



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
October 18, 2022 – 6:03 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Vice President Szu Pei Lu-Yang
Director John Bellah
Director Vanessa Hsu
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger
Erin Kaiman, CV Strategies
Tara Bravo, CV Strategies
Mike Ti, Director, TVMWD
Kirk Howie, TVMWD

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moasio, Assistant General Manager
Myra Malner, Director of Finance
Allen Davidson, Director of Operations
Gabby Sanchez, Executive Assistant
Elisabeth Mendez, Compliance and Safety Coordinator
Brittnie Gildea, Education and Outreach Coordinator

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEM

None.

1. CONSENT CALENDAR

Upon motion by Director Lu-Yang, seconded by Director Bellah, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of the Minutes of Regular Board Meeting Held on September 13, 2022
- 1.2 Approval of Minutes of Special Board Meeting Held on September 27, 2022
- 1.3 Demands on General Fund Account for August 2022
- 1.4 Investment Report for August 2022
- 1.5 Water Purchases for August 2022
- 1.6 California Reservoir Conditions
(Motion pass 5-0)

Next Regular Board Meeting: November 8, 2022, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for September 2022

Upon motion by Director Lu-Yang, seconded by Director Hsu, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.2 Consider Amendments to Rowland Water District Administrative Leave Policy

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved amendments to the Administrative Leave Policy effective immediately upon approval by the Board. (Motion pass 5-0)

2.3 LAFCO Special District Voting Member

Following discussion regarding the LAFCO Special District ballot memorandum included in the Board packet, a motion was made by Director Bellah, seconded by Director Lu-Yang, and unanimously carried to cast vote for Robert W. Lewis for the position of Special District Voting Member. (Motion pass 5-0)

2.4 Association of California Water Agencies – Proposed Amended and Restated Bylaws

Upon motion by Director Lu Yang, seconded by Director Hsu, the Board unanimously provided the District's ACWA Voting Delegate, Director Robert Lewis, guidance on casting the District's vote on the proposed ACWA amended and restated bylaws.

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Kaiman provided an update on CV Strategies' communications outreach activities performed on behalf of the District during the month of September 2022. The Board then viewed videos of two (2) RWD employees featured by the Association of California Water Agencies (ACWA) during Water Professionals Week via various social media platforms.

3.2 Education Update

Ms. Gildea provided the Board with an update on community outreach and water education activities as listed in the Education Outreach Report included in the Board packet. She took a moment to highlight the District's participation in the Rowland Heights Buckboard Day's Parade and Festival, noting receipt of a certificate of appreciation from the office of Los Angeles County Supervisor Hilda Solis, First District, and advised that the District's float took second place in the "Float for Business" category.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE

AGENDA)

As a matter of possible interest, General Manager Tom Coleman inquired about Board members' interest in attending the Rowland Unified School District's State of the District event scheduled for November 1, 2022.

5. LEGISLATIVE INFORMATION – None.

6. REVIEW OF CORRESPONDENCE

6.1 The Board received notification from the Los Angeles County Registrar-Recorder/County Clerk stating that the election scheduled to be held on November 8, 2022, for the offices of Director Division 1 (unexpired term ending December 6, 2024), and Divisions 4 and 5 (full term ending December 4, 2026), shall not be held because the seats ran uncontested. The candidates nominated for these positions shall be appointed by the Board of Supervisors at a regular or special meeting held prior to December 2, 2022.

6.2 The Board acknowledged receipt of the letter of appreciation received from the Rowland USD Family Resources Center for District staff's contributions to the Shoes That Fit program.

7. COMMITTEE REPORTS

7.1 Joint Powers Insurance Authority – Mr. Coleman reported on the ACWA/JPIA Workers' Compensation, Liability, and Property Risk Assessment dated September 14, 2022, included in the Board packet.

7.2 Three Valleys Municipal Water District – In addition to reports provided by Directors Lima and Lu-Yang on TVMWD Board meeting business matters, the Board viewed maps of Metropolitan Water District of Southern California's service area and major conveyance facilities in California.

7.3 Association of California Water Agencies – Nothing to report.

7.4 Puente Basin Water Agency (PBWA) – Director Lima reported on business matters discussed during the October 6, 2022, PBWA meeting held at Rowland Water District.

7.5 Project Ad-Hoc Committee – Nothing to report.

7.6 Regional Chamber of Commerce – Director Lewis reported on activities from the October 10, 2022, Government Affairs Committee Meeting.

7.7 P-W-R Joint Waterline Commission – Director Lima reported on the business matters discussed during the October 13, 2022, P-W-R Joint Waterline Commission meeting held remotely via WebEx.

7.8 Sheriff's Community Advisory Council - Nothing to report.

7.9 Rowland Heights Community Coordinating Council (RHCCC) – Board members and staff reported on their attendance at the October 17, 2022 RHCCC meeting.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through August 30, 2022.

8.2 Operations Report

Director of Operations, Allen Davidson, provided the Board with field operations tasks completed during the month of September (as listed below). He, then followed up with a presentation on the status of the valve replacement project at Gale and Azusa.

- Water Samples – 125
- Site Inspections - 85
- Service Orders Completed - 355
- Meters Replaced - 95
- Modules Replaced - 2
- Dig Alerts – 314
- Service Lines Replaced- 2
- System Valves Replaced- 4
- Air Releases Inspections - 4
- Recycled Water Inspections – 20

8.3 Personnel Report

General Manager Tom Coleman spoke on the appointment of Mr. Allen Davidson as Director of Operations and continued with a brief update on District recruitments.

9. ATTORNEY’S REPORT

Legal Counsel, Joseph Byrne, reported on Pure Water Southern California, a proposed partnership between the Metropolitan Water District of Southern California and the Los Angeles County Sanitation Districts aimed to constructively reuse cleaned wastewater currently being discharged to the Pacific Ocean from the Sanitation Districts’ Joint Water Pollution Control Plant in the city of Carson.

10. CLOSED SESSION

A closed session was not held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
839 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-901 and 8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

General Manager’s and Directors’ Comments – Director Lu-Yang took a moment to highlight the District’s participation in the Buckboard Days parade. Following Director Lu-Yang’s report, Director Bellah spoke on his participation in a candidates’ forum hosted by the RHCCC.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Lu-Yang, seconded by Director Hsu, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:56 p.m.

ANTHONY J. LIMA
Board President

Attest: _____
TOM COLEMAN
Board Secretary