



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
April 9, 2019 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis
Vice President Teresa P. Rios
Director Anthony J. Lima
Director Szu Pei Lu-Yang
Director John Bellah

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin LaCombe Gilhuly, CV Strategies
Tara Bravo, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Denise Jackman, Three Valleys Municipal Water District
David and Teri Malkin, Residents
Khandy Ly, Rowland Unified School District
Justin Lopez, Nogales High School
Lori Wasson, Rowland Unified School District
Nicholas Flores, Rowland Unified School District
Monica Arellano, Rowland Unified School District
Amanda Li, Rowland Unified School District
Connie Hamachi, Rowland Unified School District
Veronica Corvarrubias, Rowland Unified School District

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Lu-Yang, the Consent Calendar was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on March 12, 2019

1.2

Approval of the Minutes of Special Board Meeting Held on March 28, 2019

1.3

Demands on General Fund Account for February 2019

1.4

Investment Report for February 2019

1.5

Water Purchases for February 2019

Next Special Board Meeting April 23, 2019, 6:00 p.m.
Next Regular Board Meeting May 14, 2019, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for March 2019

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.2

Board Presentation to Poster Contest Winners

Administrators, Teachers and Parents were present for the presentation of awards to the following Poster Contest Winners:

K-3 Grades:

Melanie Soto Arellano, Jellick Elementary, First Grade, First Place
Amanda Li, Blandford Elementary, Second Grade, Second Place
Jacob Martinez, Rowland Elementary, First Grade, Third Place

4-6 Grades:

Hummer Xu, Blandford Elementary, Sixth Grade, First Place (not present)
Karis Lim, Blandford Elementary, Sixth Grade, Second Place
Sophia Flores, Blandford Elementary, Fifth Grade, Third Place

7-12 Grades:

Ivy Dong, Alvarado Intermediate School, Seventh Grade, First Place (not present)
Liliana Burgos, Nogales High School, Tenth Grade, Second Place
Lisa Gonzalez, Nogales High School, Eleventh Grade, Third Place

2.3

Review and Approve Second Amendment to Joint Use Agreement and Agreement for Relocation of Waterlines Alameda Corridor-East Project Fullerton Road Grade Separation (Reference No. 207.15-07)

General Manager, Tom Coleman, provided information to the Board on the Agreement and answered questions posed by members of the Board. After discussion, upon motion by Director Lima, seconded by Director Lu-Yang, and unanimously carried, the Board approved the Second Amendment to Joint Use Agreement and Agreement for Relocation of Waterlines Alameda Corridor-East Project Fullerton Road Grade Separation (Reference No. 207.15-07), as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.4

Review and Approve Third Amendment to Joint Use Agreement and Agreement for Relocation of Waterlines Alameda Corridor-East Project Fullerton Road Grade Separation (Reference No. 207.15-07)

General Manager, Tom Coleman, provided information to the Board on the Agreement and answered questions posed by members of the Board. After discussion, upon motion by Director Lu-Yang, seconded by Director Rios, and unanimously carried, the Board approved the Third Amendment to Joint Use Agreement and Agreement for Relocation of Waterlines Alameda Corridor-East Project Fullerton Road Grade Separation (Reference No. 207.15-07), as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.5

Authorize Sponsorship of OPARC “Saturday in Seville”, in the amount of \$1,500, June 22, 2019, La Casa de Quintana, Upland, CA

After discussion and upon motion by Director Lu-Yang, seconded by Director Lima, and unanimously carried, the Board approved the OPARC sponsorship in the amount of \$1,500., as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.6

Approve/Decline Claim for Damages Submitted by Kemper Independent Insurance Company on Behalf of Jin Woo Chung in the amount of \$1,766.30

After discussion and a description of the claim filed against the District by Kemper Insurance on behalf of Jin Woo Chung, it was staff’s recommendation that the Board deny the claim. A motion was made by Director Lima, seconded by Director Bellah, to deny the claim for damages filed by Kemper Insurance. Staff was instructed to forward the appropriate Notice of Rejection

of Claim to Kemper Insurance and to provide a copy of the Notice to the District insurance carrier, ACWA/JPIA. The motion was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.7

Authorize Director Anthony J. Lima to represent the District on the Hacienda Heights Improvement Association

After discussion, and upon motion made by Director Rios, seconded by Director Lu-Yang, and unanimously carried, the Board authorized Director Anthony J. Lima to represent the District at the Hacienda Heights Improvement Association meetings and to include this as a District-approved committee assignment.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.8

Review and Approve Rowland Water District's Restatement of 457(b) Deferred Compensation Plan

After discussion, and upon motion made by Director Lu-Yang, seconded by Director Lima, and unanimously carried, the Board approved the District's Restatement of 457(b) Deferred Compensation Plan and authorized the General Manager to execute all necessary documents in order to implement the Plan.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

2.9

Public Relations (Rose Perea)

The District hosted a Turf Removal Class on March 19, 2019 which was very well received. There were 25 attendees. The District will host a second landscaping class, "California Friendly", on May 7, 2019, 5:00-8:00 p.m.

Communications Outreach (CV Strategies)

Erin LaCombe Gilhuly, CV Strategies, advised that CV Strategies has prepared the following press releases: Fix-a-Leak Week, Customer Survey Results, and a full report is now available on the website. They will also prepare press releases on the Hacienda Heights Improvement Association committee assignment and the Poster Contest winners. The article, with photos, on the Marcos Aspeitia building dedication will appear in the April ACWA Newsletter. CV Strategies is also finalizing the customer education video, "Where Does Your Water Come From", and the legislative microsite which will monitor, update and track legislation impacting

customers. They are continuing to work with staff on the Consumer Confidence Report. CV Strategies also prepared a joint op-ed, Rowland Water District and Walnut Valley Water District, on the proposed tax on drinking water which will appear in the San Gabriel Valley Tribune and the Daily Bulletin.

Education Update

No comments.

2.10

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Special District’s Legislative Days, May 21-22, 2019, Sacramento, CA**

After Discussion and upon motion by Director Lu-Yang, seconded by Director Bellah, the Board unanimously approved Director Lewis’ attendance at the Legislative Symposium and authorized the payment of *per diem compensation*. Staff was asked to make reservations for Director Lewis’ attendance.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

- **Three Valleys MWD Leadership Breakfast, May 30, 2019, Sheraton Fairplex, Pomona, CA**

The Board requested that staff make reservations for the following Directors: Director Lewis, Director Rios, Director Lima and Director Bellah.

- **Kiwanis Club of Hacienda Heights, Ribfest 2019, Annual Scholarship Dinner, May 4, 2019**

After discussion and upon motion by Director Rios, seconded by Director Lima, and unanimously carried, the Board approved a \$500.00 sponsorship at the platinum level.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Puente Basin Water Agency was approved to enter into a cost-sharing Agreement with Reeb Government Relations, LLC, and will be joined by Valley County Water District and Palmdale Water District, to reduce the overall cost of the lobbyist. Through the lobbyist the District took a position to oppose Assembly Bill 1736 relating to internet posting requirements. The District has also sent letters of support to legislators in support of Senate Bill 669 which would create the Safe Drinking Water Trust at the State Treasury. This Trust is a better approach than a statewide water tax. General Manager, Tom Coleman, also discussed Assembly Bill 217 which would fund a water fix for California’s disadvantaged communities.

Tab 4 REVIEW OF CORRESPONDENCE

- Thank you letter from Rowland Unified School District Superintendent
For information purposes only.
- Discuss Correspondence from CSDA Board of Directors Call for Nominations Seat B
No action was taken.
- Discuss Correspondence from Lindsay Woods, Hesperia Recreation & Park District, Request for Support CSDA Representative, Seat B
No action was taken.

Tab 5 COMMITTEE REPORTS

5.1

Joint Powers Insurance Authority

- JPIA RPA Stabilization Fund Report
For information purposes only.
- Discuss Correspondence from Santa Clarita Valley Water Agency Soliciting Vote for Jerry Gladbach for Re-election to the JPIA Executive Committee.
It was the consensus of the Board to vote in support of Jerry Gladbach for re-election to the ACWA/JPIA Executive Committee.
- Discuss Correspondence from Yuba Water Agency Soliciting Vote for Brent Hastey for election to the ACWA JPIA Executive Committee
It was the consensus of the Board to vote in support of Brent Hastey for election to the ACWA/JPIA Executive Committee.
- Discuss Correspondence from Mesa Water District Soliciting Vote for Fred R. Brockmiller, P.E., for election to the ACWA JPIA Executive Committee
No action taken.
- Discuss Correspondence from Humboldt Bay Municipal Water District Soliciting Vote for Bruce Rupp, for election to the ACWA JPIA Executive Committee
No action taken.

5.2

Three Valleys Municipal Water District

Director Lima reported on his attendance at the April 3, 2019 Board meeting and advised that the Board was presented with an update regarding the Grand Avenue Well Equipping Project pre-bid process. The Board discussed the increase to the RTS Charge from \$18.79 to \$19.25, which will be effective on July 1, 2019. The Board reviewed a funding agreement and agreed to participate in a study commissioned by Las Virgenes Municipal Water District that evaluates use of available wastewater treatment plant capacity for treating urban runoff to generate a new local source of recycled water. On April 8, 2019, the District filled the Executive Secretary vacancy.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lewis reported on his attendance at the meeting held on April 4, 2019, and advised that proposed Annual Budget, FY 2019-2020, was approved, and the cost-sharing agreement for the engagement of a lobbyist was also approved. Regional Water Supply Reliability Program updates were provided in connection with the Cal Domestic Water Company project, the Pathfinder 20-inch water main installation and the Pomona Basin Regional Groundwater Project. The next meeting will be held on June 6, 2019, at 7:00 a.m., at the Rowland Water District.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Bellah reported on his attendance at the Government Affairs meeting held on April 8, 2019 and advised that the Chamber's position on several ballot measures was discussed.

5.7

PWR Joint Water Line Commission

Nothing to report. The next meeting will be held on June 13, 2019.

5.8

Sheriff's Community Advisory Council

No meeting was held.

5.9

Rowland Heights Community Coordinating Council

Director Lu-Yang reported on her attendance at the April 8, 2019 meeting, and advised that the County's Vote Center Placement Project (VCP) was discussed in which potential vote center locations were identified. The County's priority is to secure the use of facilities as vote centers that have been recommended and are recognized by voters in the community where the facility is located.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, provided a financial report through February which reflects a drop in potable sales due to the rains, and also provided an overview of the District's reserve levels which have increased.

6.2

Operations Report

Director of Operations, Dave Warren, provided an update of the Pathfinder 20-inch water main installation project and advised that a number of complaints have been received by the County on the trench line patching on Pathfinder Road. Pressure testing in 2,000-foot sections has commenced. The project is 40% complete. General Manager, Tom Coleman advised that the Valley Boulevard 16-inch mainline replacement, totaling 3,600-feet of pipe, has commenced and that 500 feet has been installed to date.

6.3

Personnel Report

General Manager, Tom Coleman, advised that a District employee has taken a position with the Irvine Ranch Water District and that the District is currently recruiting to fill the Meter Reader 1 position.

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Tab 8 **CLOSED SESSION**

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 7:45 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.
Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088

- b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**
Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms

- c. **Government Code Section 54956.8**
Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 8:01 p.m.

Upon returning to open session, legal counsel reported that the Board took the following action on each of the above-captioned matters:

Item a. – No reportable action.

Item b. – Upon motion by Director Lu-Yang, seconded by Director Bellah, and unanimously carried, the Board approved the purchase of 18938 Granby Place, Rowland Heights, CA, at a price of \$6,000.00 and authorized the General Manager to take all action necessary and to execute all documents in order to finalize the purchase and to advance all necessary costs in an amount not-to-exceed \$10,000.00.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

Item c. -- Upon motion by Director Lu-Yang, seconded by Director Bellah, and unanimously carried, the Board approved the purchase of 804 S. Azusa Avenue, City of Industry, CA, at a price of \$212,054.00, and authorized the General Manager to take all action necessary and to execute all documents required in order to finalize the purchase of this property.

Ayes: Directors Lewis, Rios, Lu-Yang, Lima and Bellah
Noes: None
Abstain: None
Absent: None

Directors’ and General Manager’s Comments

General Manager, Tom Coleman, advised that he received very positive feedback from staff on the District’s Employee Appreciation Dinner held on April 5, 2019 and thanked the Board for their continued support in connection with this event. Director Bellah requested that a pool table be included with the casino tables next year, and Director Lu-Yang thanked staff for their organization and distribution of the vendor-provided gifts. Director Bellah distributed a “Recap of the Urban Water Spring Conference held February 27, 2019 through March 1, 2019, in Palm Springs, CA”.

Future Agenda Items

- California Special Districts Annual Conference, September 25-28, 2019, Anaheim Marriott, 700 West Convention Way, Anaheim, CA
- California Special Districts Leadership Academy, July 7-10, 2019, Embassy Suites, Napa Valley, 1075 California Boulevard, Napa, CA

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:16 p.m.

ROBERT W. LEWIS
Board President

Attest: _____
TOM COLEMAN
Board Secretary