



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
February 8, 2022 – 5:00 p.m.  
Meeting Conducted Via Zoom at: <https://us02web.zoom.us/j/8759899861>

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Anthony J. Lima  
Vice President Szu Pei Lu-Yang  
Director John Bellah  
Director Robert W. Lewis  
Director Vanessa Hsu (arrived at 5:05 p.m.)

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best & Krieger  
Todd Leishman, Legal Counsel, Best & Krieger  
Erin Kaiman, CV Strategies  
Tara Bravo, CV Strategies  
Mike Ti, Director, TVMWD  
Mikayla Coleman, Bellflower Somerset Mutual Water Company  
Jody Roberto, Director, TVMWD  
Sylvie Lee, TVMWD

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dusty Moisio, Assistant General Manager  
Myra Malner, Director of Finance  
John Poehler, Project Manager  
Gabby Sanchez, Executive Assistant  
Elisabeth Mendez, Compliance and Safety Coordinator  
Brittnie Van De Car, Education and Community Outreach Coordinator (Meeting Host)

**ADDITION(S) TO THE AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEM**

None.

**1. PUBLIC HEARING: ADJUSTING BOUNDARIES OF DIRECTORS ELECTORAL DIVISIONS**

- A. Board President Lima opened the public hearing at 5:04 p.m. to receive public comment regarding the Rowland Water District’s Redistricting of Agency Division Boundaries as required by Election Code §2200 et. seq.
- B. Mr. Todd Leishman, representative of BB&K, provided an overview of Rowland Water District’s (RWD) redistricting process. He presented for Board consideration three (3) division boundary map options, advising that Map No. 3 reflected input gathered from the January 18, 2022, public hearing. Upon discussion, the Board unanimously moved in favor of Map Option No. 3.
- C. Board President Lima opened public comment period at 5:04 p.m., however no public comments were received.
- D. Board President Lima closed the Public Hearing at 5:16 p.m.
- E. Upon motion by Director Lewis, seconded by Director Lu Yang, the Board unanimously adopted RWD Resolution No. 2-2022, Adjusting Boundaries of Director Electoral Divisions, by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu  
Noes: None  
Abstain: None  
Absent: None

Motion pass (5-0)

**2. CONSENT CALENDAR**

Upon motion by Director Lu-Yang, seconded by Director Hsu, the Consent Calendar was unanimously approved (5-0) by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu  
Noes: None  
Abstain: None  
Absent: None

Motion pass (5-0)

**The approval of the Consent Calendar included:**

- 2.1 Reaffirm Resolution No. 10-2021 Authorizing Virtual Board and Committee Meetings Pursuant to AB 361
- 2.2 Approval of the Minutes of Regular Board Meeting Held on January 18, 2022
- 2.3 Approval of the Minutes of Special Board Meeting Held on January 25, 2022
- 2.4 Demands on General Fund Account for December 2021
- 2.5 Investment Report for December 2021
- 2.6 Water Purchases for December 2021

Next Special Board Meeting: February 22, 2022, 5:00 p.m.  
Next Regular Board Meeting: March 8, 2022, 5:00 p.m.

### 3. ACTION ITEMS

#### 3.1 Review and Approve Directors' Meeting Reimbursements for January 2022

Upon motion by Director Lewis, seconded by Director Bellah, the Directors unanimously approved (5-0) the Directors' Meeting Reimbursement Report as presented, by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu  
Noes: None  
Abstain: None  
Absent: None

Motion pass (5-0)

#### 3.2 Consider Adoption of Rowland Water District Ordinance No. 0-2-2022, Establishing Water Conservation and Water Supply Shortage Restrictions (Supersedes Ordinance No. 0-7-2018)

After discussion by the Board, a motion was made by Director Hsu, seconded by Director Lewis, to adopt RWD Ordinance No. 0-2-2022, Establishing Water Conservation and Water Supply Shortage Restrictions. The motion was approved by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu  
Noes: None  
Abstain: None  
Absent: None

Motion pass (5-0)

#### 3.3 Receive and File "Final RWD Financial Audit Report for Fiscal Year 2020-2021 Prepared by Nigro & Nigro, PC, Professional Accountancy Corporation"

Upon motion by Director Lu Yang, second by Director Bellah, the Board received and filed the RWD Financial Audit Report for Fiscal Year 2020-2021. The motion was approved by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu  
Noes: None  
Abstain: None  
Absent: None

Motion pass (5-0)

### 4. PUBLIC RELATIONS

#### 4.1 Communications Outreach (CV Strategies)

Erin Kaiman reported on communication and outreach activities performed by CV Strategies on behalf of the District. Her report included an update on strategic planning workshops held with the Board members and District staff, upcoming recycled water presentations, press releases, the District's updated history video.

