



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
July 12, 2022 – 6:01 p.m.  
3021 Fullerton Road  
Rowland Heights, CA 91748

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Anthony J. Lima  
Vice President Szu Pei Lu-Yang  
Director John Bellah  
Director Robert W. Lewis  
Director Vanessa Hsu (arrived at 6:03 p.m.)

**ABSENT:**

None.

**OTHERS PRESENT:**

Ryan Guiboa, Legal Counsel, Best, Best & Krieger  
Erin Kaiman, CV Strategies  
Mike Ti, Director, TVMWD  
Kirk Howie, TVMWD

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dusty Moisiso, Assistant General Manager  
Myra Malner, Director of Finance  
Gabby Sanchez, Executive Assistant  
Brittnie Gildea, Education and Community Outreach Coordinator  
Elisabeth Mendez, Compliance and Safety Coordinator

**ADDITION(S) TO THE AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEM**

None.

**1. PUBLIC HEARING**

- A.** President Lima opened the public hearing at 6:06 p.m. to receive and respond to public comment regarding Rowland Water District's 2019-2021 Public Health Goals Report.
- B.** Ms. Mendez, Compliance and Safety Coordinator, reported on the findings stated in the

2019-2021 Public Health Goals Report included in the Board packet. Following the presentation, staff answered questions posed by Board members.

- C. President Lima invited members of the public to comment on the report findings, however no public comment was received.
- D. President Lima closed the public hearing at 6:15 p.m.
- E. Upon motion by Director Lewis, seconded by Director Lu-Yang, the Board unanimously received, approved, and filed the Rowland Water District's 2019-2021 Public Health Goals Report by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang  
NOES: None  
ABSENT: None  
ABSTAIN: None

(Motion pass 5-0)

## 2. CONSENT CALENDAR

Upon motion by Director Hsu, seconded by Director Lu-Yang, the Consent Calendar was unanimously approved as follows:

- 2.1 Approval of the Minutes of Regular Board Meeting Held on June 14, 2022
- 2.2 Demands on General Fund Account for May 2022
- 2.3 Investment Report for May 2022
- 2.4 Water Purchases for May 2022

(Motion pass 5-0)

Next Regular Board Meeting: August 9, 2022, 6:00 p.m.

## 3. ACTION ITEMS

### 3.1 Review and Approve Directors' Meeting Reimbursements for June 2022

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

### 3.2 Consider Approval of Public Water Agencies Group (PWAG) Multi-Jurisdictional Hazard Mitigation Plan Memorandum of Understanding (MOU)

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Board unanimously approved the Rowland Water District's participation in the PWAG Multi-Jurisdictional Hazard Mitigation Plan Memorandum of Understanding. (Motion pass 5-0)

### 3.3 Consider Adoption of Rowland Water District Resolution No. 7-2022, A Resolution Authorizing the Acceptance of Grant Funding from the Federal Emergency Management Agency in the Amount of \$187,500 with Required Local Match of \$62,500; and Authorizing the General Manager, or Designee, to Execute Any Necessary Documents to Meet the Grant Requirements

Upon motion by Director Lu-Yang, seconded by Director Hsu, the Board unanimously adopted Rowland Water District Resolution No. 7-2022, Authorizing the Acceptance of Grant Funding from the Federal Emergency Management Agency in the Amount of \$187,500 with Required Local Match of

\$62,500; and authorized the General Manager, or Designee, to execute any necessary documents to meet the grant by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang  
NOES: None  
ABSENT: None  
ABSTAIN: None

(Motion pass 5-0)

**3.4 Consider Adoption of Rowland Water District Resolution No. 7.1-2022, A Resolution to Oppose Initiative 21-0042A1: Limits Ability of Voters and State and Local Government to Raise Revenues for Government Services**

Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously adopted Rowland Water District Resolution No. 7.1-2022, a resolution to oppose Initiative 21-0042A1: Limits Ability of Voters and State and Local Government to Raise Revenues for Government Services by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang  
NOES: None  
ABSENT: None  
ABSTAIN: None

(Motion pass 5-0)

**3.5 Approve Changes in IRS Mileage Rate from 58.5 to 62.5 cents Effective Immediately**

Upon motion by Director Lu-Yang, seconded by Director Lewis, the Board unanimously approved changes in the IRS mileage rate from 58.5 to 62.5 cents effective immediately.

