local Agency Formation Commission advising that RWD Director Robert Lewis was elected to serve as a LAFCO Special District voting member. They were further informed of the Alternate Public Member seat vacancy.
- 6.2** Board members were apprised of the California Special District Association's (CSDA) call for nominations for Seat C.

7. COMMITTEE REPORTS

- 7.1 Joint Powers Insurance Authority** – None.
- 7.2 Three Valleys Municipal Water District** – Director Lima spoke on business matters from the January 18 and February 1, 2023, TVMWD Board meetings.
- 7.3 Association of California Water Agencies** – Director Lewis advised that the April 6, 2023, Region 8 Board meeting will be held at Rowland Water District.
- 7.4 Puente Basin Water Agency (PBWA)** – None.
- 7.5 Project Ad-Hoc Committee** – None.
- 7.6 Regional Chamber of Commerce** – Nothing to report.
- 7.7 P-W-R Joint Waterline Commission** – Director Lima provided a recap of the February 9, 2023, Commission meeting.
- 7.8 Sheriff's Community Advisory Council** - Nothing to report.
- 7.9 Rowland Heights Community Coordinating Council (RHCCC)** – Nothing to report.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through November 2022.

8.2 Operations Report

Director of Operations, Allen Davidson, provided the Board with field operations tasks completed during the month of January 2023 (as listed below):

- Water Samples – 162
- Site Inspections - 86
- Service Orders Completed - 429
- Meters Replaced - 73
- Modules Replaced - 3
- Dig Alerts – 354
- Service Lines Replaced- 6
- System Valves Replaced- 0
- Air Releases Inspections - 5
- Recycled Water Inspections – 14

8.3 Personnel Report – General Manager Tom Coleman reported on the recruitment status of the Water Maintenance I position and internship program.

10. ATTORNEY’S REPORT

General Counsel Joe Byrne spoke on matters pertaining to public noticing requirements for projects subject to California Environmental Quality Act (CEQA), in addition to AB 2449, Blanca Rubio. Open meetings: local agencies: teleconference.

11. CLOSED SESSION

A closed session was not held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and
8269-003-903

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: Puente Hills Habitat Authority

Under Negotiation: Price and Terms of Payment

General Manager’s and Directors’ Comments – none.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Hsu, seconded by Director Lima, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:38 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary