



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
August 13, 2019 – 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis
Vice President Teresa P. Rios
Director Anthony J. Lima
Director Szu Pei Lu-Yang
Director John Bellah

ABSENT:

None

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin LaCombe Gilhuly, CV Strategies
Denise Jackman, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Matt Litchfield, Three Valleys Municipal Water District
John Rezko, Resident
Vicki Hahn, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dave Warren, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer
Dusty Moisio, Director of Operations

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Ruzicka from Three Valleys Municipal Water District advised that he attended Director Dan Horan's "Celebration of Life" which was very well attended with many testimonials given regarding his years of public service. He thanked members of staff for attending.

TAB 1 – CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Lu-Yang, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on July 9, 2019

1.2

Approval of the Minutes of Special Board Meeting Held on July 23, 2019

1.3

Demands on General Fund Account for June 2019

1.4

Investment Report for June 2019

1.5

Water Purchases for June 2019

Next Special Board Meeting

August 27, 2019

Next Regular Board Meeting

September 10, 2019

Tab 2 – ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for July 2019

Upon Motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

2.2

Approve Surplus of CAT PC 404 Cold Planer Attachment

After discussion and upon Motion by Director Rios, seconded by Director Lima, the Surplus of the CAT PC 404 Cold Planer was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

2.3

Discuss Waiver Request For 1” Water Service Installation for Accessory Dwelling Unit (ADU)

Resident, John Rezko, provided information to the Board in connection with his request for a waiver of fees. After discussion, it was the consensus of the Board to have staff work with legal counsel on whether there is any ability to develop a prorated Capacity Connection Fee for ADU’s and further review the options to develop a loan policy to assist district customers with the construction costs associated with installing a separate meter for ADU’s. The board informed Mr. Rezko that once staff and the attorney have something to share they will contact him to schedule a meeting to discuss these options with him.

2.4

Public Relations (Rose Perea)

Rose Perea reported that the District Quarterly Newsletter will go out as a bill stuffer commencing September 4, 2019. Rowland Unified School District started their school year this week and Brittnie Van De Car, Public Relations, has started scheduling classroom visits for this next school year.

Communications Outreach (CV Strategies)

Erin LaCombe Gilhuly, CV Strategies, advised that the bill stuffer “*Understanding Your Water Bill*” is being distributed to customers and the “*Rowland Quarterly*” newsletter has been finalized and will be distributed as a bill stuffer commencing September 4, 2019. She shared the ACWA coverage on the District’s succession planning and advised that CSDA will also include an article on the District’s succession planning.

Education Update

Provided for information purposes only.

2.5

Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)

- **ACWA 2019 Fall Conference, December 3-6, 2019, Manchester Grand Hyatt, San Diego, CA**
Staff was asked to register Directors Lewis, Bellah, Lu-Yang and Rios for the conference.
- **ACWA Region 8 Legislative Forum, September 20, 2019, Pasadena, CA**
Staff was asked to register Directors Lewis and Bellah, for the forum.

TAB 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, provided information on AB 756 which authorizes the State Water Resources Control Board to require more public water systems to monitor for Perfluorooctanoic Acid (PFOA) and Perfluorooctane Sulfonate (PFOS) and establishes a separate notification process for any confirmed detection above the response level set by the Division of Drinking Water.

TAB 4 REVIEW OF CORRESPONDENCE

None.

TAB 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Directors Lima advised that Three Valleys MWD is dark during the month of August and no meetings will be held.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lewis reported on his attendance at the August 8, 2019 meeting held at Walnut Valley Water District. An Audit Communications Letter was presented and a conference call with the auditors took place. The Pathfinder 20-inch Water Main Installation has been completed and the Commission unanimously approved the work as installed and authorized the filing of a Notice of Completion for the project. Updates were provided on the Six Basins Groundwater Project, Proposition 84, the Central Basin Well site evaluation and the Proposition 1 Integrated Regional Water Management Grant.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Bellah reported on his attendance at the Government Affairs Committee meeting held on August 12, 2019 and advised that a presentation was made on the U.S.-Canada-Mexico Trade Agreement.

5.7

PWR Joint Waterline Commission

Director Lima advised that the next meeting will be held on October 24, 2019.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Nothing to report.

5.10

Hacienda Heights Improvement Association

Nothing to report.

TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, reported that field work on the District audit will commence on Monday, August 19, 2019 and that this is the District's last year on the "Letter of Engagement" with White Nelson Diehl Evans LLP, CPA's. A Finance meeting will be held on August 26, 2019 on bond funding. He also advised the Board that the District's Deferred Compensation representative will be at the District on August 15, 2019, and if they are interested in setting up a separate meeting with the representative, they should contact Mr. Henry directly.

6.2

Operations Report

Director of Operations, Dusty Moisio, provided updates on the following projects:

- AMI Towers – All three towers have been installed. Power has been installed to the tower at Reservoir No. 14, well power to be installed by August 16, 2019; Reservoir No. 6 to follow. Day Wireless is scheduled to install the antenna and coaxial cable on August 14, 2019 at Reservoir 14.
- RCS Structure – Installed conduits and poured foundation last week. The Booster Station roof has been removed.
- District Building – Office stucco is complete. Working with contractor on a few areas that need to be addressed.
- RWD Fuel Storage Tank – Fuel Pros has been given approval to proceed once the stucco work is finalized; awaiting final permits and drawing approval to start construction.

6.3

Personnel Report

General Manager, Tom Coleman, advised that the Maintenance I position has been filled and the new employee started with the District on August 5, 2019.

TAB 7 ATTORNEY'S REPORT

Nothing to report.

TAB 8 CLOSED SESSION

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 7:15 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.

Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms

c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 7:25 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action on the closed session items.

General Manager’s and Directors’ Comments

None.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:30 p.m.

ROBERT W. LEWIS
Board President

Attest: _____
TOM COLEMAN
Board Secretary