



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
June 14, 2022 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Vice President Szu Pei Lu-Yang
Director John Bellah
Director Robert W. Lewis
Director Vanessa Hsu

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger
Erin Kaiman, CV Strategies
Mike Ti, Director, TVMWD
Matt Litchfield, TVMWD
Jeff Helsley, Stetson Engineering
Stan Chen, Stetson Engineering
Victoria Hahn
Vincent Perez, Valley Vista Services

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moio, Assistant General Manager
Myra Malner, Director of Finance
Gabby Sanchez, Executive Assistant
Brittnie Gildea, Education and Community Outreach Coordinator
Elisabeth Mendez, Compliance and Safety Coordinator

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEM

None.

1. CONSENT CALENDAR

Upon motion by Director Lu Yang, seconded by Director Bellah, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of the Minutes of Regular Board Meeting Held on May 17, 2022 (as corrected)
- 1.2 Approval of the Minutes of Special Board Meeting Held on May 24, 2022
- 1.3 Demands on General Fund Account for April 2022
- 1.4 Investment Report for April 2022
- 1.5 Water Purchases for April 2022

(Motion pass 5-0)

Next Regular Board Meeting: July 12, 2022, 6:00 p.m.

2. ACTION ITEMS

2.1 Consider Adoption of Rowland Water District Resolution No. 6-2022, Resolution of the Board of Directors Declaring a Water Supply Shortage Level 2

Upon motion by Director Lewis, seconded by Director Hsu, the Board unanimously adopted Rowland Water District Resolution No. 6-2022 (as corrected), Declaring a Water Supply Shortage Level 2 by the following roll call vote:

- AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
- NOES: None
- ABSENT: None
- ABSTAIN: None

(Motion pass 5-0)

2.2 Annual Water Supply and Demand Assessment Report Prepared by Stetson Engineers

Mr. Moisiso, Assistant General Manager, provided an overview of the Annual Water Supply and Demand Assessment Report prepared by Stetson Engineers on behalf of the District. Following discussion regarding report findings, the Board was informed of the required filing date of July 1, 2022, with the California Department of Water Resources.

Following discussion and upon motion by Director Lu-Yang, seconded by Director Lewis, the Board unanimously received, approved and filed the Annual Water Supply and Demand Assessment Report and directed staff to submit the report by the July 1, 2022 filing deadline.

(Motion pass 5-0)

2.3 Review and Approve Directors’ Meeting Reimbursements for May 2022

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Board unanimously approved the Directors’ Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.4 Schedule a Public Hearing for the 2019-2021 Public Health Goals Report

Following discussion by the Board and staff, a motion was made by Director Hsu, seconded by Director Lewis and unanimously carried, to schedule a public hearing for July 12, 2022, at 6:00 p.m. to receive public comment and consider adoption of the 2019-2021 Public Health Goals Report. (Motion pass 5-0)

2.5 Consider Adoption of Rowland Water District Resolution No. 6.1-2022, Joint Resolution of the Board of Supervisors of the County of Los Angeles, the Board of Directors of the County Sanitation District No. 21 of Los Angeles County, the Board of Directors of the Rowland Water District, and the Board of Directors of the Three Valleys Municipal Water District – Rowland Area Approving and Accepting the Negotiated Exchange of Property Tax Revenues Resulting from Annexation of Tract 82836 to County Lighting Maintenance District 1687

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Board unanimously adopted Rowland Water District Resolution No. 6.1-2022, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
NOES: None
ABSENT: None
ABSTAIN: None

(Motion pass 5-0)

2.6 Puente Basin Water Agency (PBWA) FY 2022-23 Budget

Following discussion, a motion was made by Director Lewis, seconded by Director Lu-Yang and unanimously carried, to ratify the Puente Basin Water Agency FY 2022-2023 budget.

(Motion pass 5-0)

2.7 Consider Approval of Funds for the Rowland Water District Landscape Makeover Program

General Manager Tom Coleman provided an overview of the District’s Landscape Makeover Program, the latest conservation program tailored for residential customers residing within the District’s service area. The program entails converting two to three residential front yards into California/conservation friendly landscapes during fiscal year 2022-23. Staff intends to finance the Landscape Makeover Program with funds received from lease agreements with telecommunication companies as these funds are unrestricted funds that may be used by the District for any public purpose.

Following dialogue regarding program details, a motion was made by Director Hsu, seconded by Director Lu-Yang and unanimously carried, to authorize the appropriation of \$35,000 from the Telecom Fund for the Rowland Water District’s Landscape Makeover Program.