(Motion pass 5-0)

**3.6 California Reservoir Conditions**

Included in the Board packet for informational purposes only was the State of California Reservoir Conditions chart. Discussion was entertained regarding State water supply conditions; however, no Board action was taken on this item.

**4. PUBLIC RELATIONS**

**4.1 Communications Outreach (CV Strategies)**

Ms. Kaiman provided an update on CV Strategies' communications outreach activities performed on behalf of the District during the month of June 2022. She brought attention to the WaterWorld Magazine article, Reuse to Reduce Demand, and ACWA Enews article, Visiting International Delegation Explores Water Operations, included in the Board packet.

**4.2 Education Update**

Mrs. Gildea highlighted community outreach and education activities listed in the Education Outreach Report included in the Board packet. She spoke on matters associated with the District's water supply shortage level 2 outreach efforts and future participation in community events.

**5. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)**

**5.1** Upon motion by Director Lewis, seconded by Director Bellah, the Board unanimously approved compensation of per diem in addition to any reimbursement for meals, lodging, and travel expenses incurred in attending the ACWA Region 10 Program: Conversation on Leading for Resilient Water Future (August 2, 2022), the ACWA Region 8 Program & Member Meeting (August 12, 2022), and CSDA Annual Conference (August 22-25, 2022).  
(Motion pass 5-0)

**6. LEGISLATIVE INFORMATION – None.**

**7. REVIEW OF CORRESPONDENCE**

**7.1** The Board received letters of appreciation from the Board of Education of the Rowland Unified School District for the District’s donations to Northam and Jellick Elementary schools, and the Family Resource Center.

**7.2** Mr. Coleman reported on a Notification of PFOA/PFOS letter received from La Habra Heights County Water District. As this was an information item only, no Board action was taken.

**8. COMMITTEE REPORTS**

**8.1 Joint Powers Insurance Authority –** Mr. Coleman reported that the ACWA/JPIA Executive Committee adopted a 20% increase in the Property Program rates effective for policy year July 1, 2022, through June 30, 2023, noting inflation factors have been applied to the Total Insured Values of 7.5% for all building and fixed equipment, as well as 5% to personal property.

**8.2 Three Valleys Municipal Water District -** Directors Lima reported on TVMWD business matters from the June 15, 2022, Regular Board meeting.

**8.3 Association of California Water Agencies –** Nothing to report.

**8.4 Puente Basin Water Agency (PBWA) –** Noting to report.

**8.5 Project Ad-Hoc Committee -** Nothing to report.

**8.6 Regional Chamber of Commerce -** Nothing to report.

**8.7 P-W-R Joint Waterline Commission –** Noting to report.

**8.8 Sheriff’s Community Advisory Council -** Nothing to report.

**8.9 Rowland Heights Community Coordinating Council (RHCCC) –** The Board was informed that staff will provide a presentation on current conservation measures to the RHCCC at the next regularly scheduled meeting.

**8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

**8.1 Finance Report**

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through May 31, 2022.

## 8.2 Operations Report

Assistant General Manager, Dusty Moisio, provided the Board with field operations tasks completed in the month of June (as listed below) and updates on current projects.

- Water Samples – 128
- Site Inspections - 68
- Service Orders Completed - 430
- Meters Replaced - 150
- Modules Replaced - 5
- Dig Alerts – 317
- Service Lines Replaced- 3
- System Valves Replaced- 0
- Air Releases Inspections - 37
- Recycled Water Inspections – 9

## 9.3 Personnel Report

Mr. Coleman advised that Ms. Gabriella Landeros, part-time Customer Service Representative, was recently reclassified to full-time.

## 10. ATTORNEY'S REPORT

Legal Counsel, Ryan Guiboa, had nothing to report.

## 11. CLOSED SESSION

A closed session was not held in connection with the items listed below:

**a. Conference with Real Property Negotiator – [§54956.8]**

Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

**b. Conference with Real Property Negotiator – [§54956.8]**

Property: Assessor Parcel Numbers 8266-002-901 and 8269-003-903  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Puente Hills Habitat Authority  
Under Negotiation: Price and Terms of Payment

**General Manager's and Directors' Comments – None.**

**Future Agenda Item(s) – None.**

**Late Business – None.**

A motion was made by Director Hsu, seconded by Director Lewis, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:37 p.m.

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ANTHONY J. LIMA  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary