



ROWLAND WATER DISTRICT

3021 Fullerton Road, Rowland Heights, CA 91748
www.rowlandwater.com

EMPLOYMENT OPPORTUNITY ENGINEERING AND COMPLIANCE MANAGER

Deadline to file applications: November 30, 2020

SALARY AND BENEFITS

SALARY RANGE: \$10,129 - \$12,312 per month

- Health, Dental, and Vision Insurance plans paid 100% by the District for employee and dependent(s)
- CalPERS Retirement: Classic members, 2.5% at 55; PEPRAs members 2% at 62)
- 10 paid holidays per year, 10 paid vacation days per year initially, up to 20 per year, 12 paid sick leave days per year, 40 hours administrative leave
- Tuition Reimbursement up to \$7,500 per year, and not more than \$37,500 in total
- 9-80 Work Week (every other Friday off)
- Use of a District vehicle with De Minimis use privileges between home and work

DEFINITION:

Reporting to the Director of Operations, the Engineering and Compliance Manager plans, organizes, manages, directs, and oversees the engineering operations and compliance functions of the District. The Engineering and Compliance Manager is a managerial position distinguished by the position's responsibility for exercising a wide latitude of independent decision making and responsibilities for essential District functions.

POSITION CHARACTERISTICS:

The ideal candidate for this position will have a comprehensive understanding of water system hydraulics, including the ability to review and interpret complex water plans and engineered drawings, and be able to communicate clearly and effectively both in person and through electronic means. The candidate will have the ability to work closely with District staff, developers, and contractors using tact and judgment to conduct independent projects and programs.

EXAMPLE OF DUTIES:

- Manages objectives, policies and work standards for the District's engineering activities; directs, develops and participates in the preparation of programs, projects and reports relating to the District's goals.
- Provides technical information and policy guidance on engineering matters to the Director of Operations, Assistant General Manager, General Manager and Board of Directors; coordinates and manages design and construction activities; evaluates and approves contract construction work.
- Prepares and/or directs the preparation of engineering and water quality studies, analyses, and reports.
- Ensures compliance with Federal, State and County codes and regulations; stays abreast of new trends in the field of design engineering, project management, water treatment, supply and distribution operations.
- Develops work standards, emergency plans, and development/capacity fee reports.
- Prepares the District's Consumer Confidence Report.

- Updates and maintains District's GIS mapping and asset allocation system.
- Accurately perform moderately complex drafting, engineering designs, estimates and computations.
- Administers the District's Safety Programs.

EDUCATION AND EXPERIENCE:

- Experience: Five years of experience in performing complex/technical tasks in the areas of engineering, water quality and compliance.
- Training/Education: Bachelor of Science degree (B.S.) from an accredited college or university with major course work in civil engineering or a related field; Master's degree in a similar field is desirable.

CERTIFICATION:

- State of California, Division of Drinking Water, Distribution Operator Grade II Certificate desired.
- State of California, Division of Drinking Water, Treatment Operator Grade II Certificate desired

SPECIAL REQUIREMENTS:

- Possession of a valid California Driver's License (Class C) issued by the State Department of Motor Vehicles with satisfactory evidence of a good driving record. The driving record must be free of multiple or serious traffic violations which would adversely affect the District's automobile liability insurance rates.
- This position serves a mandatory six month at-will probationary period.
- Satisfactory results received from a physical examination and drug screening. The District will also conduct a comprehensive pre-employment background investigation.

APPLICATION PROCESS:

Visit www.rowlandwater.com for a complete job description. Applications can be completed and submitted online along with a resume at www.rowlandwater.com/careers.

Fair Labor Standards Act:

For the purpose of the Fair Labor Standards Act, this position shall be considered an Exempt" position.

Equal Opportunity Employer:

Rowland Water District is an equal opportunity employer, and does not discriminate in hiring, training, promotion, compensation or terms of employment on the basis of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status or sex.

Americans with Disabilities Act:

The District will make such reasonable accommodations to enable persons with disabilities to fulfill the requirements of the position in accordance with the Americans with Disabilities Act of 1990.