(Motion pass 5-0)

2.8 Rowland Height’s Buckboard Days Parade and Festival 2022 Sponsorship

Following discussion, a motion was made by Director Lu-Yang, seconded by Director Lewis and unanimously carried, to direct staff to proceed with the ‘Event’ sponsorship level for the Buckboard Days Parade and Festival scheduled for October 15, 2022. (Motion pass 5-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Kaiman provided an update on CV Strategies’ communications outreach activities performed on behalf of the District. Board members received copies of the completed 2021 Annual Water Quality Report and then viewed a video via the District’s website on a recent visit by officials from Uzbekistan’s national water company to Rowland Water District.

3.2 Education Update

Mrs. Gildea highlighted community outreach and education activities listed in the Education Outreach Report included in the Board packet. She concluded her presentation with discussion regarding the organization SHOES THAT FIT®, advising that a donation check was presented to the non-profit organization, and further noted that staff will participate in the distribution of shoes for students of the Rowland Unified School District.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

None.

5. LEGISLATIVE INFORMATION

5.1 The Board was informed that AB 2639 (Quirk): Proposed Bay-Delta Plan Deadlines/Water Rights Moratorium, which was on the suspense file with the Committee on Appropriations, did not make it out of the committee and as a result will not be proceeding any further in the process.

6. REVIEW OF CORRESPONDENCE

- 6.1** The Board received results of the Local Agency Formation Commission’s Commissioner and Alternate Representative elections.
- 6.2** The Board was informed that Mr. Coleman casted a vote, on behalf of the District, for the CSDA Board of Directors Elections Term 2022-23, Seat B.
- 6.3** General Manager Coleman shared the Solve the Water Crisis Coalition letter sent to state officials regarding the water supply crisis and the urgency that requires immediate state action to secure California’s future water supply. The District, via the Puente Basin Water Agency, will continue to participate and monitor the movement.

7. COMMITTEE REPORTS

- 7.1 Joint Powers Insurance Authority** – The Board received a letter from the ACWA/JPIA commending Rowland Water District on its implementation and execution of best practices measures as recommended by the ACWA/JPIA’s risk assessment advisor.
- 7.2 Three Valleys Municipal Water District** - Directors Lima and Lu-Yang reported on TVMWD business matters from the June 1, 2022, Regular Board meeting.
- 7.3 Association of California Water Agencies** – Nothing to report.
- 7.4 Puente Basin Water Agency (PBWA)** – Director Lima and Mr. Coleman reported on business matters from June 2, 2022, PBWA meeting.
- 7.5 Project Ad-Hoc Committee** - Nothing to report.
- 7.6 Regional Chamber of Commerce** - Nothing to report.
- 7.7 P-W-R Joint Waterline Commission** – Director Lima reported on business matters from the June 9, 2022, P-W-R Joint Waterline Commission meeting.

7.8 Sheriff’s Community Advisory Council - Nothing to report.

7.9 Rowland Heights Community Coordinating Council (RHCCC) – The Board was informed of staff’s intent to provide a presentation on current conservation measures to the RHCCC at an upcoming RHCCC meeting.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through April 30, 2022.

8.2 Operations Report

Assistant General Manager, Dusty Moisio, provided the Board with the following field operations tasks completed in the month of May:

- Water Samples – 127
- Site Inspections - 82
- Service Orders Completed - 264
- Meters Replaced - 49
- Modules Replaced - 1
- Dig Alerts – 345
- Service Lines Replaced- 7
- System Valves Replaced- 0
- Air Releases Inspections - 59
- Recycled Water Inspections – 3

- The Board then received an overview of recycled water system via GeoViewer.

8.3 Personnel Report

Nothing to report.

9. ATTORNEY’S REPORT

Although Legal Counsel, Joseph Byrne, had nothing to report, he noted that a closed session would be held following the regular business meeting of the Board of Directors.

10. CLOSED SESSION – 7:52 p.m.

A closed session was held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-901 and 8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority

Under Negotiation: Price and Terms of Payment

11. RECONVENE /REPORT ON CLOSED SESSION – 8:16 p.m.

- a. It was reported that the Board did not discuss real property negotiation matters pertaining to portion of property located at 804 S. Azusa Avenue, City of Industry, CA. The negotiating parties are Tom Coleman and City of Industry.
- b. The Board met in accordance with the Government Code Section 54956.8 to discuss real property negotiation matters pertaining to Assessor Parcel Numbers 8266-002-901 and 8269-003-903. The negotiating parties are Tom Coleman and Puente Hills Habitat Authority. The Board was briefed on the facts and circumstances of the matter and no reportable action under the Brown Act was taken.

General Manager’s and Directors’ Comments

Discussion was entertained regarding a communications cell tower situated on District property.

Future Agenda Item(s)

None.

Late Business

None.

A motion was made by Director Hsu, seconded by Director Lu Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:23 p.m.

ANTHONY J. LIMA
Board President

Attest: _____
TOM COLEMAN
Board Secretary