



**AGENDA**  
Regular Meeting of the Board of Directors  
July 14, 2020 -- **5:00 PM**

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Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Director, and any member of the public who desires to participate in the open session items of this meeting, may Login into <https://zoom.us/j/8759899861>, Meeting ID: 875 989 9861 or call into the Rowland Water District meeting using the call-in number **(669) 900-6833 -- Passcode: 8759899861#** without otherwise complying with the Brown Act's teleconference requirements. Any member of the public wishing to make any comments to the Board of Directors may do so by calling in to the call-in number referenced above and being acknowledged by the chair at the appropriate time in the meeting prior to making his or her comment. Materials related to items on this Agenda are available for public review at [www.rowlandwater.com/agendas-minutes/](http://www.rowlandwater.com/agendas-minutes/).

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

Robert W. Lewis, President

Teresa P. Rios, Vice President

Anthony J. Lima

Szu Pei Lu-Yang

John Bellah

**ADDITION(S) TO THE AGENDA - PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

## Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- 1.1 Approval of the Minutes of Adjourned Board Meeting held on June 16, 2020**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.2 Demands on General Fund Account for May 2020**  
*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- 1.3 Investment Report for May 2020**  
*Recommendation: The Board of Directors approve the Investment Report as presented.*
- 1.4 Water Purchases for May 2020**  
*For information purposes only.*

**Next Special Board Meeting:**  
**Next Regular Board Meeting:**

**July 28, 2020, 5:00 p.m.**  
**August 11, 2020, 5:00 p.m.**

## Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for June 2020**  
*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*
- 2.2 Review and Approve Changing Regular Board Meeting Time to 5:00 PM During COVID-19 Safer-At-Home Stay Order**  
*Recommendation: The Board of Directors approve changing the Board Meeting Time to 5:00 pm.*  
*Intentionally left blank.*
- 2.3 Review and Approve Amended Schedules of Monthly Salary Ranges for the Following Years: 2017-2018, 2018-2019, 2019-2020 and 2020-2021**  
*Recommendation: The Board of Directors approve the amended schedules of monthly salary ranges as presented.*
- 2.4 Approve the Surplus of:**  
**2009 Ford F-150 Truck, VIN 1FTRF12W49KB91047, License No. 1327496; and**  
**2007 Chevrolet F-250 Truck, VIN 1GBHC24K77E571603, License No. 1271630**  
*Recommendation: The Board of Directors approve the surplus of these items.*  
*Intentionally left blank.*
- 2.5 Review and Approve Revised Administrative Leave Policy**  
*Recommendation: The Board of Directors approve the Revised Administrative Leave Policy.*

**2.6 Consider Providing General Manager with the Authority to Purchase Four (4) Ford F150 4x2 Supercrew Truck for an amount not-to-exceed \$120,000.00.**

*Recommendation: The Board of Directors approve the purchase in an amount not-to-exceed \$120,000.00.*

*Intentionally left blank.*

**2.7 Consider Nomination of Independent Special District Alternate to the Los Angeles County Local Agency Formation Commission (LAFCO)**

*Recommendation: No recommendation.*

*Intentionally left blank.*

**2.8 Public Relations (Rose Perea)**

- **Communications Outreach (CV Strategies)**
- **Education Update**

*For information purposes only.*

**2.9 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- None

*Intentionally left blank.*

**Tab 3 LEGISLATIVE INFORMATION**

**3.1 Updates on Legislative Issues**

*Intentionally left blank.*

**Tab 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

*There are no tabs for the remainder of the meeting.*

**Tab 5 COMMITTEE REPORTS**

**5.1 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**

**5.2 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**

**5.3 Association of California Water Agencies (Directors Lewis/Bellah)**

**5.4 Puente Basin Water Agency (Directors Lima/Lewis)**

**5.5 Project Ad-Hoc Committee (Directors Lima/Lu-Yang)**

**5.6 Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)**

**5.7 PWR Joint Water Line Commission (Directors Lima/Rios)**

**5.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)**

**5.9 Rowland Heights Community Coordinating Council**  
(Directors Lu-Yang/Bellah)

**5.10 Hacienda Heights Improvement Association** (Director Lima)

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

**6.1 Finance Report** (Mr. Coleman)

**6.2 Operations Report** (Mr. Moisio)

**6.3 Personnel Report** (Mr. Coleman)

**Tab 7 ATTORNEY’S REPORT** (Mr. Joseph Byrne)

**Tab 8 CLOSED SESSION**

**a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

**Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.**

**b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: 18938 Granby Place, Rowland Heights, CA 91748

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17

Under Negotiation: Price and Terms

**c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

**General Manager’s and Directors’ Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President ROBERT W. LEWIS, Presiding