## **4.2 Education Update**

Brittanie Van De Car, Education and Community Outreach Coordinator, took a moment to highlight water education and conservation related activities. The Board was informed of the implementation of a new project involving the installation of approximately 116 toilet sensors at an apartment complex located within MWD's disadvantaged communities (DACs) service area. Additionally, Ms. Van De Car entertained discussion regarding:

- Status update of the installation of water bottle filling stations at various elementary schools and the delivery of TK-3 grade activity books.
- Distribution of over 600 sheets of paper to classroom participants of the 'Water is Life' Poster Contest. Teachers were also encouraged to participate in RWD's raffle of art supplies.

## **5. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)**

None.

## **6. LEGISLATIVE INFORMATION**

**6.1** Updates on Legislative Issues - None.

## **7. REVIEW OF CORRESPONDENCE**

**7.1** The Board received an ACWA/JPIA informative regarding the California Water Insurance Fund Board election and nomination procedures. As this was an informational item only, Board action was not taken.

**7.2** The Board received a CSDA informative regarding the Board of Directors election and nominations procedures. As this was an informational item only, Board action was not taken.

## **8. COMMITTEE REPORTS**

**8.1 Joint Powers Insurance Authority** - No update was provided.

**8.2 Three Valleys Municipal Water District** - Directors Lima and Lu Yang spoke on business matters from the January 19<sup>th</sup> and February 2<sup>nd</sup> TVMWD Regular and Special Board meetings.

**8.3 Association of California Water Agencies** - Mr. Lewis noted that an ACWA Region 8 meeting has been scheduled for February 10, 2022.

**8.4 Puente Basin Water Agency** - Mr. Lewis spoke on business matters discussed during the February 3, 2022, PBWA meeting.

**8.5 Project Ad-Hoc Committee** - Nothing to report.

**8.6 Regional Chamber of Commerce** - Nothing to report.

**8.7 PWR Joint Waterline Commission** - The next PWR Joint Water Line Commission meeting is scheduled for February 10, 2022, at 4:00 p.m.

**8.8 Sheriff's Community Advisory Council** - Nothing to report.

**8.9 Rowland Heights Community Coordinating Council (RHCCC) - Nothing to report.**

**9. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

**9.1 Finance Report**

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through December 31, 2021.

**9.2 Operations Report**

Assistant General Manager, Dusty Moisio, provided the Board with the following updates:

- AMI update: 13,807 meters have been converted to AMI, with a reception accuracy of 99.5%. The District is now 99.9% AMI meters.
- Field Operations Completed Tasks- Provided the Board with the following tasks completed for the month of January:
  - Water Samples – 164
  - Site Inspections - 85
  - Service Orders Completed - 220
  - Meters Replaced - 226
  - Modules Replaced - 4
  - Dig Alerts – 373
  - Service Lines Repaired- 13
  - System Valves Replaced- 0
  - Air Releases Inspections - 0
  - Recycled Water Inspections - 5
- Messrs. Moisio and Poehler also spoke on the status of the District’s retaining wall project and the Fullerton Grade Separation project.

**9.3 Personnel Report**

Mr. Coleman advised that Ms. Gabriella Landeros joined the District on Monday, February 6, 2022, as a part-time Customer Service Representative. No further personnel matters were reported.

**10. ATTORNEY’S REPORT**

Legal counsel, Joseph Byrne, had nothing to report.

**11. CLOSED SESSION**

A closed session was not held in connection with the item listed below:

**a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

**General Manager’s and Directors’ Comments**

Mr. Coleman recognized District staff and Legal Counsel for their work involved in drafting the water conservation ordinance and for coordinating the redistricting of electoral boundaries.

**Future Agenda Item(s)**

- None.

**Late Business**

None.

A motion was made by Director Hsu, seconded by Director Lu Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:36 p.m.

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 ANTHONY J. LIMA  
 Board President

Attest: \_\_\_\_\_  
 TOM COLEMAN  
 Board Secretary