



AGENDA

Regular Meeting of the Board of Directors
December 14, 2021 -- 5:00 PM

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361, and in response to the COVID-19 outbreak and as a precaution to our Board of Directors, staff and the public, Rowland Water District will hold its Board meeting via teleconference. The public's physical attendance at the District is not allowed. Any Director, and any member of the public who desires to participate in the open session items of this meeting, may Login into <https://us02web.zoom.us/j/8759899861>, Meeting ID: 875 989 9861 or call into the Rowland Water District meeting using the call-in number (669) 900-6833 -- Passcode: 8759899861# without otherwise complying with the Brown Act's teleconference requirements. Any member of the public wishing to make any comments to the Board of Directors may do so by calling in to the call-in number referenced above and being acknowledged by the chair at the appropriate time in the meeting prior to making his or her comment(s). Materials related to items on this Agenda are available for public review at www.rowlandwater.com/agendas-minutes/.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Anthony J. Lima, President

Szu Pei Lu-Yang, Vice President

Robert W. Lewis

John Bellah

Vanessa Hsu

ADDITION(S) TO THE AGENDA - PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

TAB 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

1.1 Reconsider COVID-19 Emergency and Reaffirm Findings in Resolution No. 10-2021 to Continue Virtual Board and Committee Meetings Pursuant to AB 361 for an Additional 30 Days

Recommendation: The Board of Directors authorize virtual meetings pursuant to AB 361 for an additional 30 days and find that (1) it has reconsidered the circumstances of the state of emergency for COVID-19 and (2) reaffirm the findings in Resolution No. 10-2021

1.2 Approval of the Minutes of Regular Board Meeting held on November 9, 2021

Recommendation: The Board of Directors approve the Minutes as presented.

1.3 Approval of the Minutes of Special Board Meeting held on November 16, 2021

Recommendation: The Board of Directors approve the Minutes as presented.

1.4 Demands on General Fund Account for October 2021

Recommendation: The Board of Directors approve the demands on the general fund account as presented.

1.5 Investment Report for October 2021

Recommendation: The Board of Directors approve the Investment Report as presented.

1.6 Water Purchases for October 2021

For information purposes only.

Next Special Board Meeting:

December 15, 2021, 5:00 p.m.

Next Regular Board Meeting:

January 11, 2022, 5:00 p.m.

TAB 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

2.1 Review and Approve Directors' Meeting Reimbursements for November 2021

Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.

2.2 Presentation by Todd Leishman, Best Best & Krieger, on Redistricting Process

Recommendation: The Board of Directors receive the report on the redistricting process and open a public hearing to receive comments regarding Agency Division Election District Boundaries

2.3 Public Hearing Regarding Redistricting of Agency Division Boundaries as Required by Election Code Section 22000 et. Seq.

- 2.4 Approve Executive Officer Positions of the Board of Directors for 2022**
Intentionally left blank. No recommendation provided.
- 2.5 Review and Approve Board of Directors Committee Assignments for 2022**
No recommendation provided.
- 2.6 Approve/Confirm Appointment of Directors to Serve on the Puente Basin Water Agency**
Intentionally left blank.
Recommendation: The Board of Directors approve/confirm the appointments.
- 2.7 Review and Approve Resolution 12-2021 of the Board of Directors Appointing Representatives to the Puente Basin Water Agency**
Recommendation: The Board of Directors approve Resolution 12-2021 as presented.
- 2.8 Approve/Confirm Appointment of Director to Serve on the Pomona-Walnut-Rowland Joint Water Line Commission**
Intentionally Left Blank. Recommendation: The Board of Directors approve/confirm the appointment.
- 2.9 Review and Approve Resolution 12.1-2021 Establishing the Rowland Water District Investment Policy**
Recommendation: The Board of Directors approve Resolution No. 12.1-2021 as presented.
- 2.10 Review and Approve Resolution No. 12.2-2021 Re-Appointing the District Treasurer and Delegating Authority for the Investment of Surplus Funds of the District to the General Manager/Treasurer**
Recommendation: The Board of Directors approve Resolution No. 12.2-2021 as presented.
- 2.11 Review and Approve Resolution No. 12.3-2021 Adopting Rules and Regulations for Potable and Recycled Water Service**
Recommendation: The Board of Directors adopt Resolution 12.3-2021 as presented.
- 2.12 Review and Approve Resolution No. 12.4-2021 Adopting a Policy Establishing a Low-Income Assistance Fund Policy**
Recommendation: The Board of Directors adopt Resolution 12.4-2021 as presented.
- 2.13 Review and Approve 5.4% Cost of Living Increase for all Employees Based on Merit**
Recommendation: The Board of Directors approve the 5.4% Cost of Living Increase as presented.
- 2.14 Receive and File PWR Joint Water Line Commission Audited Report for Fiscal Year 2020-2021 Prepared by Fedak & Brown LLP**
Recommendation: The Board of Directors receive and file the PWR Audit Report for FY 2020-2021

TAB 3 PUBLIC RELATIONS (Rose Perea)

- 3.1 Communications Outreach (CV Strategies)**
- 3.2 Education Update (Brittnie Van De Car)**

TAB 4 DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (Including Items that May Have Arisen after the Posting of the Agenda)

- Three Valleys Municipal Water District 2022 Leadership Breakfast

TAB 5 LEGISLATIVE INFORMATION

- 5.1 Updates on Legislative Issues**
 - State Agencies Recommend Indoor Residential Water Use Standard to Legislature

TAB 6 REVIEW OF CORRESPONDENCE

- 6.1 Notification letter from La Habra Heights County Water District**
For information purposes only.
- 6.2 SDLF Transparency Certificate of Excellence Award**
For information purposes only.

There are no tabs for the remainder of the meeting.

TAB 7 COMMITTEE REPORTS

- 7.1 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**
- 7.2 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- 7.3 Association of California Water Agencies (Directors Lewis/Bellah)**
- 7.4 Puente Basin Water Agency (Directors Lima/Lewis)**
- 7.5 Project Ad-Hoc Committee (Directors Lima/Lu-Yang)**
- 7.6 Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)**
- 7.7 PWR Joint Water Line Commission (Directors Lima/Rios)**
- 7.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)**
- 7.9 Rowland Heights Community Coordinating Council (Directors Lu-Yang/Bellah)**

TAB 8 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 8.1 Finance Report (Mrs. Malner)**
- 8.2 Operations Report (Mr. Moisio)**
- 8.3 Personnel Report (Mr. Coleman)**

TAB 9 ATTORNEY’S REPORT (Mr. Joseph Byrne)

TAB 10 CLOSED SESSION

- a. Conference with Labor Negotiators**
Agency Designated Representative: General Counsel
Unrepresented Employee: General Manager

- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**
Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms

TAB 11 RECONVENE IN OPEN SESSTION

11.1 Consider Amendment to General Manager Employment Agreement

General Manager’s and Directors’ Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President ANTHONY J. LIMA, Presiding